



Padgate Academy
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Principal: Mrs M Barclay Bsc (Hons) NPQH

Our ref: MBA/MSI

22nd September 2020

Dear Parent/Carer

Parent Governor Vacancy

The governing body is responsible for both the conduct of the academy and for promoting high standards. The governing body carries out its role by setting the vision for the Academy and then ensuring that the Academy works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the Academy and its community, by both supporting and constructively challenging the Academy, and by ensuring accountability and compliance. The governing body of our Academy is made up of parent governors, staff governors and community governors.

A vacancy has arisen for a parent governor on our governing body.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the Academy and in the welfare of our students and the time and willingness to get involved. If you feel you are someone with these qualities, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards.

Our governing body expects governors to:

- attend 6 meetings of the full governing body (2 per half term)
- visit the school formally for monitoring purposes
- visit the school informally
- commit to attend training courses, perform additional research as required and take part in monitoring in identified areas within the school

In return, our governing body commits to

- provide you with a structured induction
- provide access to quality training

If you are interested in becoming a parent governor at Padgate Academy, please complete the attached election nomination paper and return it to me within the election timetable dates.

If more than one nomination is received, this will result in a ballot being held.

Yours faithfully

Mrs M Barclay
Principal



PADGATE ACADEMY

ELECTION OF PARENT GOVERNORS – NOTICE OF ELECTION

ONE PARENT GOVERNOR VACANCY:

- i. Nominations are invited on the back of this form for the election of a parent governor to the Governing Body for a four-year period.
- ii. Each candidate must be the parent of a registered student at the Academy at the time of the election and must agree to being nominated. Each nomination must be supported by a proposer and seconder, who may be the partner of the candidate. A separate nomination paper must be used for each nomination. Additional copies of the nomination paper can be obtained from the Academy, if required.
- iii. Self-nomination is not permitted.
- iv. If there are more than nominations, an election will be held. Candidates may, therefore, wish to provide a statement of not more than 100 words, which will be sent to parents with the ballot papers.

ELECTION TIMETABLE

Nominations close (date/time)	Friday 2 nd October 2020
If no ballot is required then result will be available	Thursday 8 th October 2020

If a ballot is required then

ballot papers will be issued	Thursday 8 th October 2020
ballot papers must be returned by	Friday 16 th October 2020
count result available	

Signed: _____
(Principal and Returning Officer)

Date: _____

THIS FORM MUST BE RETURNED TO THE ACADEMY NO LATER THAN 3.00PM
ON FRIDAY 2nd OCTOBER 2020

PLEASE MARK THE ENVELOPE: "NOMINATION PAPER – PARENT GOVERNOR ELECTIONS"

PADGATE ACADEMY

ELECTION OF PARENT GOVERNOR – NOMINATION PAPER

1 THE CANDIDATE

Title: _____ (e.g. Mr, Mrs, Ms)

Surname: _____ Forename(s): _____

Address: _____

Tel No: : _____

Name(s) and Age(s) of Child(ren) in the Academy:

2 PROPOSER AND SECONDER

Proposer's Signature: _____

Name: _____

Address: _____

Name(s) and Age(s) of Child(ren) in the Academy:

Secunder's Signature: _____

Name: _____

Address: _____

Name(s) and Age(s) of Child(ren) in the School:

3 AGREEMENT TO NOMINATION

I agree to stand as a candidate in the above parent governor election. I have read the grounds for disqualification found below and confirm that I am not disqualified on any of these grounds:

A person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the LA, or if they work at the school for more than 500 hours in any consecutive 12-month period (at the time of election or appointment). If a serving parent governor subsequently starts to work at the school for more than 500 hours in a consecutive 12-month period, they would serve out their term of office. DfE (The Governors Guide to the Law May 2012).

Signature: _____ Date: _____

4 ELECTION STATEMENT

You may wish to attach, in not more than 100 words, a statement in support of your nomination. This will be sent to parents with the ballot paper.

The 2012 regulations state:

SCHEDULE 4 Qualifications and disqualifications

General

1. A person is disqualified from holding or from continuing to hold office as a governor of a school at any time when the person is a registered pupil at the school.
2. A person is disqualified from being elected or appointed as a governor unless the person is aged 18 or over.
3. Save as otherwise provided in these Regulations, the fact that a person is qualified to be elected or appointed as a governor of a particular category at a school does not disqualify the person from election or appointment or from continuing as a governor of any other category at that school, but no person may at any time hold the office of more than one governor of the same school.
4. Any person who is disqualified from holding office as a governor of a school under this Schedule is likewise disqualified from holding or continuing to hold office as an associate member of the governing body unless the disqualification is under paragraphs 1 or 2 of this Schedule.

