

Constitution of the local governing body at Padgate Academy

Members of the Local Governing Body (extract below taken from TCAT Scheme of Delegation)

SECTION 3.

CONSTITUTION OF THE LOCAL GOVERNING BODY

3.1 Guidance for the constitution of each Local Governing Body:

3.1.1 The optimum number of people who shall sit on the Local Governing Body shall be not less than five and not more than 15.

3.1.2 Where possible, the Local Governing Body shall have the following members:

3.1.2. up to 6 members, appointed under clause 3.2.1;

3.1.2.2 no less than one staff member, appointed under clause 3.2.2;

3.1.2.3 no less than two parent members elected or appointed under clause 3.2.5

3.1.2.4 no less than one community member elected or appointed under clause 3.2.12;

3.1.2.5 the Headteacher

3.1.3 the Trustees shall also be entitled to serve on the Local Governing Body and attend any meetings of the Local Governing Body. Any Trustee attending a meeting of the Local Governing Body shall count towards the quorum for the purposes of the meeting and shall be entitled to vote on any resolution being considered by the Local Governing Body.

3.2 Appointment of Members of the Local Governing Body

3.2.1 The Local Governing Body may appoint persons to serve on the Local Governing Body (as outlined in 3.1), having regard to any recommendations and views of the Trustees in relation to ensuring that the people serving on the Local Governing Body between them have an appropriate range of skills and experience and due attention is given to succession planning.

3.2.2 The Local Governing Body may appoint persons who are employed at the Academy to serve on the Local Governing Body through such process as they may determine, provided that the total number of such persons (including the Principal) does not exceed one third of the total number of persons on the Local Governing Body. The positions held by those employed at the Academy (e.g. teaching and non-teaching) may be taken into account when considering appointments.

3.2.3 Unless the Trustees agree otherwise, in appointing persons to serve on the Local Governing Body who are employed at the Academy the Local Governing Body

shall invite nominations from all staff employed under a contract of employment or a contract for services or otherwise engaged to provide services to the Academy (excluding the Principal) and, where there are any contested posts, shall hold an election by a secret ballot. All arrangements for the calling and the conduct of the election and resolution of questions as to whether any person is an eligible candidate shall be determined by the Local Governing Body.

3.2.4 The Principal shall be treated for all purposes as being an ex officio member of the Local Governing Body.

3.2.5 Subject to clause 3.2.9, the parent members of the Local Governing Body shall be elected by parents of registered pupils at the Academy and he/she or she must be a parent of a pupil at the Academy at the time when he/she or she is elected.

3.2.6 The Local Governing Body shall make all necessary arrangements for, and determine all other matters relating to, an election of the parent members of the Local Governing Body, including any question of whether a person is a parent of a registered pupil at the Academy. Any election of persons who are to be the parent members of the Local Governing Body which is contested shall be held by secret ballot.

3.2.7 The arrangements made for the election of the parent members of the Local Governing Body shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if he/she prefers, by having his/her ballot paper returned to the Academy by a registered pupil at the Academy.

3.2.8 Where a vacancy for a parent member of the Local Governing Body is required to be filled by election, the Local Governing Body shall take such steps as are reasonably practical to secure that every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that it is required to be filled by election, informed that he/she is entitled to stand as a candidate, and vote at the election, and given an opportunity to do so.

3.2.9 The number of parent members of the Local Governing Body required shall be made up by persons appointed by the Local Governing Body if the number of parents standing for election is less than the number of vacancies.

3.2.10 In appointing a person to be a parent member of the Local Governing Body pursuant to clause 3.2.9, the Local Governing Body shall appoint a person who is the parent of a registered pupil at the Academy; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

3.2.11 The Local Governing Body (after consulting the Trustees) may appoint persons to be a Community Governor provided that the person who is appointed as a Community Governor is:

- (a) a person who lives or works in the community served by the Academy; or
- (b) a person who, in the opinion of the Local Governing Body, is committed to the government and success of the respective Academy.