

New England Shutterbugs
How to submit pictures
08/24/2024

Before logging in to upload pictures, confirm the size is 1400 x 1050.

Go to the image.

Hover over the image to see the size.

The box will show the following:

Item type: JPG File
Date taken: MM/DD/YYYY Time
Dimension:
Size:

If the size needs to be changed, copy the image and save to the Competition Pics 2024-2025 folder.

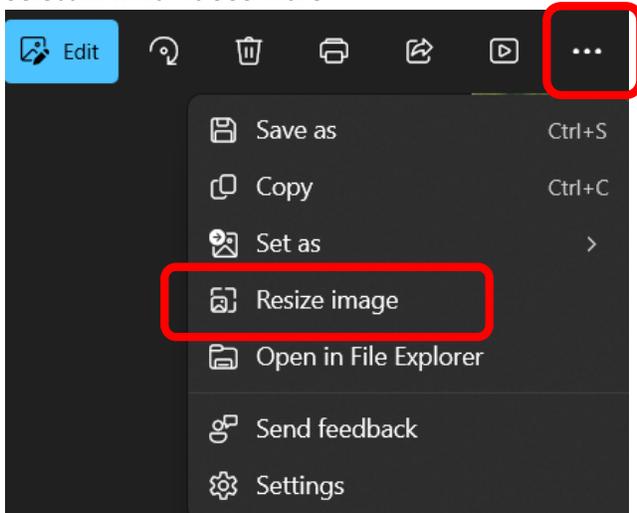
To change the image size,

Open the image.

Select



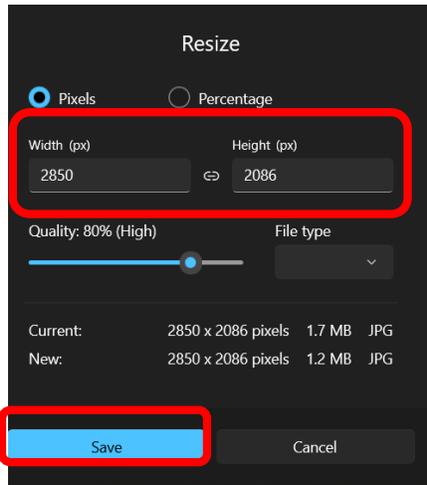
Select ... which is See more



Select Resize image

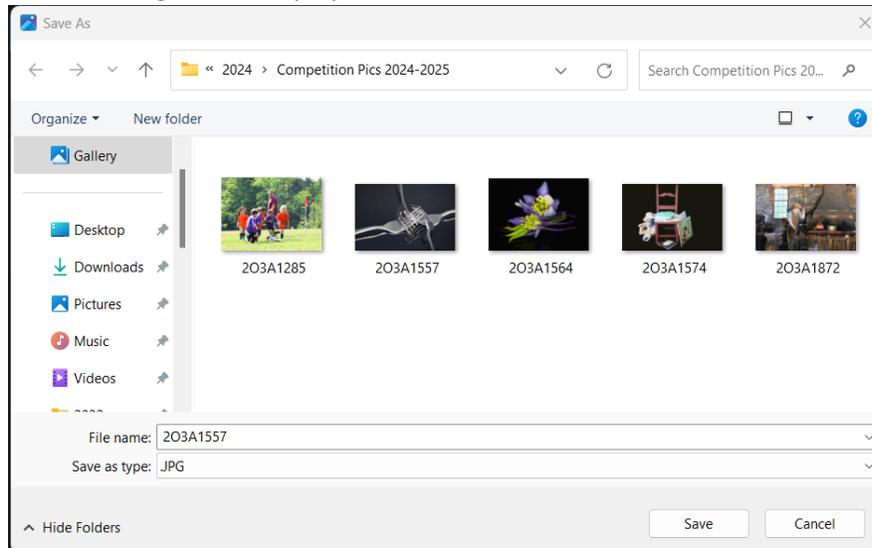
The following screen displays:

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Edit the size to Width 1400 (px) x Height 1050 (px).
Select the Save button.

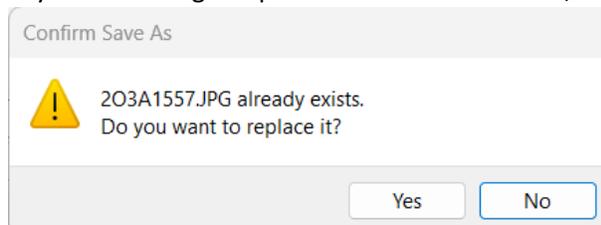
The following screen displays:



To save a step in the upload process, rename/add the title to your picture in this step.

Click the Save button.

IF you are saving the picture in the same folder, the following message will appear.



Select Yes.

It may be easier to create a 2024/2025 Competition Pictures folder to save the edited pictures for submission.

