

The Champion Township Board of Trustees met in Regular Meeting on September 8, 2020 at 6:00p.m. for the purpose of conducting the business of the township. Chairman Emerine called the meeting to order, Trustee Bugos on the conference call line, the rest of the board in person.

Trustee Templeton made a motion to enter executive session for the purpose of Road Department Personnel. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Bugos arrived onsite.

Trustee Bugos made a motion to exit executive session. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Hearing no further comment, the Chairman adjourned the meeting.

Chairman

Fiscal Officer

The Champion Township Board of Trustees met in regular session on Monday, September 14, 2020 at 6:30pm via teleconference 978-990-5242, Access ID 3519757 for the purpose of conducting the business of the township. The Chairman called the meeting to order with a full board present.

The Board did not approve the minutes for June and July as Trustee Templeton had not reviewed them. The Board acknowledged receipt of the financial reports for August.

G2020-93 Trustee Bugos made a motion to adopt the rate resolution and file with the Trumbull County Budget Commission. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Bugos made a motion to adopt and approve submission to the AFSCME Union, the newly created job description of Working Foreman. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Bugos made a motion to accept the resignation of Michael Rozzo, Road Supervisor, effective 8/28/20. The Board thanks him for his service. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Templeton requested tabling the vote on placing Officer Koahler on unpaid administrative leave and accepting his retirement due to questions that he wanted answers to that Fiscal Officer Hatt was uncomfortable answering outside of executive session.

Trustee Bugos made a motion to accept the retirement of John Andreatta, Working Crew Chief, effective 9/4/20. Trustee Templeton seconded. Trustee Bugos made several kind statements about Mr. Andreatta during his long tenure as a road worker. Bugos yes, Emerine yes, Templeton yes.

Trustee Templeton made a motion to accept donations to Fire Department and Police Department for \$75 each from PJ Naples Agency. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

F2020-94 Trustee Bugos made a motion to accept the OHIO EMS Grant in the amount of \$3,314.33 from the Ohio Department of Public Safety, for the purchase of ballistic vests for the Fire Department. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

P2020-95 Trustee Bugos made a motion to approve the transfer of the 2014 Ford Explorer from the Road Department to the Police Department inventory for the re-establishment of a part time policed department and the supplemental appropriation of \$3,625 for this vehicle from the Police budget to be transferred to the Road Levy Improvement Fund for the original purchase of the vehicle. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

P2020-96 Trustee Bugos made a motion to approve supplemental appropriations to 2191-760-750 of \$7,600 for the upfitting of the 2014 Ford Explorer, including payment to vendors: American Auto Painting, \$800.00; Cross Radio \$5,000; Printer's Edge, \$1,800. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

The Board did not approve the delay in salary increase for the position of Fire Chief, at his request due to financial hardship due to the global pandemic. The Board extends a thank you to current Fire Chief Hickey for his desire to sacrifice on behalf of the Champion Township Fire Department.

R2020-97 Trustee Bugos made a motion to Authorize a per diem rate of \$100 per call in for Chris Connelly for training in the Cemetery. Mr. Connelly wants it known and documented that he is not willing to serve as the Cemetery Sexton nor is he willing to come out of retirement; he is simply ensuring a smooth transition for our Township. Mr. Connelly will communicate with Fiscal Officer Hatt for scheduling. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes. The Board thanks him for his willingness to return to service!

Motions to hire in the road department were tabled at the request of Trustee Templeton to hold an executive session first.

The Board took time to indicate a commitment to work with the Trumbull County Combined Health District to coordinate Trick or Treat on Saturday, October 31, 2020, which is in accordance with the date requested to minimize intercommunity spread of COVID-19. More information will be forthcoming as the TCCHD gives more direction. Information to be released via the Champion community Calendar website and in a press release.

