

AMEND SEPTEMBER TO INCLUDE:

The Champion Township Board of Trustees met in Special Meeting on September 4, 2019 at 4:00pm for the purpose of conducting the business of the Township. The Chairman called the meeting to order with a full board present.

Trustee Bugos made a motion to enter into Executive Session with Atty. Dan Letson to discuss personnel matters in the Road, Zoning and Fiscal Office. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

Attorney Letson left at 5:15 and interviews for Road Supervisor were conducted.

Trustee Bugos made a motion to exit Executive Session. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

Discussion was held on the Lightspeed phone system as there had been several quotes and Lightspeed had a few key differences, such as equipment cost, that the Fiscal Officer wanted to clarify with the Board.

Hearing no further comment, the meeting was adjourned by the Chairman.

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Chairman

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Fiscal Officer

The Champion Township Board of Trustees met in Regular Meeting on October 7, 2019 at 6:30p.m. for the purpose of conducting the business of the Township. Chairman Fee called the meeting to order with a full board present.

The September minutes were approved as submitted, with a change from Lessee to Authorized user.

Thank you was extended to Ron Massullo, Deputy Director, Trumbull County Board of Elections for demonstrating the new voting system being implemented in the November election. Mr. Massullo presented "A New Way to Vote in Trumbull County" just prior to today's meeting.

Announcement of the Champion Community Network Council and the Alzheimer's Association will present "Healthy Living for Your Brain" on October 22, 2019 at the Champion Christian Disciple Center, 151 Center Street West. Program is from 6:30-7:30.

G2019-82 Trustee Bugos made a motion to approve a contract with Lightspeed through JED LLC, at the amount of \$40.00 per month per line for 8 lines, \$9.00 for one fax line (two already included in the contract free of charge), plus the purchase of 4 additional handsets at a cost of \$100.00 each. This will reduce the Township's overall phone bill by over \$200.00 per month. Estimated monthly cost will be \$329.00, and a one-time equipment cost of \$400.00; the 8 handsets needed for the lines are free with the contract. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

Trustee Emerine made a motion to accept the Bureau of Worker's Compensation rebate of \$38, 246.39 for policy year 2017. Trustee Bugos seconded. Bugos yes, Emerine yes, fee yes.

G2019-83 Trustee Bugos made a motion at the request of Fiscal Officer Hatt to increase the revenue budgets and appropriations for the following funds, based on new/increased revenue: Fund #1000 \$2062.80; Fund #2021 \$12,000.00; Fund #2031 \$865.67; Fund # 2181 \$838.50, Fund #2191 \$10,000.00; Fund #2192 \$12,000.00; Fund #2193 \$542.57. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

F2019-84 Trustee Emerine made a motion at the request of Fire Chief Hickey to accept the FEMA Regional Communications Grant No. EMW-2018-FR-00186, in the amount of \$1,368,727.27. Each Township that participated will have a different 10% match based on the equipment they requested. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes.

F2019-85 Trustee Bugos made a motion to create a fund for the deposit of the FEMA funds. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

C2019-86 Trustee Emerine made a motion to accept the Department of Commerce, Division of Real Estate and Professional Licensing Cemetery Grant in the amount of \$5,000.00. Matching funds are

required and the project must be completed by June 30, 2019. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes. Chairman Fee extended his appreciation to former Road Supervisor Connelly for his work on the grant application, requesting above the normal \$1,000 limit placed on the grant due to extenuating circumstances.

G2019-87 Trustee Bugos made a motion to approve the interfund transfer of \$310.86 from the Fire Fund to the Road Levy Fund for a payment to Toxicology Enterprises that was mistakenly paid from the wrong fund in December 2018. (Warrant #77424). Discussion was held reminding the Board that this was two pre-employment drug screenings plus a post-accident testing. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

Reminder: Trick or Treat is scheduled for Thursday October 31, 2019 from 6:00pm to 7:30pm.

The department heads gave their respective reports, except Zoning.

#### Correspondence

Trustee Bugos extended appreciation to Fire Chief Hickey for his extensive work on providing a report to the Board with regard to Diversified Properties on Refractory Drive. Trustee Emerine requested that the report be posted on the website for the public to see. Further discussion was held on Brownfield grant funding to clean up this area.

#### New Business

The October Workshop was set for October 17, 2019 at 3:30 pm.

The Healthcare Cost Containment Committee meeting was scheduled for October 11, 2019 at 9:00am at the Fire Station.

The Marshall Retention Pond issue update is that the owner has been advised to contact an attorney to help determine what to do because other property owners are suspected of using the pond. At any rate, the pond needs cleaned out. New guidance has come out since the pond was originally built and based on the new guidelines, the pond is too small for the area it serves even though the pond was correct on guidelines at the time of creation.

Cemetery Sexton Rozzo gave an update on the Chapel grant previously.

R2019-88\* Trustee Emerine made a motion to pay out Road Supervisor Connelly's unused sick leave of 425 hours. Discussion was held on payouts to previous department heads and union agreements. The Board noted that these types of arbitrary decisions should end with the personnel policy and the new Salary and Benefits Packages that were passed in September. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes.

