

**MINUTES OF MEETING OF BOARD OF DIRECTORS OF
TANGLEWOOD FOREST LIMITED DISTRICT**

May 19, 2021

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

The Board of Directors of Tanglewood Forest Limited District met in regular session, open to the public, on May 19, 2021, via Zoom teleconference due to the global COVID-19 pandemic, and pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of the Notice is attached hereto as **Exhibit “A”**.

The following Board Members were present, thus constituting a quorum:

Ron Peterson	President	Present
Nikki Krueger	Treasurer	Present
Kat Dowling	Secretary	Present
Robbie Castille	Director	Present
Josh Schauer	Director	Present

Also present for the meeting were: John Carlton of The Carlton Law Firm, P.L.L.C.; Trey Thompson of Pioneer Real Estate Services; Brody McKinley of Safeguard Aquatics; Charlie Mowen of TexaScapes; and residents of the District.

Director Peterson convened the meeting at 6:07 p.m. and took the agenda items in the order described below.

ADMINISTRATIVE MATTERS

Item 1 – Acceptance of Statement and Oath of Office for appointed Director. Public comment from Enrique Alvarez was authorized and Mr. Alvarez congratulated Director Schauer. John Carlton of The Carlton Firm, P.L.L.C. announced that Director Schauer completed his Statement and Oath of Office.

Item 2 – Discuss and consider election of officers. Enrique Alvarez was recognized for public comment, and Mr. Alvarez asked if Board committee assignments were going to change. Mr. Carlton explained that was not part of the election of officers. Director Peterson moved to remain the President of the Board of Directors, that Director Dowling be named Vice President, and Director Krueger be named Secretary / Treasurer. Director Castille seconded the motion and it passed 5-0.

CONSENT ITEMS

Item 3 – Consider approval of the April 21, 2021, regular meeting minutes and the April 29, 2021, special meeting minutes. Director Peterson discussed revisions to be made to the April 21st

regular meeting minutes, as did Director Castille. Director Krueger moved to approve the minutes with revisions as discussed. Director Castille seconded and the motion passed 5-0.

REPORTS AND COMMITTEE MATTERS

Item 4 – Receive report from the Finance Committee and Treasurer and consider taking related action regarding the following: Tim Cunningham was recognized for public comment and asked about discussing fees of office and security issues. Director Dowling asked Mr. Cunningham if he wanted to comment after discussion.

- (a) **payment of monthly bills and invoices and transfers of District funds:** Director Krueger presented the bills and invoices, advised that she met with Terri Giles, and explained that a transfer in the amount \$84,000 from the savings account to the operating account was necessary. Director Castille moved to approve the transfer of \$84,000 and payment of bills and invoices. Director Dowling seconded and the motion passed 5-0.
- (b) **monthly financial report:** Director Krueger presented the financial report, stating that Terri Giles is working to recode entries and will have an amendment to present at the June meeting. Enrique Alvarez requested to make public comment and asked about “security issues”. Director Krueger responded, stating that the item is related to the security contract, and that the item is a placeholder. Director Krueger moved to approve the financial report, and Director Peterson seconded. The motion passed 5-0.
- (c) **quarterly investment report for first quarter of 2021:** Director Krueger reviewed the investment reports, and moved to approve the reports. Director Dowling seconded and the motion passed 5-0.
- (d) **amendments to budgets FY2021:** Director Krueger explained that a budget amendment would be presented at the regular June meeting. Director Krueger further stated that a discrepancy was found in the online budget and it has been corrected to show calculations. Director Krueger moved to allow correction of the budget, and Director Peterson seconded. The motion passed 4-0, with Director Castille abstaining.
- (e) **fees of office as authorized in the District’s Code of Ethics:** Director Peterson discussed Fees of Office and reviewed the pertinent section of the Code of Ethics that addresses Fees of Office. Tim Cunningham asked that the Code of Ethics be posted to the District website. John Carlton suggested that requests for fees of office be sent to Terri Giles and to Director Krueger. Director Peterson stated that requests for fees for office must be submitted no later than the second Wednesday of each month.
- (f) **security issues:** Director Krueger requested that Lt. Mirtha Mendoza attend the regular June meeting to report on security activities. Director Peterson agreed. Director Krueger stated that she will invite Lt. Mendoza. Tim Cunningham asked about the financial projection for security costs. Director Krueger responded,

stating that \$70,000 is budgeted for the year, and the cost is on track. Director Castille stated that approximately \$41,700 has been spent, year to date.

