

The Champion Township Board of Trustees met in Regular Meeting on October 5, 2020 at 6:30p.m. for the purpose of conducting the business of the township, via conference call under HB 197, **Phone-In Meeting 978-990-5242, Participant Code 3519757**. Chairman Emerine called the meeting to order with a full board present.

Read the Champion Township Board of Trustees statement concerning Halloween. See attached.

Reminder that all visitors to the Champion Township buildings must make an appointment, which includes employees who are in an off duty status or someone coming to visit an employee who is on duty. There have been several instances of this although, due to the Governor's and Health Director's orders, our buildings remain closed to the public unless an appointment is made in advance. Employees and visitors should keep discussions limited to no more than 15 minutes and should follow proper social distancing guidelines, should wear a mask unless exempted and should not eat, drink or smoke while on Township grounds.

The meeting minutes for June, July and August 2020 were approved.

Tabled the acknowledgement of the receipt of the September financial reports due to IT difficulties Trustee Templeton was having.

Trustee Bogus made a motion to accept the retirement of John Osborne, Road Department employee, effective September 30, 2020. Mr. Osborne attained 30 year of service in this department. Trustee Templeton seconded. Bugos Yes, Emerine, Yes and Templeton Yes.

R2020-113 Trustee Templeton made a motion to approve the one year contract extension with the AFSCME Union, retroactive to May 1, 2020. Trustee Emerine seconded. Bugos Yes, Emerine Yes, Templeton No.

G2020-114 Trustee Templeton made a motion to approve revised revenue budget \$4,941,229.03, down from \$5,077,480.28 for submission to the Trumbull County Auditor for approval, Trustee Bugos seconded. Templeton Yes, Emerine Yes, Bugos Yes.

G2020-115 Trustee Bugos made a motion to approve supplemental appropriations to the following funds: General, \$21,000; Cemetery, \$9,000.00; Police, \$20,500; Fire, \$10,000; Road Levy, \$33,200; Permissive MVL, \$12,500 for expenditure in the fourth quarter, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Tabled the discussion to approve Fiscal Office Staff at a rate of \$17.00 per hour from Road or Cemetery Funds for administration time spent on these tasks, not to exceed 350 hours this calendar year. Fiscal Office Staff have been overloaded doing the Road Supervisory tasks and learning the Cemetery for the last thirty-five days. Those hours should be tracked and accounted for from the funds for which they are being expended as these are substantially different tasks from what Fiscal Office Staff were hired to complete. Fiscal Office Staff was originally approved for 500 hours per year, but between unexpected tasks on COVID and Road/Cemetery, staff hours are already over 400.

R2020-116 Trustee Bugos made a motion to approve the final disbursement of the 2018 OPWC Resurfacing and Drainage Project in the amount of \$1,500 and to accept the grant amount of \$585 paid directly to Shelly and Sands by OPWC. The Township's share was \$915, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Tabled the discussion on the hauling of ICM or building a salt structure until the working foreman position has been filled and that person has a change to give the board their input.

Tabled the discussion on the purchase of a backhoe to replace our current John Deere 310EL.

Z2020-117 Trustee Bugos made a motion to approve the refund request submitted to the Board of Zoning Appeals per the legal counsel of Mark Finamore. William Templeton seconded. Bugos yes, Emerine Yes, Templeton Yes.

The workshop was scheduled for Oct. 14, 2020 at 6pm

Reports by Department Heads:

Rhonda Fonce, Zoning Inspector questioned the use of mailbox in lobby while building is closed to the public due to the Pandemic. Fonce stated that she was unable to find a fence at 5212 Alva Ave. Trustee Emerine gave her the correct number to the house; Trustee Templeton said he believed the board had given her the incorrect address at the last meeting. Trustee Emerine questioned the call forwarding to her cell phone. Trustee Templeton questioned the 145 miles for grass cutting and pool liner removal, Trustee Templeton asked for a timeframe and vendor. Fonce responded A-1 Hauling. Chief Hickey gave an update on the Champion Roller Rink. There is no update from the State Fire Marshall. The owner’s insurance company did release their report. With snow coming the probability of the roller rink fire site to be cleaned up and removed is unlikely.

