



**J3 CONNECT INC.**  
[www.J3CONNECT.com](http://www.J3CONNECT.com)  
**1-833-J3READY (833-537-3239)**  
**info@j3connect.com**

### **Carrier Set-Up Requirements**

Welcome and Thank You for choosing to be a part of J3 Connect Inc.'s dispatching team! We strive to provide excellent customer service, and we're ready to connect and build a relationship with all of our Owner Operators and Fleet Owners. We believe in good and effective communication and we provide customized service for each carrier's needs. We look forward to connecting and delivering exceptional service to all our clients.

To get enrolled with our dispatching services, please complete, sign and return the following items by email to [info@j3connect.com](mailto:info@j3connect.com).

#### **Forms Included in this Packet:**

- Dispatch/Carrier Agreement
- Limited Power of Attorney
- Company Profile Sheet
- Truck Operation Form
- A list of three established references, if applicable

#### **Also Needed along with this Packet:**

- Copy of owner operator's CDL and Driver's CDL License
- Copy of Carrier's Authority (MC)
- Copy of your W-9
- Copy of insurance certificate. (We require \$1,000,000 in Liability and \$100,000 in Cargo)

For any questions or concerns regarding J3 Connect Inc.'s requirements, please contact us at 833-537-3239 or [info@j3connect.com](mailto:info@j3connect.com)

Thank you again for choosing J3 CONNECT Inc. as your dispatching service!

## J3 Connect Inc. CARRIER AGREEMENT

### 1. RECITALS

This agreement is made as of this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by and between **J3 Connect Inc.** and \_\_\_\_\_ (Client's Company Name), licensed by the FMCSA as an interstate carrier of property holding authority, MC # \_\_\_\_\_ and/or DOT# \_\_\_\_\_, hereinafter referred to as 'Client'. Client desires to retain J3 Connect Inc. by executing a Limited Power of Attorney form to find and secure freight for Client and dispatch Client's equipment. **J3 Connect Inc.** and the Client have, upon due consideration, determined that an agreement to their mutual advantage and best interest has been formed, and thereby agrees to the terms and conditions listed within this agreement. Prior to the implementation of this agreement, Client must furnish to J3 Connect Inc. all the following documents:

1. \_\_\_\_\_ This Carrier Agreement (completed, dated and signed).
2. \_\_\_\_\_ A signed and dated Limited Power of Attorney form.
3. \_\_\_\_\_ A completed Company Profile Sheet.
4. \_\_\_\_\_ Truck Operation Form.
5. \_\_\_\_\_ Copy of owner operator's CDL and Driver's CDL License
6. \_\_\_\_\_ A list of three established references, if applicable
7. \_\_\_\_\_ Copy of Client's Authority (MC Permit).
8. \_\_\_\_\_ A signed W-9 form.
9. \_\_\_\_\_ Proof of Insurance Certificates\*\*.

\*\*We require at least \$1,000,000 in liability and at least \$100,000 in Cargo Coverage.\*\*

### 2. RELATIONSHIP

The relationship of CLIENT and **J3 Connect Inc.** Shall, at all times, be that of an independent contractor. **J3 Connect Inc. Service LLC.** shall be the agent working on behalf of CLIENT to search for loads, book them, dispatch, and handle all paperwork directly with the broker and/or shipper.

### 3. RATE AGREEMENT (Please check plan preferred)

See "Attachment A" for additional details on Page 5

- 10% Pay Per Load SEMI- Power Only
- 10% Pay Per Load SEMI- Dry Van, Reefer, Flat Bed, or Step deck
- 10% HotShot 35 foot-40 foot or HotShot 24 foot-30 foot
- 12% PART-TIME- part time trucks are charged more if you choose not to use us on every load. It takes time away from the dispatcher finding loads for full-time trucks.
- 12% PART-TIME Hotshot 24 foot- 30 foot
- 15% Per Load SEMI- Over-Size Load/Heavy Hauling

#### 4. TERM

The term of this Agreement shall be effective upon the date signed by both parties to this Agreement and shall continue thereafter for a term of fourteen (14) days of such date, and automatically from week to week thereafter, subject to the right of either party hereto to cancel the Agreement at any time upon not less than seven (7) days written notice by one party to another. Client must send notification by mailing said Revocation Notice to: **J3 Connect Inc. 2800 Old Dawson Rd. Albany, GA Suite 2-231, or info@j3connect.com**