Reports by Department Heads:

Rhonda Fonce, Zoning Inspector—Z2020-98 Trustee Bugos made a motion to declare ORC 505.87 on the requested properties for high grass. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

John Hickey, Fire Chief- submitted previously, in training

Jeff White, Police Chief- submitted previously, on vacation. The Board requested that Chief White get a grant on updated radar equipment.

Road Supervisor- vacant position, no report submitted

Old business/Correspondence:

Trustee Bugos gave an architect update on the park project as he has been working with Baker, Bednar and Snyder. Trustee Bugos gave an update on the Banner project and the Board gave its blessing to continue. Nutwood was brought up and tabled. The CARES Act Discussion was tabled to a point later in the meeting.

G2020-99 The Board unanimously agreed to authorize Fire Chief John Hickey and Fiscal Officer Hatt to proceed as authorizing agents for the Township on the FEMA PA Grant. Bugos yes, Emerine yes, Templeton yes.

A third round of money will be granted to the Township in the amount of over \$325,000 for use in the Coronavirus Relief Fund. Fiscal Officer Hatt reported that overall Property Taxes came in lower than expected This is attributed to (but not confirmed) the mortgage forbearance enacted through the CARES Act. Fiscal Officer Hatt had not yet prepared the August minutes due to an increased workload in the road department and CARES Act/FEMA research, but they will be forthcoming.

Trustee Emerine brought up the CARES Act funding. Trustee Templeton indicated that he had no better use for the money than a backup ambulance for the Fire Department but that he strongly objected to the use of the money in a department where there were financial issues.

CRF100-Trustee Bugos made a motion to approve a policy that outlines duties for which an employee who is engaged in Coronavirus or other epidemic, pandemic or national or state emergency may be granted hazard pay when funding is available. Duties must be substantially dedicated to mitigating the emergency, dealing with the public where the circumstance that cause(d) the emergency are a real and present threat to the health and welfare of the employee, and/or the employee spends a significant amount of time in sanitation services for the sanitizing, disinfecting and/or cleaning Township owned areas of common use by the public. Township employees who are substantially dedicated to healthcare work in their township employment are automatically covered under this policy. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

CRF101 Trustee Bugos made a motion utilizing the Coronavirus Relief Fund, to authorize Fire Chief Hickey to sign a contract for the purchase of an ambulance at a cost not to exceed \$145,000.00 for combating the pandemic due to the need to keep an ambulance out of service for an extended period of time while sanitizing and restocking after Covid-19 suspected and Covid-19 positive runs. The

ambulance will be in addition to our current fleet. The reallocation of appropriations will be for 2272-760-750. Trustee Emerine seconded. Bugos yes, Emerine yes, Templeton no--due to the amount of debt in that department. **Multiple vendors have been contacted to request quotes but supply is limited, so the Vendor that can provide the ambulance within the allotted timeframe and within the price range may be the only option due to the repeated delays with approval.*

CRF2020-102 Trustee Bugos made a motion utilizing the Coronavirus Relief Fund to purchase services from Printer's Edge in the amount of \$1,895 account line item 2272-220-360 for graphics on a new ambulance, when obtained. Trustee Emerine seconded. Bugos yes, Emerine yes, Templeton no since he did not want an ambulance.

CRF2020-103 Trustee Templeton made a motion utilizing the Coronavirus Relief Fund to authorize the purchase from CDW-G at the price of \$2,159.58 each, three (3) MDT units (total \$8,638.20) for the police department in order to allow officers to social distance and limit the passing of equipment between officers between shifts; thereby mitigating the spread to the extent possible within the department. Trustee Bugos seconded. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes. **Quotes received from other vendors: Staples and Hudson Communications*

CRF2020-104 Trustee Templeton made a motion utilizing the Coronavirus Relief Fund authorize the purchase of ID Networks RMS Software for mobile units at a price of \$500/license, for up to 8 licenses, in order to allow for report writing directly from the patrol units, rather than requiring officers to go in to the station for long periods of time where they may come into contact with another officer on duty. The legacy cost for each license is \$90 (or 18% of the original cost of the first year of licensing) per year. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