Item 5 – Receive report from the District’s pool operations contractor and Pool Committee and consider taking related action, including matters related to: pool operator and pool maintenance/lifeguard contract; leak repairs; pool maintenance, general repairs and upkeep; operating schedule; pool programs; pool funding; lifeguards; and rates and fees for pool use: Brody McKinley of Safeguard Aquatics presented the pool report. Mr. McKinley reported on opening weekend, stating that the reservation system is working, and there were 21 reservations and 54 attendees. Mr. McKinley further advised that routine maintenance is being performed and inquired about the face covering requirement. John Carlton responded that the Governor’s Executive Order No. 36 prohibits government entities from requiring face masks. Director Dowling discussed following the requirements of the City of Austin, as has been done in the past. Director Castille agreed with following the City of Austin’s requirements. After Board discussion on the matter, Director Castille asked about scheduling swim time for immunocompromised individuals. Mr. McKinley advised that would be difficult to enforce. Mr. McKinley further stated that pool staff will continue to wear masks and he does not recommend staff enforcing any requirements. Director Schauer agreed that it is difficult to enforce mask mandates. Director Dowling inquired as to how manage face masks and requirements. Mr. Carlton advised that it would be appropriate to state face coverings are strongly recommended. Mr. McKinley responded, stating he and the pool staff can support that. Director Peterson moved to change the wording on the pool rules to “recommended to wear face covering when not in the pool.” Director Dowling seconded and the motion passed 5-0. Mr. McKinley informed the Board that the engineering report on the assessment has been received and his initial review revealed no surprises. He will review the report more thoroughly and make recommendations in the coming week.

Item 6 – Receive report from the District’s landscape maintenance contractor and Park Committee and consider taking related action: Director Peterson acknowledged Enrique Alvarez for public comment. Mr. Alvarez expressed curiosity about the landscape maintenance contract and inquired as to when the contract term would be up. Additionally, Mr. Alvarez commended TexaScapes for their work in the parks. Director Dowling responded, stating that reference in the agenda item to the contract is part of the regular item language.

Charlie Mowen of TexaScapes presented the landscape report.

- (a) **landscape maintenance contract, proposals and estimates for additional landscaping work, maintenance, repair, replacement and improvements to landscaping and landscape related facilities, irrigation systems, and tree trimming:** Director Dowling advised that she provided a proposal for plants. Charlie Mowen of TexaScapes presented his recommendation on plant replacements, proposal #9821, in the amount of \$1,544.58. Director Dowling explained the proposal. Mr. Mowen stated that three Japanese yew trees were lost during the winter storm and recommended that the trees be replaced. Director Dowling advised that the cost could come from the seasonal planting budget, and Director Krueger responded that it is currently \$59,000 under budget. Director Dowling asked if there was a planting deadline; Mr. Mowen answered that it would

be good to move forward. Director Peterson commented that summer is coming. Director Castille moved to approve proposal #9821. Director Krueger seconded and the motion passed 5-0.

Mr. Mowen informed the Board that there is a dead palm tree inside the pool area and, at Greenbriar Park, there is an oak tree that is dead at the top. Mr. Mowen stated that both trees should be cut flush to the ground, and the cost would be \$360, each, if the trees are handled separately, and a total of \$500 if they are handled at the same time. Director Castille moved to approve \$500 for handling both the palm tree and the oak tree at the same time, and Director Peterson seconded. The motion passed 5-0. Director Dowling asked about mulch and Mr. Mowen responded that he will bring the proposal back.

- (b) **park rules:** Director Dowling stated that she wanted to discuss park rules. Historically, fishing at Lindshire Park has been allowed with the understanding that kids are allowed to catch and release; however, there is concern about fishing lines clogging the pond. Director Dowling advised that she wants to amend the rules to state that there is no fishing allowed on Tanglewood Forest Limited District property. Director Krueger agreed and commented that she has only seen one adult fishing but the purpose of the pond is to protect wildlife. Director Castille asked how the no fishing rule would be enforced. Director Dowling responded, stating that the language would be added to signage and communications. Director Castille moved to update park rule section 1.11 to state that fishing is not allowed on Tanglewood Forest Limited District property. Director Peterson seconded. Director Schauer abstained and stated that he would like more public comment, first. Director Castille advised that Freddie Sobel was concerned about ducks crossing on Lindshire Lane. Director Dowling stated that she can ask City to work on traffic. Mr. Carlton informed the Board that the District has no authority over traffic on Lindshire Lane. Director Peterson reported that he has reached out to the City, but he has not received a returned phone call from the police officer in charge of the local area. Director Dowling suggested having the security patrol officer park near Lindshire Lane. Director Krueger asked about enforcement of the District's park rules. Mr. Carlton advised that the District would have to enforce the matter in Court. Director Peterson responded that he has spoken with the Texas Parks and Wildlife Department and his understanding is the District can set rules and establish fines and, in the event of a violation, then report it to the Texas Parks and Wildlife Department. Director Krueger stated that she would like to see fines for violations. Director Dowling advised that she wants John Carlton to review the District's ability to set fines and then report back to the Board. The motion to update park rule section 1.11 to state that fishing is not allowed passed 4-0, with Director Schauer abstaining.