Disqualification criteria for categories of governor

- 5.(1) A person is disqualified from election or appointment as a parent governor of a school if the person—
 - (a) is an elected member of the local authority; or
 - (b) is paid to work at the school for more than 500 hours in any twelve consecutive months.
- (2) A person (“P”) is not disqualified from continuing to hold office as a parent governor because P ceases to be a parent of a registered pupil at the school or to fulfil any of the requirements set out in paragraphs 10 and 11 of Schedule 1 (as the case may be) .
6. A person is disqualified from appointment as a local authority governor if the person is eligible to be a staff governor of the school.
- 7.(1) A person is disqualified from nomination or appointment as a partnership governor of a school if the person is;
 - (a) a parent of a registered pupil at the school;
 - (b) eligible to be a staff governor of the school;
 - (c) an elected member of the local authority; or
 - (d) employed by the local authority in connection with their education functions.
- (2) The disqualification criterion in paragraph 7(1)(d) does not apply in the case of a person who is employed by a local authority in England under a contract of employment providing for the person to work wholly at a school or schools maintained by the local authority.
8. Upon ceasing to work at the school, a staff governor of a school is disqualified from continuing to hold office as such a governor.

Failure to attend meetings

- 9.(1) This paragraph applies to every governor, other than governors who are governors by virtue of the office that they hold.
- (2) A governor who, without the [consent](#) of the governing body, has failed to attend their meetings for a continuous period of six months beginning with the date of the first such meeting the governor fails to attend, is, on the expiry of that period, disqualified from continuing to hold office as a governor of that school.
- (3) A foundation governor, authority governor, co-opted governor or partnership governor who has been disqualified as a governor of a school under sub-paragraph (2) is not qualified for election, nomination or appointment as a governor of any category at that school for twelve months starting on the date on which they are so disqualified.

Bankruptcy

10. A person is disqualified from holding or continuing to hold office as a governor of a school if—
- (a) the person's estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
- (b) the person is the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order(1), a debt relief restrictions order or an interim debt relief restrictions order(2).

Disqualification of company directors

11. A person is disqualified from holding, or from continuing to hold, office as a governor of a school at any time when the person is subject to—
- (a) a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986(3);
- (b) a disqualification order under the Company Directors Disqualification (Northern Ireland) Order 2002(4);
- (c) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or
- (d) an order made under section 429(2)(b) of the Insolvency Act 1986(5) (failure to pay under county court administration order).

Disqualification of charity trustees

12. A person is disqualified from holding or from continuing to hold office as a governor of a school if—
- (a) the person ("P") has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which P was responsible or to which P was privy, or to which P contributed or which P facilitated by P's conduct; or

- (b) the person has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005(6), from being concerned in the management or control of any body.

Persons whose employment is prohibited or restricted

- 13. A person is disqualified from holding or from continuing to hold office as a governor of a school at any time when the person is;
 - (a) included in the list kept under section 1 of the Protection of Children Act 1999(7) (list of those considered by the Secretary of State as unsuitable to work with children);
 - (b) subject to a direction of the Secretary of State under section 142 of EA 2002(8) (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
 - (c) barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006(9);
 - (d) disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000(10);
 - (e) disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010(11) for child minding or providing day care; or
 - (f) disqualified from registration under Part 3 of the Childcare Act 2006(12).

Criminal convictions

- 14. (1) Subject to sub-paragraph (6) below, a person is disqualified from holding, or continuing to hold, office as a governor of a school where any of sub-paragraphs (2) to (4) or (6) below apply to the person.
 - (2) This sub-paragraph applies to a person (“P”) if—
 - (a) within the period of five years ending with the date immediately preceding the date on which P’s appointment or election as governor would otherwise have taken effect or, as the case may be, on which P would otherwise have become a governor by virtue of an office, or
 - (b) since P’s appointment or election as governor or, as the case may be, since P became a governor by virtue of an office,

P has been convicted, whether in the United Kingdom or elsewhere, of any offence and a sentence of imprisonment (whether suspended or not) has been imposed on P for a period of not less than three months without the option of a fine.
 - (3) This sub-paragraph applies to a person (“Q”) if within the period of 20 years ending with the date immediately preceding the date on which Q’s appointment or election as governor would otherwise have taken effect or, as the case may be, on which Q would otherwise have become a governor by virtue of an office, Q has been convicted of any offence and a sentence of imprisonment has been imposed on Q for a period of not less than two and a half years.