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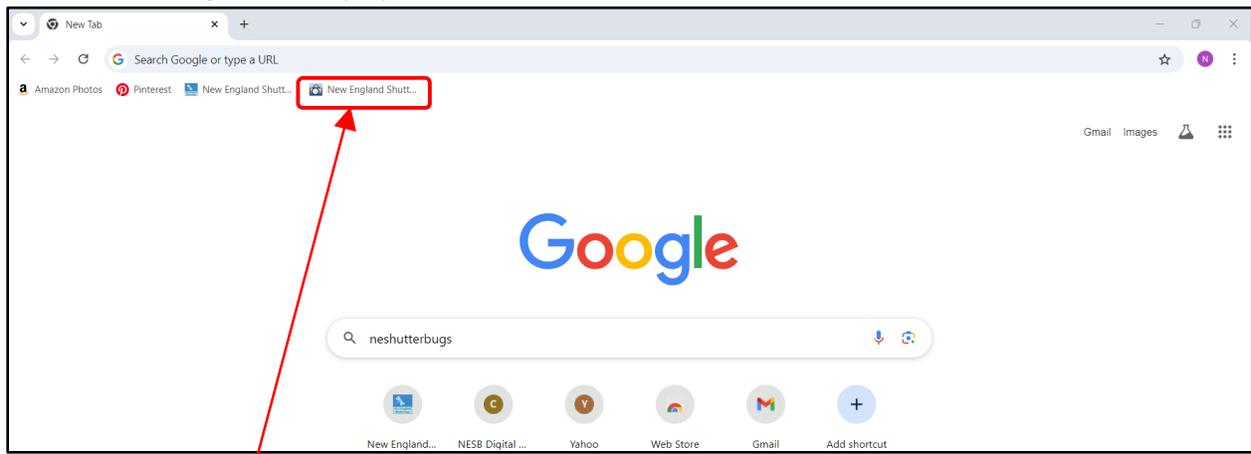
To QA all of the pictures, hover over the image and confirm the size for each picture is 1400 x 1050. The pictures are now ready to submit.

1 - Go into Google (NOT CHROME)

1a - Select Google Chrome from the bottom toolbar.

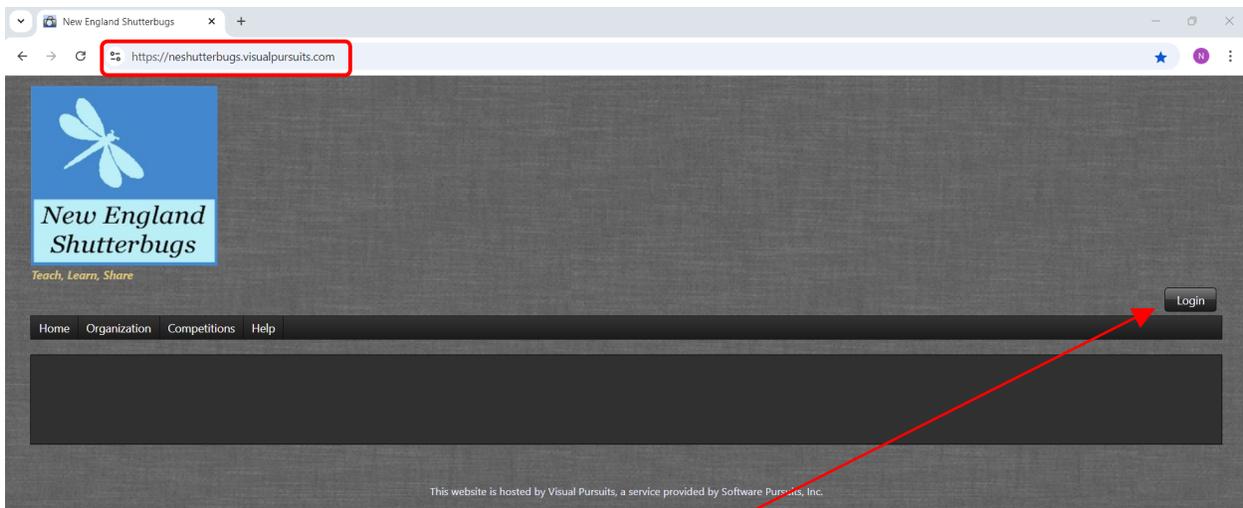


1b - The following screen displays:



2 - Select  New England Shutt... from the top toolbar to access the NE Shutterbugs Competition site.

For reference, the website is <https://neshutterbugs.visualpursuits.com/>



3 - Press Login on the right side of the screen.