P2020-118 Trustee Templeton made a motion to hire Jarett M. Pishotti to fill the position of part time police officer , pending pre-employment drug screen and background check at a rate of \$12.50 per hour. Trustee Bugos seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Old Business

Received Architect update - ~\$21,500 proposal from Baker, Bednar and Snyder. There are some questions on the report. Not answered yet. Discussed the need to request former Trustee Fee to help guide us if we skip in to phase 3 to put up a Coronavirus facility.

The Board authorized submittal of a lesser amount ( \$2189) for the Scrap Tire Grant.

Trustee Bugos made a motion to enter into Executive Session to discuss personnel matters, Road Department issues, lawsuit updates, zoning hours, and potential legal action. Trustee Templeton seconded. Passed unanimously.

Hearing no further comment, the Chairman adjourned the meeting.

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Chairman

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Fiscal Officer

The Champion Township Board of Trustees met in special session on Monday, October 14, 2020 at 6:00pm via teleconference 978-990-5242, Access ID 3519757 for the purpose of conducting the business of the township. The Chairman called the meeting to order with a full board present.

CRF2020-119 Trustee Emerine made a motion to accept the grant to the CRF in the amount of \$326,447.81, Trustee Bugos seconded. Emerine Yes, Bugos Yes, Templeton Yes.

G2020-120 Trustee Emerine made a motion to approve the OTARMA Renewal and supplemental appropriation( if needed) for the Township insurance policy in the amount of \$26,623. Trustees supplementally appropriate \$1000 addition premium money for equipment such as MDTs that will be arriving prior to the end of the year and have not yet been added to the policy. Trustee Templeton seconded. Emerine Yes, Bugos Yes, Templeton, Yes.

Discussion was held concerning the building of a Salt/ICM storage structure. Trustee Templeton had a question about emulsion/grinding for the salt structure.

Discussion was held concerning the purchase of a new backhoe. Trustee Templeton suggested to wait for a little while longer for Shawn Davis and get more information from additional vendors.

Discussion was held on CARES Act Spending for a social distance facility, moving forward with comprehensive plan due to new social distancing guidelines and the changes to the comprehensive plan necessary as a result of HMHP announcement. Discussed the subgrant/purchasing items for the community for distribution and remaining items from previous list that exceeded budget and the Fire Department’s wish list. Will be having a meet with Bednar to discuss the comprehensive plan.

R2020-121 Trustee Bugos made a motion to allow Shawn Davis to carry over sick hours up to 125 hours pending presentation of unused amount from Trumbull County Engineers, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Hearing no further comment, the Chairman adjourned the meeting.

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Chairman

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Fiscal Officer

The Champion Township Board of Trustees met in special session on Monday, October 20, 2020 at 4:30pm via teleconference 978-990-5242, Access ID 3519757 for the purpose of conducting the business of the township. The Chairman called the meeting to order with a full board present. Chief Hickey and Mr. Bednar were also present.

Discussion was held regarding the an addendum to the Comprehensive Plan to be ready for grants and other changes in the Township. Suggestion was mad that the township would need to hire a sperate person for granting writing. The impacts of Covid-19 and the global pandemic were discussed extensively due to limited facilities and how to prepare for the future. The new proposal amount is \$21,700. The initial phase would be inquiry and review and could take up to 30 days. The next phase which would be stakeholder input, could take up to 4 months, overall the plan would take up to 6-7 months to develop.

Trustee Bogus made amotion to engage Baker, Bednar, Snyder Architectural Firm to create an addendum to the comprehensive plan to seek guidance for future grant opportunities as they present themselves. With the understanding, the proposal will be amended to include: providers of public health and mitigation of covid 19 as directed by the board in an upcoming letter, financial amounts will be divided between Park, General, Police, \fire and Caronavirus funds due to changes in facility and programing needs of the township based on the reasonable judgement of the board. Trustee Templeton objected the proposal and asked it to be tabled until 11/1/2020. Trustee Emerine seconded. Bogus Yes, Emerine Yes, Templeton did not vote due to IT difficulties. Due to the technical disruption, the Board was unsure if this was considered passed and a revote will take place at the next available meeting.

Drug Free Workplace training was held at the Fire Station.

Hearing no further comment, the Chairman adjourned the meeting.

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Chairman

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Fiscal Officer