



PADGATE  
ACADEMY

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# Padgate Academy

Admissions Policy 2024 to 2025

## Admission Number(s)

The Academy has the following agreed admission numbers, subject to any changes approved or required by the Secretary of State, for subsequent years:

150 for students in Year 7

## Process of Application

Arrangements for applications for places at the Padgate Academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by the relevant local authority.

The Academy will use the Metropolitan Borough of Warrington LA's timetable for applications to the Padgate Academy each year (exact dates within the months may vary from year to year). This will fit in with the timetable for the coordination of admission arrangements within Warrington LA as agreed by the, Admissions Forum, Warrington LA, local schools and Academies.

- a) By September - The Academy will publish in Padgate Academy's prospectus, information about the arrangements for admission, including oversubscription criteria, for the following September (e.g. in September 2014 for admission in September 2015). This will include details of open evenings and other opportunities for prospective students and their parents/carers to visit the school. The Academy will also provide information in relation to the Padgate Academy to the Warrington LA for inclusion in the composite prospectus, as required;
- b) September/October - The Academy will provide opportunities for parents/carers to visit Padgate Academy;
- c) October – Common Application Form to be completed and returned to the student's home LA to administer
- d) Warrington LA sends Padgate Academy applications to the Academy;
- e) Academy sends list of students to be offered places at the Padgate Academy to Warrington LA;
- f) February – Warrington LA applies agreed scheme for own schools, informing other LA's of offers to be made to their residents.
- g) 1st March offers made to parents/carers.

From 2011-12 there will be a national closing date for applications as follows:

- a) 31 October for Secondary applications; and
- b) 5 January for Primary applications

The Academy will ensure its application processes enable parents/carers to apply before these deadlines.

## Consideration of Applications

The Academy will consider all applications for places at the Padgate Academy. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy will offer places at the Padgate Academy to all those who have applied.

## Procedures where the Padgate Academy is oversubscribed

### Admissions to Year 7

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of students with statements of Special Educational Needs/Education Health and Care Plans where Padgate Academy is named on the statement/plan, the criteria will be applied in the order in which they are set out below:

- a) Looked after children and previously looked after children including those previously in state care outside of England\*

*\*A child in care is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989 at the time of making the application to the school.*

*The term previously looked after children is defined as children who were looked after, but ceased to be so because they were adopted, (or became subject to a child arrangement order or special guardianship order).*

*A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.*

- b) **Siblings** - These are children who have a full or half brother or sister, a step-brother or step-sister and/or an adoptive brother or sister who are children of parents or carers living together in the same family household and who are on roll at the time of their entry to Padgate Academy and of statutory schoolage.
- c) **Children who have a valid medical or social reason for a specific placement.** Details must be given on the preference form and this may be checked by a relevant officer. A letter in support from a senior health care or social care professional will be required as evidence when the preference form is submitted with a statement on why the Academy is the only educational placement appropriate for the child's needs.
- d) **Distance** - Students living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using a Geographical Address Point System based on the Local Land and Property Gazetteer. This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school

*\* A child's home is deemed as the permanent address which (s)he lives with a person of parental responsibility as the main carer (as defined by the Children's Act 1989). Where a child spends time with more than one parent the place of residence of the parent/carer who receives Child Benefit will be deemed to be the child's home.*

*A child Looked After is a child who is a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously child looked after is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.*

Where a school reaches its published admission number from students within one of the categories listed above those students to be admitted from within that category will be those whose permanent place of residence is closest to the school as defined in over subscription criterion.

### Operation of waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year Padgate Academy receives more applications for places than there are places available, a waiting list will operate until the end of the autumn term. This will be maintained by Padgate Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

## Arrangements for admitting students to other year Groups, including to replace any students who have left Padgate Academy

From 2011-2012 local authorities will co-ordinate admissions for in-year applications and for applications for year groups other than the normal point(s) of entry. This will not affect Academies' right to determine which applicants have priority for admission.

Subject to any provisions in the LA's co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, Padgate Academy will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted reliefs apply. If more applications are received than there are places available, the oversubscription criteria shall apply. Parents/carers whose application is turned down shall be entitled to appeal.

## Admission Outside of the Normal Age Group

Parents may seek to apply for their child's admission to Padgate Academy outside of their normal age group, for example if the child is exceptionally gifted and talented or has experienced problems such as ill health.

(In addition, the parents of summer born children may choose not to send their child to the academy until the September following their fifth birthday and may request that they are admitted outside of their normal age group to Reception rather than Year 1).

These parents will need to make an application alongside children applying at the normal age which should explain why it is in the child's best interest to be admitted outside of their normal age which may include information such as professional evidence as to why this is the case and why an exception should be made in the case of the child.

A decision as to whether this is an appropriate course of action will be made by the Academy who will take into account the circumstances of the case and views of the Principal of the Academy. Parents do not have the right to insist that their child is admitted to a particular year group.