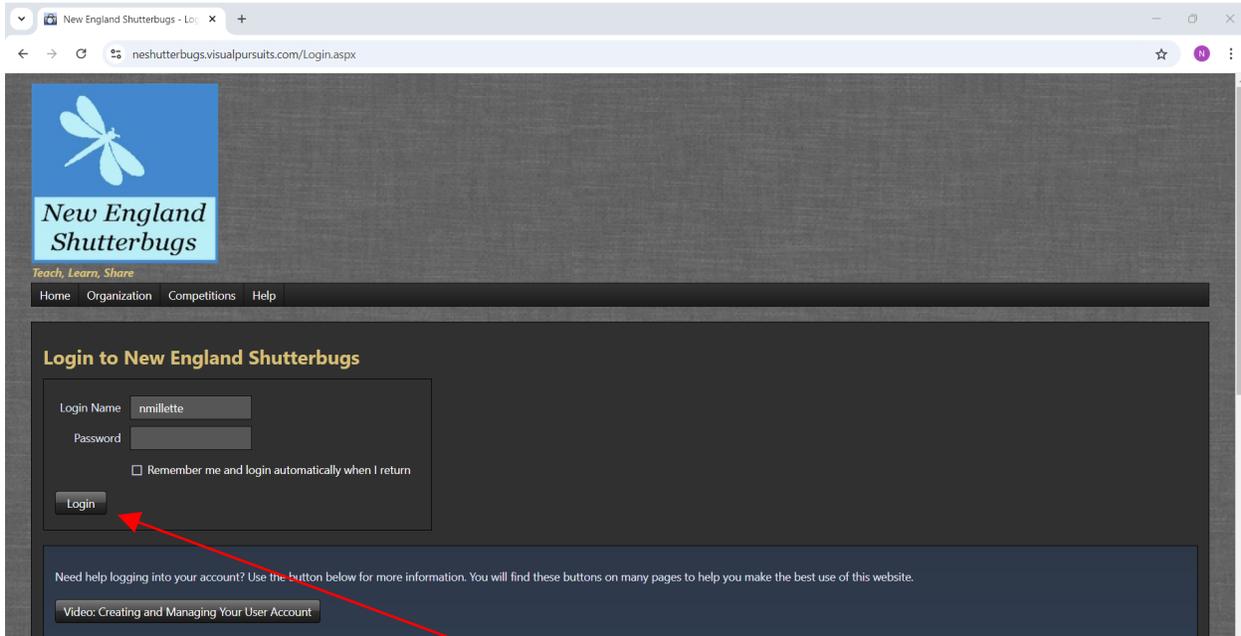


The following screen appears:

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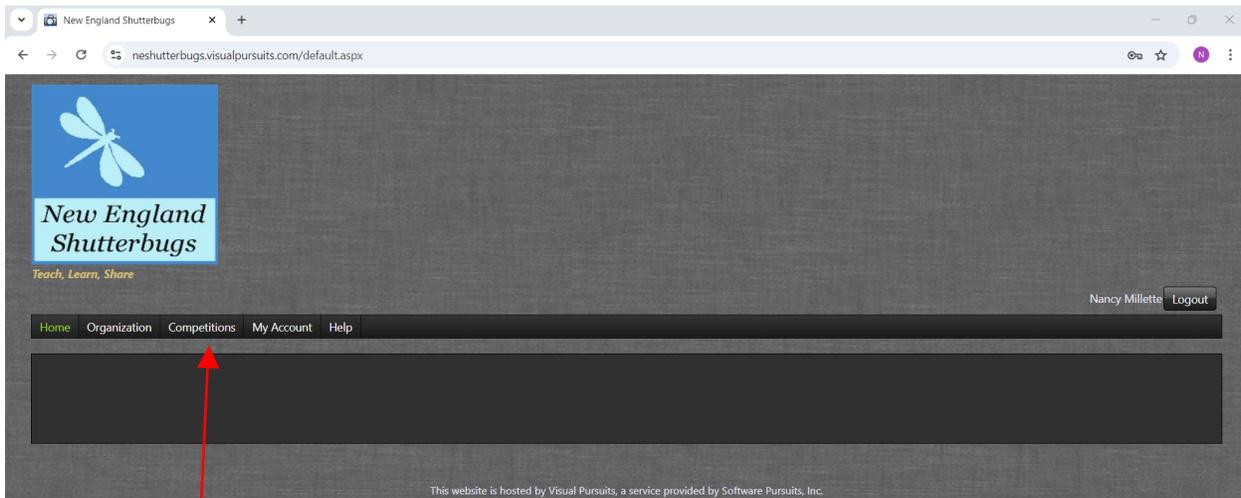
4 – Login Name: **nmillette (all lowercase)**

5 – Password: **Nesb2024 (case sensitive)**

6 – Click Login (under the Login Name and Password fields)

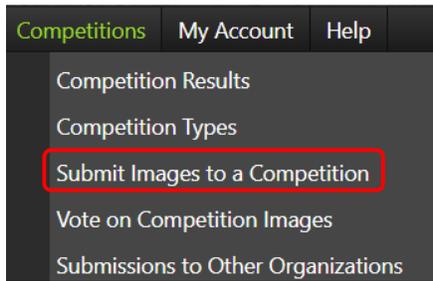


The following screen displays:



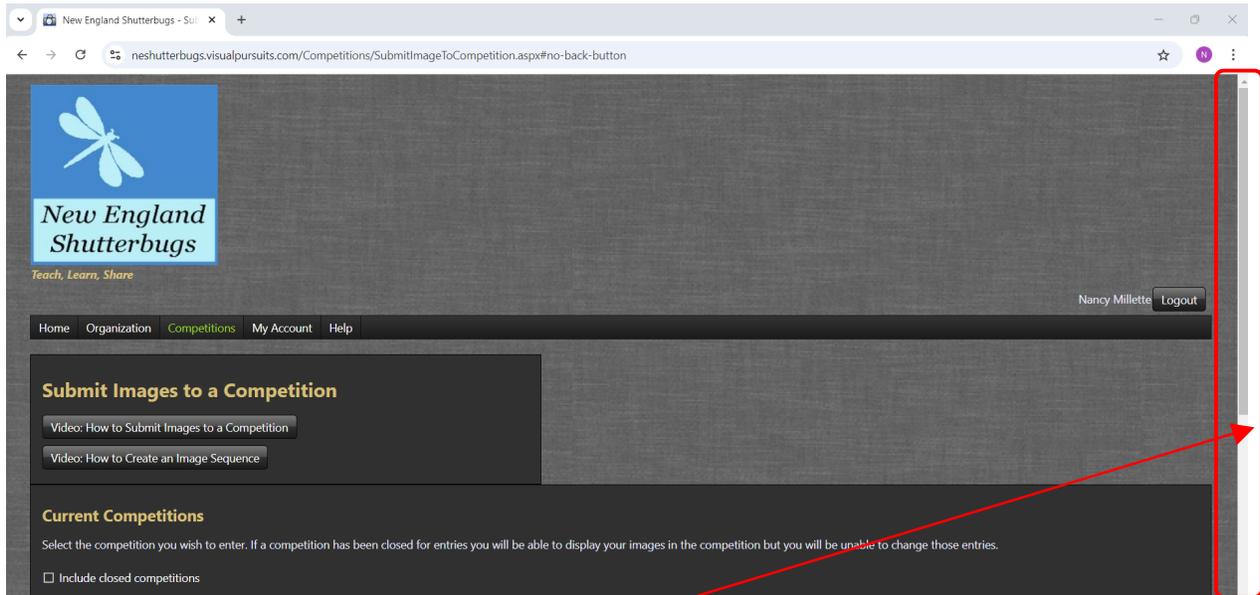
7 – Select Competitions

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8 – Select Submit Images to a Competition

The following screen displays:

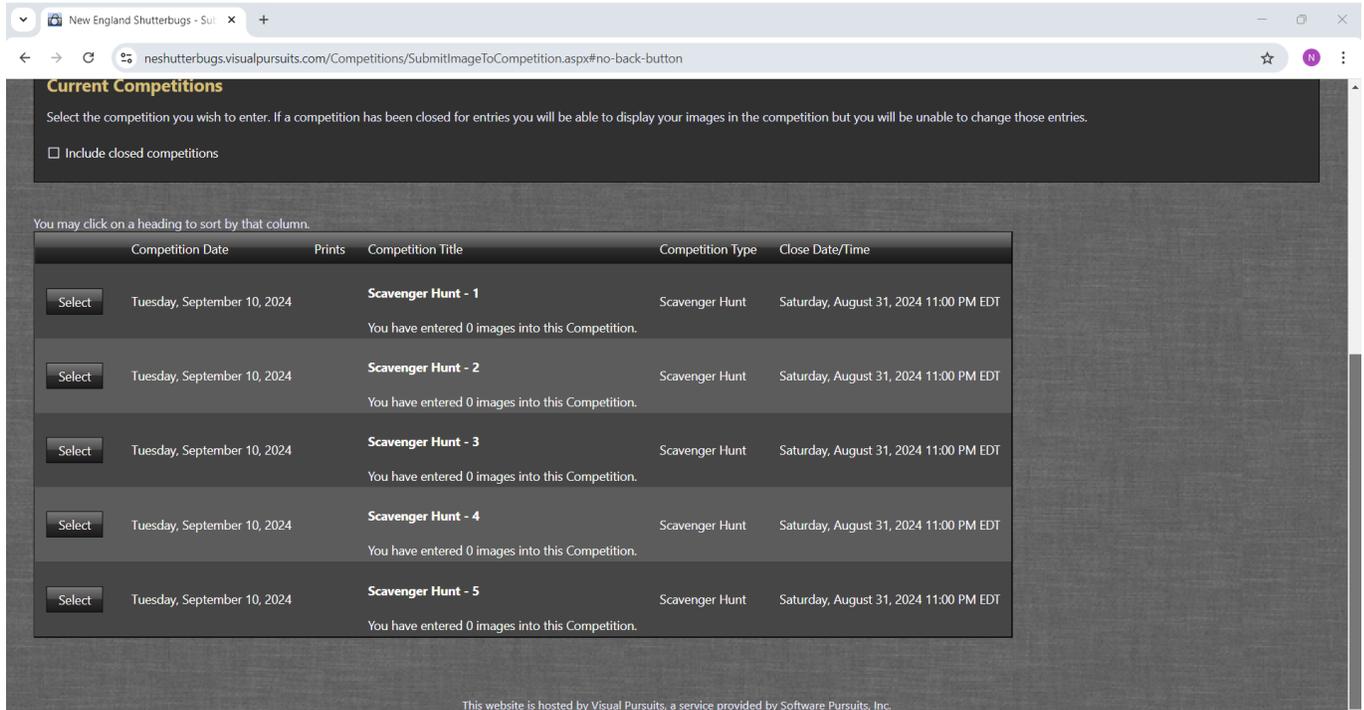


Scroll down to see the rest of the page.

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For our first competition, the date is Tuesday, September 10, 2024, Scavenger Hunt.
Scavenger Hunt – 1 – Sport Item
Scavenger Hunt – 2 – A toll or tools
Scavenger Hunt – 3 – Books
Scavenger Hunt – 4 – Flower
Scavenger Hunt – 5 – Silverware (be creative)

Going forward, we should see something similar as it relates to:
Pictorial
Nature
Black and White (B&W or BW)
Assigned
Print

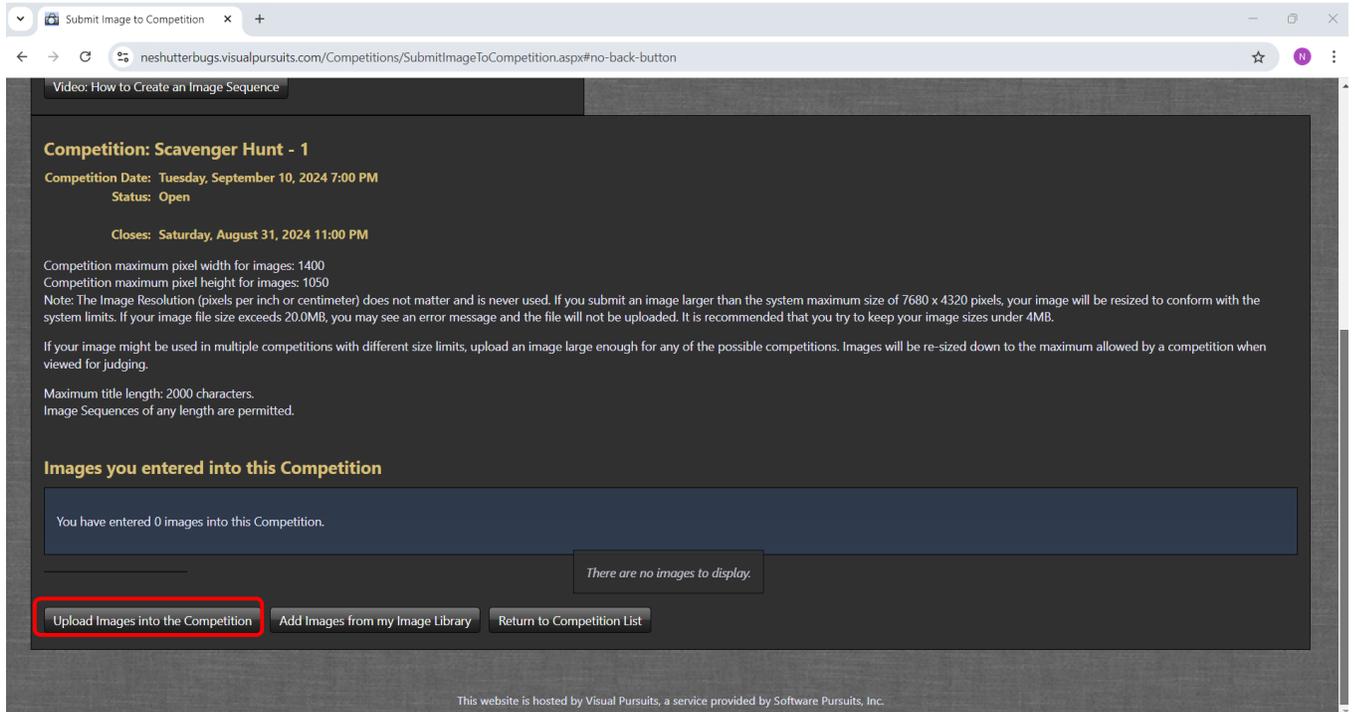
9 – Click the Select button 

The following screen displays:

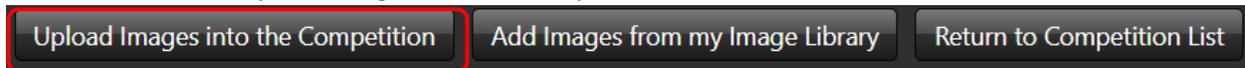
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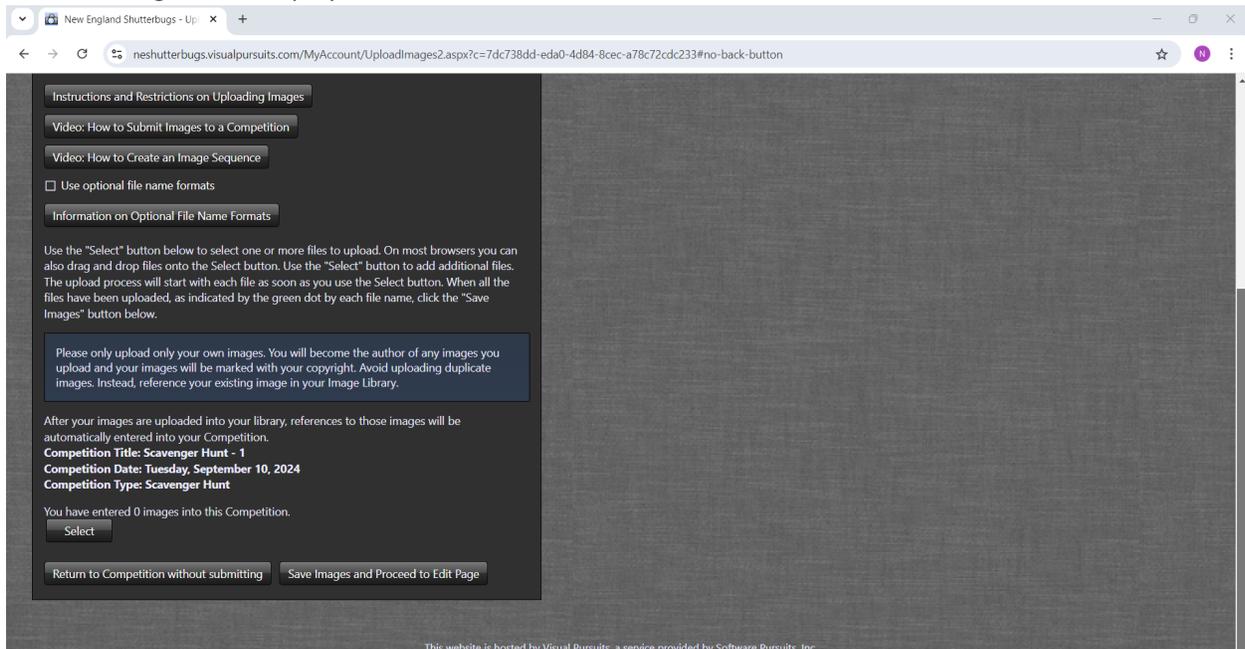
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Select the button – Upload Images into the Competition



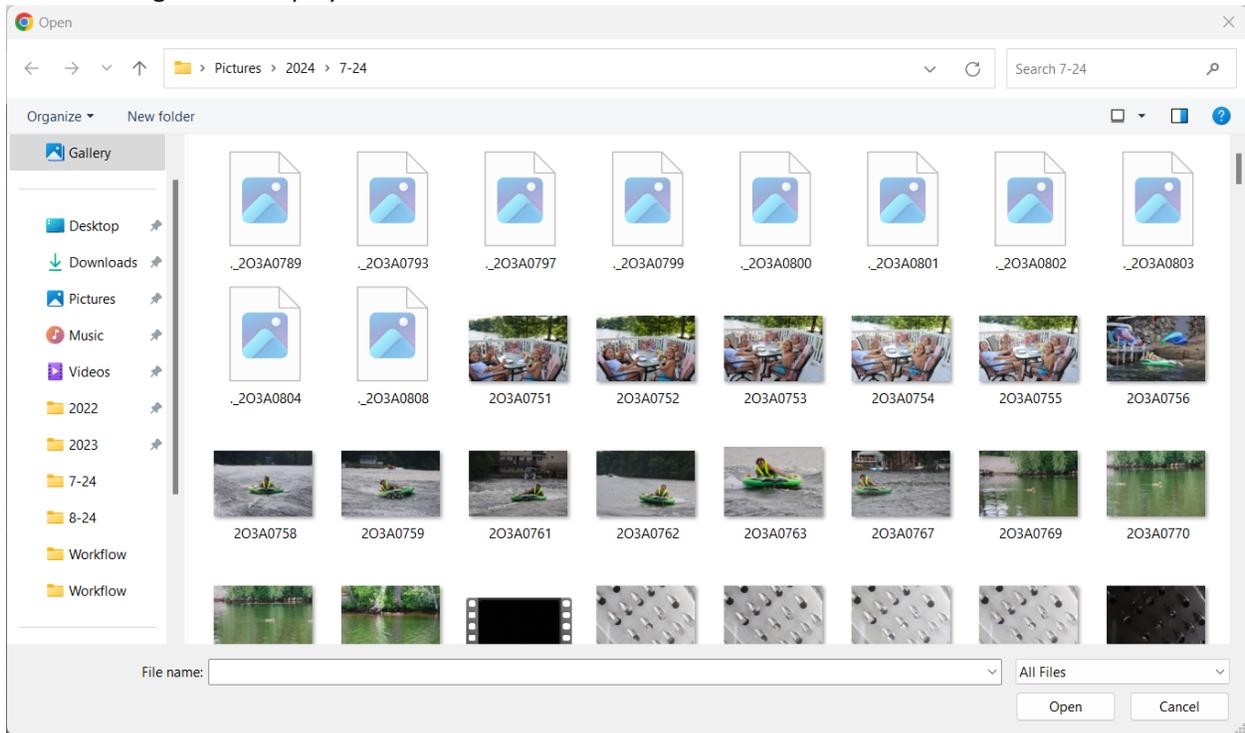
The following screen displays:



10 – Click the Select button

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The following screen displays:

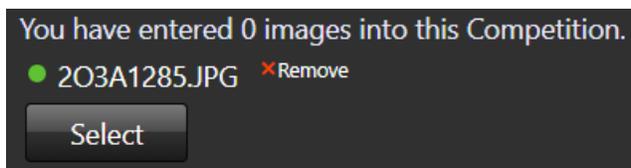


Click on the picture you want to submit.

To check the size of the picture, right click the image, select Properties and confirm the size is 1400 x 1050. Click Open to upload the selected image.

The screen will briefly show a yellow line.

When the upload is on the page, there will be a green dot next to the number of the picture.



11 – Click the **Save Images and Proceed to Edit Page** button.

The following screen displays:

Edit New Images

The images below have been saved into your image library. To replace an image, edit it in your Image Library or from the Submit to Competition page after completing this page. Use the "Delete" checkbox to delete an image from your library.

Review these images and make any needed changes to the titles or other information. Click the "Save any changes..." button when you have finished all of your updates on this page so that your changes can be saved and, possibly, added to a competition or gallery. You will then return to the page where you started your upload.

Note that each image from an author must have a unique title. An Image Id may have been added to your original title to make it unique.

Do not upload duplicate images. Instead, you should reference the existing image from your Image Library. Image duplicates may have their data merged by the system, if detected after images have been processed.

After your images are uploaded into your library, references to those images will be automatically entered into your Competition.

Competition Title: Scavenger Hunt - 1

Competition Date: Tuesday, September 10, 2024

Competition Type: Scavenger Hunt

The maximum number of characters displayed in a title for judging and shows is 2,000.
Image Sequences of any length can be created.
You have entered 0 images into this Competition.

Use the scroll bar to see the remainder of the screen.

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Title:
Sports Item

Title contains 12 characters.

English Spell Check

Image Id=23384271, 1400x1025, Created: 2024-07-26

Allow Public Display



Author's Image Id: This is a field for the author's use only to help identify the image within the author's collection. Delete Skip

If a Sequence Name is present, your image will be placed into an Image Sequence. Clear the name or set the Image Number to zero to remove the image from an Image Sequence. Each image within an Image Sequence must be numbered sequentially.

The titles for images in a sequence will be altered automatically when viewed to include the sequence number, but NOT the name of the sequence. You can control where the sequence number is inserted into a title by coding "[1]" or "[2 of 3]" into you title. The actual numbers will be inserted in that location instead of at the end of the title.

Sequence Name:

Image Number within Image Sequence:

When you click the button below your changes will be saved. You will then return to the page where you started your upload.

Select the **Save any changes and return to the original page** button

New England Shutterbugs
Teach, Learn, Share

Nancy Millette

Home Organization **Competitions** My Account Help

Submit Images to a Competition

Competition: Scavenger Hunt - 1

Competition Date: **Tuesday, September 10, 2024 7:00 PM**
Status: **Open**

Closes: **Saturday, August 31, 2024 11:00 PM**

Competition maximum pixel width for images: 1400
Competition maximum pixel height for images: 1050
Note: The Image Resolution (pixels per inch or centimeter) does not matter and is never used. If you submit an image larger than the system maximum size of 7680 x 4320 pixels, your image will be resized to conform with the system limits. If your image file size exceeds 20.0MB, you may see an error message and the file will not be uploaded. It is recommended that you try to keep your image sizes under 4MB.

If your image might be used in multiple competitions with different size limits, upload an image large enough for any of the possible competitions. Images will be re-sized down to the maximum allowed by a competition when viewed for judging.