- (4) This sub-paragraph applies to a person who has at any time been convicted as aforesaid of any offence and a sentence of imprisonment has been imposed on the person for a period of not less than five years.
- (5) For the purposes of sub-paragraphs (2) to (4) above, any conviction by or before a court outside the United Kingdom of an offence which, if the facts giving rise to the offence had taken place in any part of the United Kingdom, would not have constituted an offence under the law in force in that part of the United Kingdom must be disregarded.
- (6) This sub-paragraph applies to a person (“R”) if;
- (a) within the period of five years ending with the date immediately preceding the date on which R’s appointment or election as governor would otherwise have taken effect or, as the case may be, on which R would otherwise have become a governor by virtue of an office, or
- (b) since R’s appointment or election as governor or, as the case may be, since R became a governor by virtue of an office,

R has been convicted under section 547 of EA 1996([13](#)) (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992([14](#)) (nuisance or disturbance on educational premises) of an offence and has been sentenced to a fine.

Refusal to make an application for a criminal records certificate

15. A person is disqualified from holding or continuing to hold office as a governor at any time when the person refuses a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997([15](#)) for a criminal records certificate.

Notification to clerk

16. Where a person (“P”) is, or is proposed to become, a governor and by virtue of any of paragraphs 10 to 14 P is disqualified from holding, or from continuing to hold, office as a governor, P must give notice of that fact to the clerk to the governing body.
- (1) “Bankruptcy restrictions order” means an order made under paragraph 1 of Schedule 4A to the Insolvency Act [1986 \(c. 45\)](#) and “interim bankruptcy restrictions order” means an order made under paragraph 5 of that Schedule. Schedule 4A was inserted by Schedule 20 to the Enterprise Act [2002 \(c. 40\)](#).
- (2) “Debt relief order” means an order made under paragraph 1 of Schedule 4ZB to the Insolvency Act [1986 \(c. 45\)](#) and “interim debt relief order” means an order made under paragraph 5 of that Schedule. Schedule 4ZB was inserted by Schedule 19 to the Tribunals, Courts and Enforcement Act [2007 \(c. 15\)](#).
- (3) [1986 c.46](#).
- (4) [S.I. 2002/3150 \(N.I. 4\)](#), as amended by the Companies Act [2006 \(c.46\)](#), the Banking Act [2009 \(c.1\)](#), the Debt Relief Act (Northern Ireland) [2010 \(c.16\)](#) and by [S.I. 2005/1454 \(N.I.9\)](#), [2005/1455 \(N.I.10\)](#), [2005/1967 \(N.I.17\)](#), [2006/314 \(N.I.3\)](#), [2006/3336 \(N.I.21\)](#), [2007/2194](#), [2008/948](#), [2009/805](#) and [2009/1941](#).
- (5) [1986 c.45](#). Section 429(2) is repealed and substituted by section 106 of and Schedule 16 to the Tribunals, Courts and Enforcement Act [2007 \(c.15\)](#), which are not yet in force.
- (6) [2005 asp 10](#).
- (7) [1999 c.14](#), as amended by the Care Standards Act 2000 ([2000 c.14](#)). Section 1 is repealed by section 63 of and Schedules 9 and 10 to the Safeguarding Vulnerable Groups Act [2006 \(c.47\)](#) save as provided by [S.I. 2009/2611](#).
- (8) Section 142 is repealed by section 63 of and Schedule 10 to the Safeguarding Vulnerable Groups Act 2006 (which are only partly in force) save as provided by [S.I. 2009/2611](#).

- (9) [2006 c.47](#).
- (10) [2000 c.43](#). Section 28 is repealed by section 63 of and Schedule 10 to the Safeguarding Vulnerable Groups Act 2006 (which are only partly in force) save as provided by [S.I. 2009/2611](#) and [S.I. 2010/1101](#).
- (11) [2010 nawm 1](#).
- (12) [2006 c.21](#). Part 3 is amended by the Education and Inspections Act [2006 \(c.40\)](#), the Safeguarding Vulnerable Groups Act 2006, the Education and Skills Act [2008 \(c. 25\)](#), the Apprenticeships, Skills, Children and Learning Act [2009 \(c.22\)](#) and the Education Act [2011 \(c.21\)](#).
- (13) As amended by SSFA 1998 and by section 206 of and Schedule 20 to EA 2002 and by section 6 of and Schedule 1 to the Education and Inspections Act 2006 and by [S.I. 2010/1158](#).
- (14) [1992 c.13](#); section 85A was inserted by section 206 of and Schedule 20 to EA 2002 and amended by [S.I. 2010/1158](#) and by section 54 of and Schedule 13 to the Education Act 2011.
- (15) [1997 c.50](#); inserted by section 163 of the Serious Organised Crime and Police Act 2005 ([2005 c.15](#)) and amended by the Safeguarding Vulnerable Groups Act 2006, the Armed Forces Act [2006 \(c.52\)](#), the Policing and Crime Act [2009 \(c.26\)](#) and [S.I.2009/203](#) and [S.I. 2010/1146](#).