

Vacancy – Pastoral Leader (Year Group to be Agreed)



Start Date:	As soon as possible
Contract:	Permanent
Hours:	37 hours per week, Term Time Only Monday to Thursday 8:00am – 4:00pm Friday 8.00am - 3.30pm (total of 38 weeks per annum) plus two INSET Days (or four half days)
Pay Range:	Grade 7 SCP 23 – 27 – Full year salary range £32, 076 to £35,745 Actual salary for term time only: £27,165 – £30,272 per annum

Padgate Academy is a member of the Warrington-based multi-academy trust “The Challenge Academy Trust” and is on a journey to becoming a truly exceptional school for the community it serves. The school is building strong momentum and has recently seen a sharp rise in standards. A fantastic opportunity has arisen for a Pastoral Leader at Padgate Academy (Year Group responsibility to be agreed), working alongside a very supportive Pastoral Team and wider staff. The successful candidate will be able to take advantage of the many opportunities which are offered.

Aim and main purpose of the job:

To support, hold accountable and develop a team of tutors focusing on high standards of social, personal and academic development of students so that all students make exceptional progress across all subjects. To work closely with parents’, students and staff to facilitate this.

General responsibilities:

- To lead both the team of tutors and cohort of students. This involves giving a clear vision and direction to work, identifying key areas for improvement and planning appropriate actions to meet them.
- To manage both the people and resources associated with each year group.
- To monitor the quality of learning experienced by the year group, liaising with Heads of Department and offering support and guidance where necessary.
- To hold responsibility for one key whole academy pastoral initiative
- To promote the ethos of the school through leading high-quality assemblies.

Attributes essential for the post include:

- behaviour management skills
- the ability to relate to students; teachers; other professionals and parents
- the ability to work within a team and on your own initiative
- excellent attendance and punctuality

It is essential that the successful candidate is able to communicate clearly to students and staff in a calm and respectful manner, be reliable and trustworthy and work within the Academy’s policies and procedures.

Applications will be considered from candidates who wish to apply for this role on a job share basis. The Challenge Academy Trust (TCAT) and Padgate Academy are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful applicants will be subject to an enhanced Disclosure from the Disclosure and Barring Service (DBS). Applications will only be considered when submitted on a fully completed application form. All applicants will be considered on the basis of suitability for the post regardless of age, sex, race or disability.

Please apply on a Padgate Academy non-teaching post application form which can be found via the vacancies link on our website <https://padgateacademy.co.uk/vacancies>

Closing date: Monday 13th May 2024 (mid-day)

Interviews will be held: Wednesday 15th May 2024