CRF2020-105 Trustee Templeton utilizing the Coronavirus Relief Fund, made a motion to purchase hardware and services in the amount of \$3,000.00 from JED Services, LLC to establish a VPN between the Trumbull County 9-1-1 Center and the Champion township Police Department server, which is required to allow report writing from the police cruisers. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes. **The township has a labor contract from this vendor already in place. Other vendors such as EMI and independent owners charge between \$60-\$125/hour depending on response time requested and contract minimums.*

CRF2020-106 Trustee Bugos made a motion utilizing the Coronavirus Relief Fund to authorize the purchase of hardware and services in the amount of \$15,500 from JED Services, LLC for a new VPN capable server. Our current server is unable to meet the minimum specifications for the needed software (Windows Server 2019, SQL Server 2019 and ID Networks RMS) that are required to tie into the Trumbull County 9-1-1 Center's VPN. This quote includes the server, the aforementioned server software and installation time, as well as an extended manufacturer's warranty on the hardware. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

CRF2020-107 Trustee Templeton made a motion utilizing the Coronavirus Relief Fund, to purchase tasers and batteries in the amount of \$6,805.00 from Vance Outdoors, Inc., in order to promote social distancing and prevent officers from sharing their tasers. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes. **This quote was received from our current vendor for the same model equipment currently owned by the Township for uniformity.*

PUBLIC COMMENT:

Rhonda Fonce, 5336 Mahoning Ave.

Trustee Bugos made a motion to enter in to executive session for Road Department personnel issues. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes. Trustee Templeton made a motion to exit executive session. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

R2020-108 Trustee Templeton made a motion to hire Shawn Davis, pending preemployment drug screen and ODOT physical, current employee with TC Engineer's Office, for the position of Operator in the Road Department. Mr. Davis shall be granted up to six (6) years of service credit, following accrual schedule and rules outlined in ORC 325.19 for his previous work experience. Mr. Davis' start date will be no later than October 12, based on the needs of the County. Mr. Davis' rate of pay will be 19.83 per

hour. Trustee Bugos seconded. Upon approval of the Union for the position of the Working Foreman, the Board would consider Mr. Davis for that position. Bugos yes, Emerine yes, Templeton yes.

R2020-109 Trustee Bugos made a motion to hire Craig Criddle for the position of Operator in the Road Department. Mr. Criddle’s rate of pay will be \$19.83, bringing 720 sick hours with him from Warren Township. Mr. Criddle shall be granted up to 6 years’ service credit due to his experience at Trumbull County Engineers and Warren Township, following accrual schedule and rules outlined in ORC 325.19. His start date will be September 14, 2020. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

R2020-110 Trustee Templeton made a motion to hire Matthew Mines, pending preemployment drug screen and physical, for the position of Truck Driver/Laborer in the Road Department, with a start date to be determined. Mr. Mines’ pay rate will be 15.55 per hour and he will be assigned the one ton dump truck until completion of his CDL classes. At that time, Mr. Mines will also be granted the option to take up to five unpaid days off within the first year of employment. Mr. Mines must receive his CDL no later than 01/01/2021 in order to maintain employment. Trustee Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

P2020-111 Trustee Bugos made a motion to approve the retirement of Officer Robert Koehler and pay sixteen (16) additional administrative leave hours; retirement effective 8/31/20. Trustee Emerine seconded. Bugos yes, Emerine yes, Templeton abstain.

Z2020-112 Trustee Bugos made a motion to hire Mark Majewski/Northstar Planning and Design, to inspect 46-904164, owned by Jason and Jaime Wolfe, at a rate of \$1,600 for inspection services. Additional hours may be billed at a rate not to exceed \$125 per hour. Trustee Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Hearing no further comment, the Chairman adjourned the meeting.

Chairman

Fiscal Officer