

**Teaching Assistant Apprentice – Closing 26/11/21**

Holton Sleaford Independent School

Kesteven Business Centre, Kesteven Street, Sleaford, Lincs. NG34 7DT

Holton Sleaford Independent School are looking to recruit bright, enthusiastic Apprentice

Teaching Assistants to join our team. The position is to start as soon as possible. Holton Sleaford Independent School deliver a bespoke outdoor-focused curriculum to Key Stage 4 and 5 pupils with Social Emotional and Mental Health needs (SEMH).

The curriculum involves staff supporting pupils to engage in a range of outdoor based activities such as: Mountain Biking, Swimming, Walking, Climbing, Water Sports, Camping and lots more.

The successful candidate will be supporting the class teacher and pupils in our outdoor-based lessons and in some classroom-based curriculum lessons.

Duties will include, but will not be limited to:

* To work with individual children, groups of children both in class and in small groups as directed by the teacher.
* To provide support to the teacher in activities and promote child development and learning.
* Promote development and learning (physical, emotional, educational and social).
* To help build ‘resilience, confidence and self-esteem’ in pupils.
* Support those with special educational needs.
* Carry out reasonable daily personal care/hygiene duties and administer basic first aid if needed.
* Support staff and pupils on residentials.
* To complete basic safeguarding training and apply this training throughout the school setting.

**Teaching Apprenticeship Scheme**

Holton Sleaford Independent School will be working in partnership with Inspire+ to offer Apprentice Teaching Assistant positions running hand in hand with a qualification. We will be offering applicants the chance to undertake the following courses:

* Level 3 Community, Sport & Health Officer Award.
* Level 4 Sport Coach Apprenticeship

The apprentice position will be paid £4.15 per hour for a minimum of 30 hours per week, they will also be released one day a week to attend college. The course will need to be completed within 18 months so the apprenticeship will be run over a two-year contract with Holton Sleaford Independent School. The post is subject to safeguarding checks, including an enhanced DBS check and satisfactory references.

**Holton Sleaford Independent School are seeking a driven and ambitious person who wants to begin an exciting career in Education, developing and progressing throughout their time with us. Training and professional development will be supported and encouraged by the school.**

**The second-year pay will rise to minimum wage (the exact value of which depends on the apprentices age) with the potential of a full-time Teaching Assistant position on completion of the course.**

At Holton Sleaford Independent School, we are committed to following government guidance to ensure the health and safety of all our staff and students.

If you would like further information, then please do not hesitate to get in touch with the school directly either via phone on 01529 410111, 07983 392445 or email enquiries@holtonsleafordindependentschool.co.uk.

Please complete the attached application form and return via email to enquiries@holtonsleafordindependentschool.co.uk.

Shape

Description automatically generated with low confidence

**Application Form**

# Personal Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Title:** | **Full Name:** |  | |
| **Known as:** | | **Job Role:** | |
| **National Insurance Number:** | |  | |
| **QTS Number (if applicable):** | |  | |
| **Address:** | |  | |
|  | **Postcode:** |
| **Email Address:** | |  | |
| **Telephone Number:** | |  | |

# Qualifications

|  |  |  |
| --- | --- | --- |
| Please give details on any relevant qualifications, starting with the highest level attained. Any other relevant qualifications can be added at the bottom. | | |
| **Qualification Type and Subject** | **Grade/Level Attained** | **Name of Establishment** |
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# Qualifications continued

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| **Qualification Type and**  **Subject** | **Grade/Level Attained** | **Name of Establishment** |
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**Alternative Evidence (optional):**

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| If you wish to offer more information about how you could be suited to this role, please use the space below: |
|  |

# Experience

**Full Job History:**

# Current Employment

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
| From: | To: |

# Full Previous Employment History (please use additional sheet if required)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
| From: | To: |
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| --- | --- | --- | --- |
| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
| From: | To: |
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| --- | --- | --- | --- |
| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
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| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
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| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
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| **Name of employer and nature of business:** | **Job title and duties:** | **Dates of employment**  **(MM/YY)** | |
| From: | To: |
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# Other Experience

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| Describe any relevant experience you have had outside of work which may help you to carry out the role. |
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# References

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| --- | --- |
| **First Reference:** | **Second Reference:** |
| **Name:** | **Name:** |
| **Full Address and Postcode:** | **Full Address and Postcode:** |
| **Telephone Number:** | **Telephone Number:** |
| **Email:** | **Email:** |
| **Relationship:** | **Relationship:** |
| Please note: If you have previously worked in education but no longer do, it is essential you supply us with a third reference from your last employer in education. | **Third Reference:** |
| **Name:** |
| **Full Address and Postcode:** |
| **Telephone Number:** |
| **Email:** |
| **Relationship:** |

# Relationships

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| Failure to disclose a close personal relationship as below may disqualify you.  Are you a relative or a partner, or do you have a close personal relationship with, any employee or member of Governing body connected to this company? If so, please state the person(s) full name, their position and place of work. | | | |
| **Name:** | **Position:** | **Location:** | **Relationship:** |
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# Data Protection

Holton Sleaford Independent School respects your privacy and is committed to protecting your personal data. We comply with the Data Protection Act, any subsequent replacement legislation and the General Data Protection Regulation (GDPR).

If you are appointed, some information contained in this form will form part of your personal file.

# Declaration

*I declare that all information given as part of my application is true. I declare that I am not disqualified, prohibited or barred from working with children or subject to sanctions imposed by a regulatory body. I accept that false information may result in my application being disqualified and if appointed could lead to dismissal. I understand that an Enhanced DBS check will be carried out, prior to employment commencing.*

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| **Print:** | **Date:** |
| **Signed:** |  |