Trustee Emerine made a motion to have the old Central School property appraised. Fiscal Officer Hatt asked to table the discussion pending an appraisal that OTARMA recently offered free to the Township. If that property was included, the new valuation will be provided. The Trustees requested this information be on hand at the next special meeting.

The Trustees read a draft of the Park Land Use Plan Letter requesting proposals. Chairman Fee met with Julie Green, Trumbull County Commissioners Grantwriter, to aid in composing a letter. Trustees reviewed the draft and suggested firms from which to request proposals.

#### Public Comment

K. Boyle, 417 State Rd., had comments about Chris Columbus' success and possibly renaming a street after him.

Trustee Emerine made a motion to enter into executive session. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes.

Hearing no further comment, the Chairman adjourned the meeting.

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Chairman

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Fiscal Officer

\*Skipped originally when numbering and so there is a G2019-88 as well.

The Champion Township Board of Trustees met in Special Session on October 11, 2019 at 9:00am for the purpose of conducting the business of the Township with a full board present. The Healthcare Cost Containment Meeting was present to discuss the final choice for a health plan.

Benefits Administrator Hickey reported that Burnham and Flower’s new quote had not yet been received. He sent Michelle Crocket a text just before the meeting.

The Trustees expressed disillusionment that the new quote was not available. Benefits Administrator Hickey’s phone went off and he was alerted that she sent 77 pages of quotes. He called her and asked her which one they recommended. He made copies to distribute to the Board. In the meantime, a copy of the quote from Insurance Navigators’ quote was also copied and passed out for comparison. Upon examination, the Burnham & Flower quote was still higher than Insurance Navigators and did not contain the full number of employees from FormFire.

G2019-88 Trustee Emerine made a motion to approve healthcare renewal through the Anthem Lumenos plan, SOCA MEWA Option E9 at an estimated monthly premium of \$22,947.20, based on the current employee enrollment, effective November 1-October 31, 2020. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes.

Trustee Bugos made a motion to change the broker/agent of record from Burnham and Flowers to Insurance Navigators, including the use of the Insurance Navigators recommended TPA. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

At this time, Benefits Administrator Hickey respectfully requested to resign from the Benefits Administrator position with the Township and asked the Board to appoint Fiscal Officer Hatt in his place, effective November 1, 2019. The Trustees held discussion and thanked him for his service. Fiscal Officer Hatt accepted the position and thanked Benefits Administrator Hickey for his vote of confidence.

The board discussed looking into a secondary healthcare plan, the Delta Dental renewal with no change and potential topics for the upcoming workshop.

Hearing no further comment, the meeting was adjourned.

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Chairman

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Fiscal Officer

The Champion Township Board of Trustees met in Special Meeting on October 17, 2019 at 3:30pm for the purposes of conducting the business of the Township. The Chairman called the meeting to order with a full board present.

A lengthy discussion on time clocks was held, with longtime Zoning Commission Member, John Streitferdt and regular meeting attender, Richard Berry, requesting to give input as well. Several options were discussed with the capability of the new phone system which has a built in time clock. Fiscal Officer Hatt stated that she would like to test the feature out on the new Fiscal Officer’s Assistant. The Board tabled discussion until a decision could be made.

Z2019-89 Trustee Emerine made a motion at the request of Fiscal Officer Hatt to transfer \$15,000 in to the Zoning Fund from the General Fund to cover expenses through December 31, 2019. Trustee Bugos seconded. Discussion was held that there was a small balance of unappropriated money left in Zoning and appropriations could be increased by that amount without an additional transfer, which the Board was comfortable doing. Bugos yes, Emerine yes, Fee yes.

Draft copies of the Park Land Use Request for Proposal were presented for signatures unless the Trustees wanted to include a date for response. Trustees included a deadline of November 15 for intent to respond to the RFP. The September Financial reports were also given to the Board at this time.

Z2019-90 Trustee Bugos made a motion to rescind the following motions: Z2019-77, Z2019-78, G2019-79, Z2019-80 and Z2019-81, all passed on September 18, 2019. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

Z2019-91 Trustee Emerine made a motion to restore Rhonda Fonce to her full time salaried position as Zoning Inspector as of October 10, 2019. Ms. Fonce is entitled to 20 working days of vacation annually to be submitted and approved by the Board of Trustees. Ms. Fonce is to report directly to the Board of Trustees for all matters concerning her position. Trustee Bugos seconded. Bugos yes, Emerine yes, Fee yes.

G2019-92 Trustee Bugos made a motion to accept the Amended Official Certificate of Estimated Resources dated October 9, 2019, in the amount of \$5,965,896.72, reflecting the appropriation changes adopted at the October 7 regular meeting. Trustee Emerine seconded. Bugos yes, Emerine yes, Fee yes.

The Chairman adjourned the meeting.

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Chairman

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Fiscal Officer

\*\*please note that the original agenda is incorrect. Adoption of these minutes shall serve to correct the errors in the agenda.