#### 5. STATEMENT OF WORK

J3 Connect Inc.'s objective is to design a proactive logistics plan based on the Client's territorial preference. The plan is influenced by the current situation on the market and/or region, in order to take advantage of the most profitable loads. J3 Connect Inc.'s logistics coordinators (dispatchers) will find loads that best match the Client's preferences and will communicate such options with the Client and/or its driver(s). Once the Client agrees to accept the load, J3 Connect Inc. will send all necessary and required supporting documents to broker/shipper. Once the rate confirmation is received, it will be forwarded to the Client for their records.

J3 Connect Inc. agrees to:

1. Find freight that best matches profile for the Client.
2. Contact Client with load matches and go over options.
3. Email to shipper/broker the Client's Authority, W-9, proof of insurance, and order insurance certificates if required, along with any other required supporting documentation upon the Client agreeing to take a load.
4. Provide the driver with all dispatch instructions for pickup, transit and delivery.
5. Assist with any problems that arise in the transit of the load within our capabilities. The Client is responsible for its own equipment. We will put forth our best effort to direct Client to a service that might be of help.
6. Hold on to the dispatch, accessorial information, etc. until the load is completed. Once completed, J3 Connect Inc. will email all documents to the Client.
7. Forward the final load confirmation and mail all documentation to the Client, concluding that all services have been performed in full.

#### 6. CONSIDERATION

The client agrees to pay J3 Connect Inc. as per the agreed quotes and terms, as stated in Section 3 of this agreement. The agreed upon term rates are required to be paid to J3 Connect Inc. as per the conditions of the agreement. J3 Connect Inc. will invoice the Client on **Thursday by 7pm EST**. Payments are due every week on **Friday by 7pm EST**. If payment isn't received by Friday by 7pm EST the next load will not be booked. Payments received two (2) days after **Friday at 7pm EST** will be subject to a \$150 late fee which must be paid in addition to the original invoice amount. After 30 days the account may be placed for collection. J3 Connect Inc. will invoice Client via email. Payment can be made to **J3 Connect Inc.** via **ACH, Zelle or Cash App**.

#### 7. ADDITIONAL PROVISIONS

Once service has concluded per Page 2 of Section 5 line 7, it will be the responsibility of the Client to handle directly with the shipping party any overages, shortages, damages, or billing and collections issues.

In no event will J3 Connect Inc. be liable for any incidental, consequential, or indirect damages for the loss of profits, or business interruption arising out of the use of the service.

Client will have the sole and exclusive care, custody and control of the shipper's property from the time it is picked up for transportation, until it is delivered to the destination. Client assumes the liability of a common carrier for loss, delay, damage, or destruction of any and all of shipper's goods or property while under the Client's care. This includes, but



is not limited to loading and unloading problems or issues, delays, overages, shortages, damages, and billing and collection issues and hours of services.

Client specifically agrees that all freight tendered to it by J3 Connect Inc.'s dispatch service shall be transported on equipment operated only under the authority of Client, and that Client shall not in any manner sub-contract, broker, or in any other form arrange for the freight to be transported by a third party without the prior written consent of J3 Connect Inc.

Client will be responsible for notifying J3 Connect Inc. of changes to authority, insurance, client profile or ownership.

Client agrees to provide, operate and maintain in good working condition, motor vehicles and all allied equipment necessary to perform the transportation schedule in a safe, efficient and economical manner.

Client agrees to provide properly qualified, trained, and licensed drivers to perform the transportation and related services under this Agreement and each transportation schedule in a safe, efficient, and economical manner. Client's personnel are expected to conduct themselves in a professional manner at all times and shall ascertain and comply with all of the Customer's facility rules and regulations when on the Customer's premises.

**J3 Connect Inc.** will work within the established parameters of the Clients Company/Carrier Profile. **J3 Connect Inc.** will notify Client of best-matched loads and will provide a full level of communication with said Client. Client agrees to allow **J3 Connect Inc.** to book loads without prior approval, with the understanding that **J3 Connect Inc.** will only book loads that are in the best financial interest of said Client.

