

# TANGLEWOOD FOREST LIMITED DISTRICT

## Agenda

October 21, 2020

TO: THE BOARD OF DIRECTORS OF TANGLEWOOD FOREST LIMITED DISTRICT  
AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Tanglewood Forest Limited District will hold a regular meeting on **Wednesday, October 21, 2020**, at **6:00 p.m.**, via Zoom teleconference call or at the Tanglewood Pool House, 9809 Curlew Drive, Austin, Texas, for the following purposes:

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Directors of Tanglewood Forest Limited District may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be recorded as required by the Texas Open Meetings Act. The public may participate in the meeting via the internet at [www.zoom.us/join](http://www.zoom.us/join) or by telephone at 346-248-7799 and entering meeting ID: 841 4622 2967.**

### MINUTES

1. Consider approval of the September 16, 2020 regular meeting minutes;

#### PARK/RECREATION FACILITIES

2. Receive General Management report, including, but not limited to, management services, management services contract, restrictive covenant enforcement, and the use, maintenance, repair and improvement of District facilities and District parks and take any related action;
3. Review pool operations report and consider any action regarding pool operator and pool maintenance/lifeguard contract, leak repairs, maintenance, general repairs and upkeep, schedule, pool programs, funding, lifeguards, and rates and fees for pool;
4. Receive landscape maintenance report and consider any action regarding landscape maintenance contract, proposals, estimates for additional work, maintenance, repairs and improvements, irrigation, and tree trimming;
5. Receive reports on park and restroom cleaning and services from cleaning contractor and on pond cleaning and services from Aquatic Features and take any related action on the reports, services or contracts for those services;
6. Discuss and consider repair, maintenance, inspection, and improvements of District property, including, but not limited to, parks, playscapes, tennis courts, pond, restrooms, electrical systems, lighting, and parking areas;

#### ADMINISTRATIVE MATTERS

7. Receive monthly report from the Treasurer and consider:
  - (a) Approval of payment of monthly bills and invoices;

- (b) Approval of monthly financial report;
  - (c) Action regarding amendments to budget for FY2020 and/or FY2021;
  - (d) Review and approve quarterly investment report for 3<sup>rd</sup> quarter;
8. Discuss and consider Committees' proposed capital expenditure budgets;
  9. Discuss and consider engagement of an auditor to perform FY20 audit;
  10. Discuss and consider updated contract with Webmaster;
  11. Discuss and consider park and tennis court rules;
  12. Discuss and consider instructor rates for tennis court use;
  13. Discuss and consider restrictive covenants review and notification process;
  14. Discuss and consider social media presence and a social media policy for the District;
  15. Discuss and consider creating a mission statement for the District;
  16. Receive restrictive covenants report and consider any action regarding: restrictive covenant enforcement, land use compliance, proposed land use and litigation matters, District's process for legal action and legal action on covenant enforcement (including *Tanglewood Forest Limited District v. Ninfa Yanez*, Cause No. D-1-GN-19-007074 in the District Court of Travis County, Texas);
  17. Receive General Counsel report, including, but not limited to, pending contract issues, open records requests, election matters, litigation matters (including *One Barton Place v. Horizon HOA Management, Lauren DeWilde et al.* Cause No. D-1-GN-20-001451 in the District Court of Travis County, Texas), legal investigations, and other legal issues, if any, and take action as needed;
  18. Receive committee reports from Directors;
  19. Discuss and consider time, date, and agenda items for the next Board meeting; and

**PUBLIC COMMENT**

20. Receive communications from the public on items not listed on the posted agenda; *[Members of the public may sign up to speak for three (3) minutes regarding general topics or specific agenda items. If speaking on specific agenda items, citizens may speak one time per agenda item. Those desiring to speak must complete the citizen communication form supplied by the District so they may be recognized by the Board President. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.]*

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to §551.071 of the Texas

Government Code; discussing real property matters pursuant to §551.072 of the Texas Government Code; discussing gifts and donations pursuant to §551.073 of the Texas Government Code; discussing personnel matters pursuant to §551.074 of the Texas Government Code; discussing security personnel or devices pursuant to §551.076 of the Texas Government Code. If the Board determines to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision from the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Kelli Carlton at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.