Seychelle Martinez was recognized for public comment. Ms. Martinez stated that she wanted to talk about ducks and traffic and asked if the District can post park rules or traffic signs. Mr. Carlton responded that the District cannot post traffic signs. Director Dowling further responded that the Parks Committee will review the issue with The Carlton Law Firm, P.L.L.C., and added that Brian Whelan, resident of the District and acting on his own, spearheaded the crosswalk effort with the

City. Carolyn Pilgreen was recognized for public comment. Ms. Pilgreen asked about the District's communications with the City regarding the traffic on Lindshire Lane. Director Krueger stated that she has reached out but has only received a standard response from the City. Director Schauer advised that the City was conducting a traffic study on Rochelle Drive. Director Peterson reported that he has been in touch with Ann Kitchen's office, as well as Ken Craig and a couple of police officers. Ms. Pilgreen asked what the District is pushing for in its efforts to calm traffic, stating that she does not agree with roundabouts and would prefer more patrol. Director Peterson responded that he is advocating for an increase in patrols. Seychelle Martinez was recognized for further comment. Ms. Martinez asked if the District has a contact for anyone at the City that is working on the traffic study. Ms. Martinez went on to state that a resident submitted a request to the City about the traffic on Rochelle Drive and the City said that it would place speed monitoring signs. Director Schauer advised that the City is laying cable for a traffic study on Jubilee Trail and Rochelle Drive.

Item 7 – Receive report from District's General Manager and consider taking related action:

Trey Thompson of Pioneer Real Estate Services presented the report. Mr. Thompson stated that he completed the deed drive on May 11th; there are a couple of situations that have gone beyond stage 1 and he is working on a letter for stage 2 to be reviewed by Director Peterson and The Carlton Law Firm, P.L.L.C. Director Dowling asked that the letter also be provided to the Communications Committee.

- (a) **management services, management services contract, and related issues:** Matter was tabled and not addressed.
- (b) **use, maintenance, repair, replacement and improvement of District property and facilities including, but not limited to, buildings, restrooms, electrical systems, lighting, and parking areas:** Mr. Thompson reported that there is an issue with the timer on the bathroom that he is working to address but is having issues with the vendor. Director Dowling responded that she located information on the original vendor and will provide that to Mr. Thompson. Mr. Thompson further reported that he has a proposal for a bench at Woodlands Park that he is working on and will present to the Parks Committee. Mr. Thompson stated that the repairs to the damage at the pool house are mostly complete. Director Peterson commented that painting is to start the day after the meeting. Mr. Thompson advised that the light in the restroom has been repaired. Additionally, the lights have been repaired and the graffiti has been removed at Greenbriar Park. Director Peterson stated that the drinking fountain by the pool needs to be repaired because water is running continuously. Director Dowling inquired about the tennis court lights and project. Mr. Thompson responded that weather has delayed work, but it should be completed by the end of the week. Director Dowling further asked about the remainder of the project, and Mr. Thompson reported that there are delays due to vendor availability, but progress is being made.
- (c) **contract for holiday lights:** Director Dowling asked about the status of the holiday lights. Mr. Thompson reported that he has one bid and is trying to obtain another before the next Parks Committee meeting.

- (d) **park and restroom cleaning and related services from cleaning contractor:** Matter was not addressed.
- (e) **pond cleaning and related services from Aquatic Features:** Matter was not addressed.

The Board returned to Item 7(b). Director Krueger asked about porta-potties for Greenbriar Park. Trey Thompson advised that he will provide information at the next Parks Committee meeting.