**J3 Connect Inc.** will notify Client of load-required qualifications or additional insurance, if necessary. **J3 Connect Inc.** will furnish to Client necessary information for qualification of insurance required.

In the event that **J3 Connect Inc.** books a load with the Client's approval and/or matching the Client's truck posting, the Client agrees to pay **J3 Connect Inc.** as agreed in Section 3 of this Agreement for services rendered. NOTE: To avoid charges for unavailable equipment, it is imperative to notify **J3 Connect Inc.** immediately if the truck is loaded from another source or no longer available for any reason. If Client does not give the proper notice that the truck is no longer available, Client may be subject to a \$50 fine that MUST be paid BEFORE we can accept any further opportunities for the truck.

Client agrees that if a higher line haul rate is needed for the shipment, they will notify **J3 Connect Inc.** BEFORE the load is secured. Once the Client tells **J3 Connect Inc.** that they will accept the shipment at a specific rate, this is verbal acceptance and the load is secured. Should the carrier back out or ask for more money after the load has been secured, there will be a penalty of \$100 for the first occurrence and \$200 for the second occurrence that MUST be paid before we can accept another load on the Client's behalf. If this happens more than twice, **J3 Connect Inc.** has the right to terminate the agreement between **J3 Connect Inc.** and the Client.

Client agrees that they will advise **J3 Connect Inc.** in a timely fashion should the Client not be available for dispatch more than one (1) day at a time. (If Client is not working for any amount of time, please let us know ASAP so that we do not plan any loads for Client's truck.)

**7. DISCLAIMER**

**J3 Connect Inc.** is NOT responsible for:

1. Billing Issues.
2. Load problems.
3. Advances. (All advances will have to be handled directly between Client and shipper/broker unless requested by Client.)
4. Handling and storage of paperwork. (All documents will be sent to Client unless other arrangements are made)
5. DOT compliance issues.
6. SPIKE INSURANCE.
7. Processing the factoring of any booked loads. This is the sole responsibility of the owner operator or fleet owner.

**8. GOVERNING LAW**

This agreement shall be governed by and construed in accordance with laws of the State of **Georgia** without giving effect to any choice of law or conflict of laws provision or rule (whether of the State of **Georgia** or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than those of the State of **Georgia**.

**9. JURISDICTIONS AND VENUE**

**J3 Connect Inc.** and Client hereby consent to and agree to submit to the jurisdiction of the Federal and state courts located in Dougherty County, **Georgia** in connection with any claims or controversies arising out of the Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as the first date written.

\_\_\_\_\_  
(Print Company Name)

\_\_\_\_\_  
(Signature of Company Officer)

\_\_\_\_\_  
(Print Company Officer's Name)

\_\_\_\_\_  
(Company Officer's Title)

**J3 Connect Inc.**

\_\_\_\_\_  
(Print Company Name)

\_\_\_\_\_  
(Signature of Dispatching Representative)

\_\_\_\_\_  
(Print Representative Name)

**PRESIDENT/CEO/DISPATCHER**

\_\_\_\_\_  
(Company Officer's Title)



**AGREEMENT FOR DISPATCH SERVICES**

**ATTACHMENT "A"**

This attachment pertains to the selected level of service noted on Page 1 Section 3 of this agreement for \_\_\_\_\_ (Client), and will remain in effect until either Client requests to have a change in service, wishes to terminate this Service Agreement, or Client is canceled by **J3 Connect Inc.** for cause.

**Percentage Rate Agreement:** This plan is detailed as a percentage of gross revenue rate plan, which is for services provided. This plan includes all services listed on Page 2 Section 5 line items 1 – 7 of this agreement. The cost of this plan is the percentage chosen of the gross revenue (excluding accessorials) per truck enrolled with **J3 Connect Inc.** Invoices will be sent out weekly. Payment for this plan is to be made in full within **2** days of the invoice date.

**DEDICATED LANES:** All dedicated lanes obtained by **J3 Connect Inc.** are subject to the flat rate of 10% for the duration of the length of this contract between **J3 Connect Inc.** and the Client.

