



Padgate Academy
Insall Road, Warrington WA2 0LN
Telephone: 01925 822 632
E-mail: info@padgateacademy.co.uk
Principal: Mrs M Barclay Bsc (Hons) NPQH

19th May 2020

Dear Parents and Carers,

As I am sure you are aware we are in a time of great uncertainty, especially when it comes to transitioning to secondary school. Our staff have been working incredibly hard to ensure that you and your child have a comprehensive transition before September.

To this end, we have already put the following measures in place;

- Initial letter sent in March
- Information video
- Electronic admissions forms
- Letters from current Y7 students

All the above can be accessed on our website <https://padgateacademy.co.uk/year-7-transition>

- Dedicated twitter account which is regularly updated [@Y7_Padgate](https://twitter.com/Y7_Padgate)
- Dedicated transition email account for any questions/queries year7@padgateacademy.co.uk
- Regular communication with primaries & transition information meetings taking place
- 'Guide to starting Year 7' included with this letter

The next stage of our transition process is to place your child in a form group. **In order to ensure your child is in a form group with at least one friend, we need your admissions form back as soon as possible.** There is a section on the back of the admissions form where your child can request up to two friends. If you have not yet returned your form we have included a paper copy in this pack or there are electronic copies on the website as outlined above.

We have also included some additional paperwork that needs to be completed and returned at your earliest convenience but the admissions form is the priority.

Following from this we would usually hold a parent's evening in late June where you and your child would meet their form tutor and collect further information. We are currently monitoring the national situation and have a number of plans to ensure this happens in some format or another. We will of course send more detailed information nearer the time and keep you up to date.

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Next steps;

- Transition meetings will continue to take place with primary teachers
- Organisation of students into form groups
- Further support materials to be added onto the academy website e.g. Q&A session
- Update letter in June letting you know of your child's form group & details of June meeting
- **Transition day:** We are currently planning for a number of scenarios and are hopeful that some form of transition day will be able to take place, more details will be given via letter & during the meeting in June

Additional support for SEND & Vulnerable students:

- If you believe that your child has SEND needs that we may not be aware of, please email Mrs Bretherton, SENCO, via kbretherton@padgateacademy.co.uk so that she can contact you to discuss this further
- An additional support booklet will be provided for you, additional transition mornings will be organised in July and further support can be provided from Mrs Bretherton upon request

We will endeavour to keep you as updated as possible and hope this letter has answered some questions you may have. If you require any further information or have any questions please get in contact and we will do our best to support you.

Yours sincerely,



Miss J Edwards
Associate Assistant Principal
Head of Learning Y7

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