Item 8 – Receive report from District’s General Manager and Deed Restriction Committee regarding enforcement of deed restrictions within the District, including, but not limited to, notices to property owners, compliance efforts and necessary referrals to the District’s legal counsel for enforcement in court: Linda Tim was recognized for public comment. Ms. Tim stated that a house on Brantley Bend was raided in the last week for harboring felons, stolen cars, drug use, and building code violations. Ms. Tim advised that she wanted to bring this to the attention of the Board, asked what the Board can do, and specified that the house is located at 10003 Brantley Bend. John Carlton responded that he will work with Trey Thompson to review the deed restrictions. Enrique Alvarez was recognized for public comment. Mr. Alvarez suggested that Ms. Tim contact him directly and Ms. Tim advised that she will do so.

Trey Thompson discussed the report under Item 7, above.

- (a) **restrictive covenants review and notification process:** Matter was not addressed.

Item 9 – Receive report from the Communications Committee. Director Dowling stated that she will add the Seventh Amended Code of Ethics and Financial, Investment, Travel, Professional Services and Social Media Policy to the District’s website once she has the final version.

Item 10 – Receive report from the Events Committee: Director Peterson advised that no events have been planned, yet.

- (a) **setting District calendar for 2021:** Matter was not addressed.

Item 11 – Receive General Counsel report and consider taking related action: Tim Cunningham was recognized for public comment. Mr. Cunningham asked which open records requests had occurred and requested that as many of the Board documents as possible be posted to the website to avoid records requests. Enrique Alvarez was recognized for public comment and stated that his comments were covered by Mr. Cunningham.

Director Castille asked about documents to be posted to the District website and stated that he would like an item on the next meeting agenda to discuss the matter. Director Peterson advised that the Communications Committee is responsible for posting documents to the website. Director Dowling stated that she will work with John Carlton to address any documents to be added to the website.

- (a) **pending contract issues, open records requests, and election matters:** Mr. Carlton advised that there was nothing to report.

- (b) **District’s process for legal action and legal action on deed restriction enforcement (including *Tanglewood Forest Limited District v. Ninfa Yanez*, Cause No. D-1-GN-19-007074 in the District Court of Travis County, Texas):** Mr. Carlton advised that there was nothing to report.
- (c) **other litigation matters:** Mr. Carlton advised that there was nothing to report.
- (d) **legal investigations and other legal issues, if any:** Mr. Carlton advised that there was nothing to report.
- (e) **online forum for Board member communications:** Matter was tabled.
- (f) **Budget and process for tax rate setting:** Mr. Carlton advised that there was nothing to report.

Item 12 – Receive report from Special Counsel regarding *One Barton Place v. Horizon HOA Management, Lauren DeWilde et al.*, Cause No. D-1-GN-20-001451 in the District Court of Travis County, Texas. Mr. Carlton advised that there was nothing to report.

OTHER MATTERS

Item 13 – Discuss and consider scheduling strategic planning workshop meeting: Director Peterson discussed scheduling the strategic planning workshop meeting for some time in June. Director Dowling responded that June seems more likely to accomplish the discussed planning. After Board discussion, Director Castille asked about the reserve study. John Carlton replied that he will locate it and send it to the Board. Tim Cunningham was recognized for public comment and stated that prior strategic planning reports from previous years are available. Mr. Cunningham further stated that it sounds like the budget process is a priority. Director Dowling responded that a budget workshop would be scheduled for a time in the two weeks after the Board’s meeting in June and is expected to take 5-6 hours. Mr. Carlton requested the Board members provide their availability to The Carlton Law Firm, P.L.L.C., so the meeting may be scheduled.

Item 14 – Discuss and consider revising Resolution Regarding Public Participation at Open Meetings: Tim Cunningham was recognized for public comment. Mr. Cunningham stated that it had been suggested to allow sign up for public comment via email. John Carlton agreed that Enrique Alvarez had previously suggested the change in process. After Board discussion, Director Krueger moved to revise the resolution to also allow for sign up for public comment on agenda items via email to be delivered by 5:00 p.m., the day before the meeting. Director Dowling seconded and the motion passed 5-0.

Item 15 – Discuss and consider time, date, and agenda items for the next Board meeting: Director Dowling inquired about conducting in-person Board meetings. Director Peterson stated that the next meeting would be held on Tuesday, June 15th, at 6:00 p.m.

PUBLIC COMMENT

Item 16 – Receive communications from the public on items not listed on the posted agenda. Tim Cunningham was recognized for public comment. Mr. Cunningham requested the Board meet

sooner rather than later to address the traffic on Lindshire Lane, and suggested LED signage and radar be added. Mr. Cunningham also recommended establishing a rating system for the District's parks and discussed uses for park spaces, such as community gardens, etc.