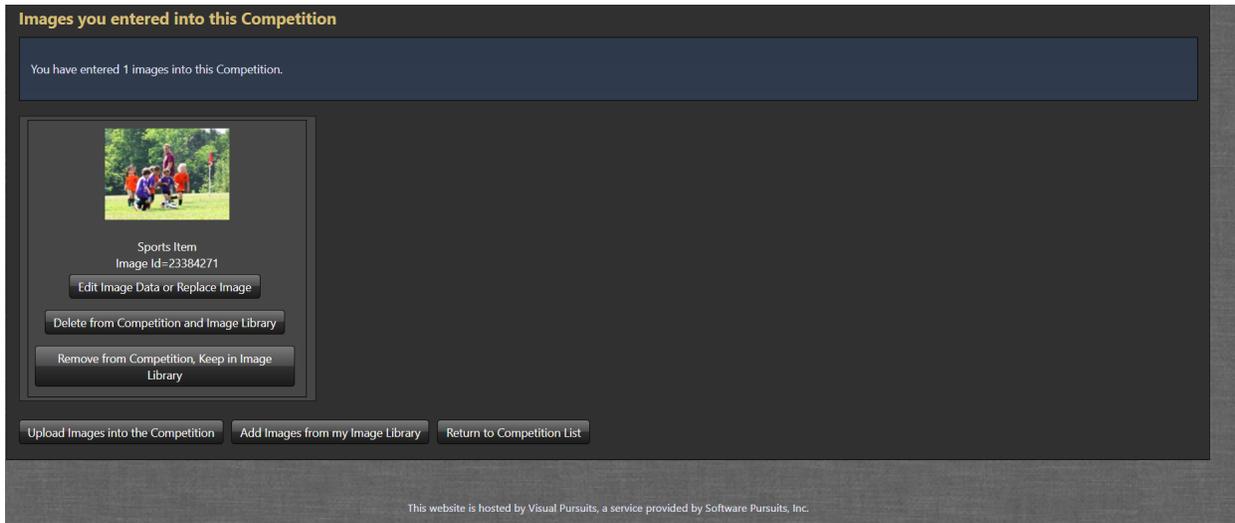
Maximum title length: 2000 characters.
Image Sequences of any length are permitted.

Scroll down.

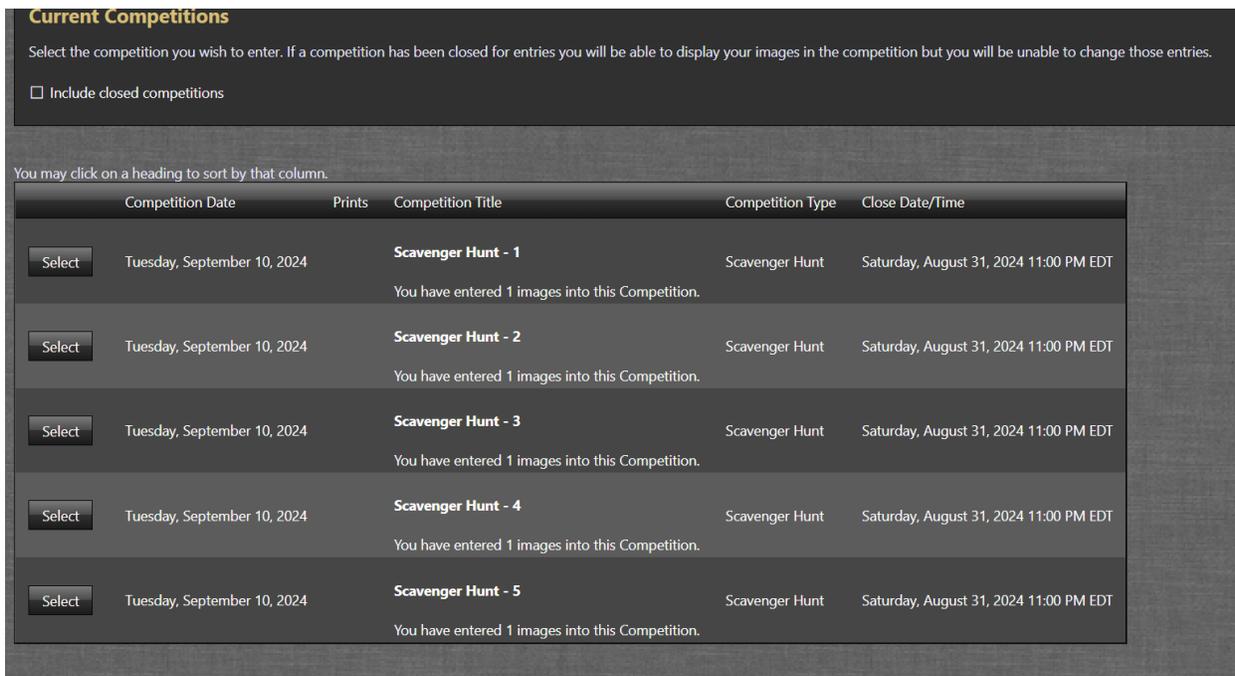
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Select the **Return to Competition List** button to return to the Competition List to upload the next picture.



YEAH!!! CONGRATULATIONS!!! 😊 😊 😊

When you are done uploading all of your pictures, click the Logout button.