**NON-SOLICITATION:** Client agrees not to solicit traffic from any shipper, consignor or customer of **J3 Connect Inc.**'s dispatch service where the carrier transports loads, or is made aware of such traffic, as a result of **J3 Connect Inc.**'s dispatching efforts. It is further agreed that this non-solicitation provision shall be in force and effect during the term of this AGREEMENT and for a period of one (1) year from the date the termination of this AGREEMENT for any reason. In the event of non-compliance with the specific provisions of this paragraph, CLIENT upon discovery of breach will be liable to **J3 Connect Inc.** one hundred percent (100%) of the gross transportation revenue received by CARRIER from said shipper(s) within one (1) year after the date of termination of this agreement.

CARRIER \_\_\_\_\_ DATE \_\_\_\_\_



**Limited Power of Attorney Form**

This Limited Power of Attorney Agreement is made effective on \_\_\_\_\_ (date) between **J3 Connect Inc.**, a company established under the laws of the State of Georgia and hereinafter referred to as DISPATCH, and \_\_\_\_\_, with a MC # \_\_\_\_\_ and/or DOT number of \_\_\_\_\_, which is hereinafter referred to as Client. Client hereby appoints DISPATCH as Attorney-in-fact (Agent). DISPATCH's agents shall have full power and authority to act on Client's behalf. This power and authority shall authorize DISPATCH to manage and conduct affairs and to exercise all rights and powers for the specific purpose of contracting loads of freight to be hauled by \_\_\_\_\_. Client is giving and granting said dispatcher of **J3 Connect Inc.** full power and authority to do and perform every and all act that is necessary within the scope of the specific terms (set out herein). **J3 Connect Inc.**'s powers shall include, but not be limited to the power to:

- Providing professional dispatch services, including the power to contact drivers, shippers, and brokers on Client's behalf for cargo
- Transferring paperwork such as carrier packets, rate confirmations, insurance certificates, invoices, and all other necessary paperwork to shippers and brokers
- Signing and executing rate confirmations and other documents for freight

This power of attorney shall be construed broadly as a General Power of Attorney. The listing of specific powers is not intended to limit or restrict the general powers granted in this Power of Attorney in any manner. This Power of Attorney shall become effective immediately and shall remain in full force until revoked by Client in writing. Client understands that such revocation is to be sent in writing, by emailing **info@j3connect.com** and client understands that should a written revocation be sent to **info@j3connect.com** that a confirmation/receipt of the email will be sent to Client.

In witness whereof, the parties hereto have executed this agreement on the date below.

CLIENT'S NAME: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

DISPATCH: **J3 Connect Inc.** \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



### COMPANY PROFILE FORM

*Instructions: Please complete this form giving us all the information that pertains to you and your Company. The better informed we are, the better we will be able to assist you. This form should be updated at any time by notifying us. This information is for our use only and will not be released to any third party without your express written permission.*

**PART 1: CARRIER INFORMATION SECTION**

COMPANY NAME \_\_\_\_\_ DBA (If Any): \_\_\_\_\_

PHYSICAL ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

MAIN CONTACT \_\_\_\_\_ E-MAIL \_\_\_\_\_

OFFICE PHONE \_\_\_\_\_ FAX \_\_\_\_\_ CELL PHONE \_\_\_\_\_

EMERGENCY CONTACT \_\_\_\_\_ EMERGENCY PHONE \_\_\_\_\_

MC NUMBER \_\_\_\_\_ DOT NUMBER \_\_\_\_\_ EIN \_\_\_\_\_

SCAC CODE \_\_\_\_\_ TWIC CERTIFIED \_\_\_\_\_ HAZMAT CERTIFIED \_\_\_\_\_

**PART 2: EQUIPMENT SECTION**

NUMBER OF TRUCKS: \_\_\_\_\_ COMPANY: \_\_\_\_\_

OWNER OPERATORS: \_\_\_\_\_

NUMBER OF TEAMS: \_\_\_\_\_

NUMBER OF TRAILERS: VAN: \_\_\_\_\_ REEFERS: \_\_\_\_\_ FLATBED: \_\_\_\_\_ RGN: \_\_\_\_\_ STEP DECK: \_\_\_\_\_  
DD: \_\_\_\_\_

