



Padgate Academy

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Principal: Mrs M Barclay Bsc (Hons) NPQH

Monday, 8 June 2020

Dear Parent/Carer,

We are currently making the necessary plans, in line with Government guidance, as to 'the possibility of providing some face to face contact with the young people in years 10 and 12 to help them prepare for examinations next year'. Should the guidance change at any time, we notify you.

The date for this to begin is the week beginning Monday 15th June, where we will be asking students to attend an induction session in groups of 3 with members of the pastoral team. The purpose of this induction is to see how students have been during the partial closure and also to make sure that they have all they need to support them until the end of the Academic year. During this induction they will also receive important information about health and safety measures on site. You will be contacted by a member of the team with the date and time of this meeting.

It is important at this point to reinforce that the remote learning model which is in place will continue to be the primary method of learning and we would ask that you continue to support this home-learning, as you have in recent weeks.

The face to face sessions will be designed to support this remote learning, with some specialist guidance to ensure our students are able to continue to progress in their learning. We intend to begin these sessions with the introduction of English, mathematics, science, humanities and Spanish. We will be asking students to attend two consecutive days over a fortnight.

The timetable is set out below, students will be told which group they belong to.

Week one								
	Monday		Tuesday		Weds		Thurs	
	1a	1b	1a	1b	2a	2b	2a	2b
	English	English	Science	Science	English	English	Science	Science
AM	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00
Lunch	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50
	Maths	Maths	Geog/Spanish	Geog/Spanish	Maths	Maths	Geog/Spanish	Geog/Spanish
PM	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20
Week two								
	Monday		Tuesday		Weds		Thurs	
	1a	1b	1a	1b	2a	2b	2a	2b
	English	English	Science	Science	English	English	Science	Science
AM	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00	Arrive 08:40 Session starts 08:50	Arrive 08:50 Session starts 09:00
Lunch	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50	11:10-11:40	11:20-11:50
	Maths	Maths	History/RS	History/RS	Maths	Maths	RS	Life skills
PM	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20	session starts 11:40. leave 14:10	session starts 11:50. leave 14:20

Please be reassured that very clear guidelines will be set out to ensure the safety of all students and staff.

Social Distancing:

The overriding principle of offering the face to face sessions for Years 10 is that it must be safe for both staff and students. There will be strict social distancing in place at all times within school.

We have created Pods within the Academy which all have their own entrance, exit and toilet facilities. This means that the Students will be able to operate within this Pod without mixing with anyone else on the Academy site. Students also be expected to maintain social distancing on their way to and from school.

We have recorded some student friendly videos which walk through to each pod entrance and exit. These will be shown during the induction sessions and then at the start of each day.

Travel to and from school:

The government guidance on Walking, cycling, and travelling in vehicles or on public transport during the coronavirus outbreak can be found by visiting:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

We would ask that you do not drop students off at the academy site. Where there is no alternative but to travel by car, we would recommend where possible, only one other person (the driver) accompanies them in the vehicle. Students can be dropped off beside the library (Pod 1) or by the rear gate on Station Road (Pod 2), ensuring the social distancing is maintained at all times.

For students who use the bus, the government recommend considering all other forms of transport before using public transport. For students who have no alternative but to travel using public transport, we recommend that the government travel guidance for passengers is followed at all times.

Face to face sessions:

- Students will attend for a limited number of sessions per week with allocated arrival and departure times. No more than 25% of students in a year group will be in school at any given time.
- Only a limited number of students will be in contact with each other and with teaching staff at any time. For year 10 this means that they will be in a group with a maximum of 10 other students at any one time. This group stays the same for all of the face to face teaching.
- Students will be allocated different entrances to the school, to comply with social distancing guidelines and will follow a designated route to their learning area for their time in school.
- Students will be expected to wash their hands on entering the school using the toilet block or designated hand wash facility closest to their learning area.
- Each group of students will have a dedicated toilet block close to their learning area. Cleaning staff will be on site through the learning sessions and toilet blocks will be cleaned frequently. There will be hand sanitiser, soap and hand towels available. Hand driers will not be in use.
- Students will be supervised at all times and will be given a short 'relaxation time' within their designated area at various points during the day.
- Students will be required to attend for an AM and PM session. Specific timings will be shared with you during the student induction meeting. We would ask that students bring with them any food they will need for the day. A packed lunch will be provided to those in receipt of free school meals.
- Students will be expected to wear full academy uniform but without a tie or blazer upon their return to school. Any external garments (gloves, hats etc) need to be placed under their desks and taken away at the end of each day.
- Students should bring their own specialist equipment and exercise books if they have them in an appropriate bag. Basic equipment, e.g. pen, pencil and ruler will be provided for each student used solely by them in each face to face session.



- If any students become ill during the school day then the Academy will follow national guidance and notify parents or carers immediately. If your child develops any symptoms or shows a high temperature whilst at home then please do not send them to school but please let us know. Further guidance can be found here <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms>

Students will be expected to follow the strict social distancing rules and behave in an appropriate manner during their time in school and on entering and leaving the building. If students are deemed to be behaving inappropriately, parents may be contacted to collect their child.

Students will be issued with individual timetables detailing when they are expected to be in school, their entrance and exit point and where their learning area will be. They will be greeted by teaching staff on arrival and shown the route assigned to their learning area.

Key dates

Week commencing 8th June

You will be contacted by a member of the pastoral team to let you know the date and time of your child's induction session

Week commencing 15th June

Year 10 induction sessions take place

Week commencing 22nd June

Small group face to face sessions take place.

There is more detail along with the main Academy risk assessment which is available on request. If you wish to inform us of any issues you think we need to know about, or you have any concerns or questions please contact us by emailing info@padgateacademy.co.uk.

Thank you for all your support through these unprecedented times.

Yours sincerely



Mrs M Barclay
Principal