

## TANGLEWOOD FOREST LIMITED DISTRICT

### Agenda

June 17, 2020

TO: THE BOARD OF DIRECTORS OF TANGLEWOOD FOREST LIMITED DISTRICT  
AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Tanglewood Forest Limited District will hold a regular meeting on **Wednesday, June 17, 2020**, at **6:00 p.m.**, via Zoom teleconference call or at the Tanglewood Pool House, 9809 Curlew Drive, Austin, Texas, for the following purposes:

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Directors of Tanglewood Forest Limited District may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be recorded as required by the Texas Open Meetings Act. The public may participate in the meeting via the internet at [www.zoom.us/join](http://www.zoom.us/join) and entering meeting ID: 817 9470 0981.**

### MINUTES

1. Consider approval of the May 20, 2020 regular meeting minutes;

### PARK/RECREATION FACILITIES

2. Receive General Management report, including, but not limited to, restrictive covenant enforcement, and the use, maintenance, repair and improvement of District facilities and District parks and take any related action;
3. Review pool operations report and consider any action regarding pool operator and pool maintenance/lifeguard contract, leak repairs, maintenance, general repairs and upkeep, schedule, pool programs, funding, lifeguards, and rates and fees for pool;
4. Receive landscape maintenance report and consider any action regarding landscape maintenance contract, proposals, estimates for additional work, maintenance, repairs and improvements, irrigation, and tree trimming;
5. Receive reports on park and restroom cleaning and services from cleaning contractor and on pond cleaning and services from Aquatic Features and take any related action on the reports, services or contracts for those services;
6. Discuss and consider repair, maintenance, inspection, and improvements of District property, including, but not limited to, parks, playscapes, tennis courts, pond, restrooms, electrical systems, lighting, and parking areas;

## ADMINISTRATIVE MATTERS

7. Receive monthly report from the Treasurer and consider:
  - (a) Approval of payment of monthly bills and invoices;
  - (b) Approval of monthly financial report;
  - (c) Action regarding amendments to budget for FY2020;
  - (d) Issues raised in treasurer's report;
8. Discuss and consider update on the Records Retention Order and filings with the Library and Archives Commission;
9. Discuss and consider updated contract with Webmaster;
10. Discuss and consider correction letter and communications by Pioneer to residents;
11. Discuss and consider purchasing an additional Howellwood Park sign;
12. Discuss and consider park and tennis court rules;
13. Discuss and consider implementing charges for Public Information Act requests;
14. Discuss and consider adoption of the tax and budget planning calendar for 2020 and take any related action;
15. *See Supplemental Agenda for election items;*
16. Receive restrictive covenants report and consider any action regarding restrictive covenant enforcement, land use compliance, proposed land use and litigation matters, including District's process for legal action and legal action on covenant enforcement;
17. Receive General Counsel report, including, but not limited to, pending contract issues, open records requests, litigation matters (including *One Barton Place v. Horizon HOA Management, Lauren DeWilde et al.* Cause No. D-1-GN-20-001451 in the District Court of Travis County, Texas), legal investigations, and other legal issues, if any, and take action as needed;
18. Receive committee reports from Directors;
19. Discuss and consider time, date, and agenda items for the next Board meeting; and

## PUBLIC COMMENT

20. Receive communications from the public on items not listed on the posted agenda; *[Members of the public may sign up to speak for three (3) minutes regarding general topics or specific agenda items. If speaking on specific agenda items, citizens may speak one time per agenda item. Those desiring to speak must complete the citizen communication form supplied by the District so they may be recognized by the Board President. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any*

*deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.]*

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to §551.071 of the Texas Government Code; discussing real property matters pursuant to §551.072 of the Texas Government Code; discussing gifts and donations pursuant to §551.073 of the Texas Government Code; discussing personnel matters pursuant to §551.074 of the Texas Government Code; discussing security personnel or devices pursuant to §551.076 of the Texas Government Code. If the Board determines to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision from the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Kelli Carlton at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

**TANGLEWOOD FOREST LIMITED DISTRICT**

**Supplement to the June 17, 2020 Agenda**

TO: THE BOARD OF DIRECTORS OF TANGLEWOOD FOREST LIMITED DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Tanglewood Forest Limited District will hold a regular meeting on Wednesday, June 17, 2020, at 6:00 p.m., at 9809 Curlew Drive, Austin, Texas and broadcast via the internet at [www.zoom.us/join](http://www.zoom.us/join) or by telephone at 346-248-7799, and enter meeting ID 817-9470-0981, for the following purposes:

1. Discuss and consider approval of the Order Calling Director Election for November 3, 2020;
2. Discuss and consider Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period and Designating Location for Filing Application for a Place on A Ballot in District Director Elections;
3. Discuss and consider approval of an Order Adopting and Implementing the Use of Electronic Voting Systems in Addition to Paper Ballots in District Elections;
4. Discuss and consider Authorizing District's attorney to give Notice of Director Election for November 3, 2020 election; and
5. Any other matters in connection with the District's November 3, 2020 director election.

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**EL DISTRITO LIMITADO DE TANGLEWOOD FOREST**

**AVISO SUPPLEMENTAL LA AGENDA  
17 DE JUNIO DE 2020**

A: LA JUNTA DIRECTIVA DEL DISTRITO LIMITADO DE TANGLEWOOD FOREST Y A TODAS LAS OTRAS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta Directiva del Distrito Limitado de Tanglewood Forest va a tener una reunión regular el miércoles, el 17 de junio de 2020, en 6:00 p.m., en 9809 Curlew Drive, Austin, Texas, transmitido por internet en [www.zoom.us/join](http://www.zoom.us/join) o por teléfono en 346-248-7799, e ingrese la ID de la reunión 817-9470-0981, para los propósitos siguientes:

1. Discutir y considerar la aprobación de una orden convocando elección de directores para el 3 de noviembre de 2020;
2. Discutir y considerar autorizando la cita de la secretaria del agente para realizar deberes durante periodo de la elección y que señala la localización para presentación de un formulario de solicitud para un lugar en la balota en las elecciones de directores para el distrito;
3. Discutir y considerar la aprobación de una Orden Adoptando e Implementando el Uso del Sistema Electrónico de la Votación además del uso de boletas de papel en las elecciones del Distrito;
4. Discutir y considerar autorizando la Abogada del Distrito a avisar de la elección de director para el 3 de noviembre de 2020; y
5. Cualesquiera otros asuntos con respecto al elección de directores del día 3 de noviembre de 2020.