OTHER TYPES: \_\_\_\_\_

TRAILER SIZES: VAN: \_\_\_\_\_ REEFER: \_\_\_\_\_ FLATBED: \_\_\_\_\_ RGN: \_\_\_\_\_ STEP DECK: \_\_\_\_\_  
DD: \_\_\_\_\_

**DETAILED DESCRIPTION OF EQUIPMENT (I.E. PALLETS, TARPS, OVERSIZE AND WEIGHT LIMITS)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART 3: SERVICE AREAS OF OPERATION (Check all that apply)**

United States:  All 48 states (USA)

AL	<input type="checkbox"/>	AR	<input type="checkbox"/>	AZ	<input type="checkbox"/>	CA	<input type="checkbox"/>	CO	<input type="checkbox"/>	CT	<input type="checkbox"/>	DE	<input type="checkbox"/>	FL	<input type="checkbox"/>	GA	<input type="checkbox"/>	IA	<input type="checkbox"/>	ID	<input type="checkbox"/>	IL	<input type="checkbox"/>
IN	<input type="checkbox"/>	KS	<input type="checkbox"/>	KY	<input type="checkbox"/>	LA	<input type="checkbox"/>	MA	<input type="checkbox"/>	MD	<input type="checkbox"/>	ME	<input type="checkbox"/>	MI	<input type="checkbox"/>	MO	<input type="checkbox"/>	MN	<input type="checkbox"/>	MS	<input type="checkbox"/>	MT	<input type="checkbox"/>
NC	<input type="checkbox"/>	ND	<input type="checkbox"/>	NE	<input type="checkbox"/>	NH	<input type="checkbox"/>	NJ	<input type="checkbox"/>	NM	<input type="checkbox"/>	NV	<input type="checkbox"/>	NY	<input type="checkbox"/>	OH	<input type="checkbox"/>	OK	<input type="checkbox"/>	OR	<input type="checkbox"/>	PA	<input type="checkbox"/>
RI	<input type="checkbox"/>	SC	<input type="checkbox"/>	SD	<input type="checkbox"/>	TN	<input type="checkbox"/>	TX	<input type="checkbox"/>	UT	<input type="checkbox"/>	VA	<input type="checkbox"/>	VT	<input type="checkbox"/>	WA	<input type="checkbox"/>	WI	<input type="checkbox"/>	WV	<input type="checkbox"/>	WY	<input type="checkbox"/>

Canada (list provinces) \_\_\_\_\_ Mexico \_\_\_\_\_





**Rate of Haul information:** Please give us your minimum rate information. We understand that many factors will change this information, but this will give us a starting point.

IDEAL RATE PER MILE: \$ \_\_\_\_\_ IDEAL WEEKLY GROSS MINIMUM: \$ \_\_\_\_\_

DRIVER TOUCH (Y/N): \_\_\_\_\_

COMMENTS/ADDITIONAL PREFERENCES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART 4: FACTORING INFORMATION SECTION**

If you use a factoring service, please provide us the following information. This will ensure that we only use brokers that are approved by your factoring company.

FACTORING COMPANY \_\_\_\_\_

MAIN CONTACT \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ WEBSITE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

ZIP \_\_\_\_\_

**PART 5: INSURANCE INFORMATION SECTION**

INSURANCE AGENCY \_\_\_\_\_

CONTACT \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

ZIP \_\_\_\_\_

**PART 6: REFERRAL'S (OPTIONAL)**

Please refer three (3) owner operators who you believe might benefit from our service.

NAME \_\_\_\_\_ CELL \_\_\_\_\_

NAME \_\_\_\_\_ CELL \_\_\_\_\_

NAME \_\_\_\_\_ CELL \_\_\_\_\_

PLEASE USE THE FOLLOWING SECTION TO BETTER DESCRIBE YOUR COMPANY.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



### TRUCK OPERATION FORM

Truck #	Trailer #	Trailer Type	Max Weight	Driver	Cell Phone

Does the assigned driver have the right to make load decisions for you? \_\_\_\_\_

Does the driver need to have a copy of the load confirmation? \_\_\_\_\_

Please keep a blank copy of this form and email updates to us when they occur so that we always have the most current information on hand.

Thank you.