Leslie Boykin was recognized for public comment. Ms. Boykin encouraged the Board to consider hearing public comment at the beginning of the meeting, rather than the end. Ms. Boykin further stated that she appreciated the Board's efforts to address speeding, as it is a primary concern in the Rochelle Drive area. Ms. Boykin expressed confusion as to why the traffic study is just now occurring and recommended the addition of speed bumps, signage and similar efforts. Director Peterson responded that it is a continuing problem and suggested reaching out to Ann Kitchen's office.

Carolyn Pilgreen was recognized for public comment. Ms. Pilgreen stated that she is also concerned about traffic but is opposed to adding speedbumps. Director Peterson replied that the City is looking at roundabouts. Ms. Pilgreen recommended a three-way stop at Lindshire Lane and Alcott, as well as additional patrols. Ms. Pilgreen also advised that the sidewalks are unwalkable between Lindshire Lane and Rochelle Drive, citing a safety hazard.

Meeting adjourned at 8:25 p.m.

(Seal)



Nikki Krueger, Secretary
Board of Directors

Date: June 15, 2021

EXHIBIT A

**CERTIFICATE OF POSTING FOR
TANGLEWOOD FOREST LIMITED DISTRICT
AT
TRAVIS COUNTY COURTHOUSE
5501 AIRPORT BLVD.
AUSTIN, TEXAS 78751**

**STATE OF TEXAS §
 §
COUNTY OF TRAVIS §**

I, Katy Hennings, hereby certify that at 12:57 p.m. on May 14, 2021, I delivered the attached notice of meeting of the Board of Directors to the Travis County Clerk's Office for subsequent posting with Travis County.

I understand that the notice was posted in order to comply with the Open Meetings provision of Chapter 551 of the Government Code and that the Board of Directors of the District will rely on this certificate in determining whether the provisions of Chapter 551 of the Government Code have been satisfied.

Witness my signature this 14th day of May 2021.



Katy Hennings

**CERTIFICATE OF POSTING FOR
TANGLEWOOD FOREST LIMITED DISTRICT
AT
POOL AND TENNIS COURTS
NEAR SLAUGHTER AND CURLEW
AUSTIN, TEXAS 78748**

**STATE OF TEXAS §
 §
COUNTY OF TRAVIS §**

I, Katy Hennings, hereby certify that at 11:38^a p.m. on May ~~14~~¹⁴ 2021, I posted a copy of the attached notice of meeting of the Board of Directors at a place readily accessible and convenient to the public.

I understand that the notice was posted in order to comply with the Open Meetings provision of Chapter 551 of the Government Code and that the Board of Directors of the District will rely on this certificate in determining whether the provisions of Chapter 551 of the Government Code have been satisfied.

Witness my signature this ~~14~~¹⁴ day of May 2021.


Katy Hennings

**CERTIFICATE OF POSTING FOR
TANGLEWOOD FOREST LIMITED DISTRICT
AT
THE CARLTON LAW FIRM, P.L.L.C.
4301 WESTBANK DRIVE, SUITE B-130
AUSTIN, TEXAS 78746**

**STATE OF TEXAS §
 §
COUNTY OF TRAVIS §**

I, Katy Hennings, hereby certify that at 1:11 p.m. on May 14, 2021, I posted a copy of the attached notice of meeting of the Board of Directors at a place readily accessible and convenient to the public.

I understand that the notice was posted in order to comply with the Open Meetings provision of Chapter 551 of the Government Code and that the Board of Directors of the District will rely on this certificate in determining whether the provisions of Chapter 551 of the Government Code have been satisfied.

Witness my signature this 14th day of May 2021.



Katy Hennings

**CERTIFICATE OF POSTING FOR
TANGLEWOOD FOREST LIMITED DISTRICT
ON
WWW.TANGLEWOODFORESLIMITEDDISTRICT.COM**

**STATE OF TEXAS §
 §
COUNTY OF TRAVIS §**

I, Trey Thompson, hereby certify that at 5:24 [TIME] on May 14, 2021, I posted a copy of the attached notice of meeting of the Board of Directors on the District’s internet website – www.tanglewoodforestlimiteddistrict.com.

I understand that the notice was posted in order to comply with the Open Meetings provision of Chapter 551 of the Government Code and that the Board of Directors of the District will rely on this certificate in determining whether the provisions of Chapter 551 of the Government Code have been satisfied.

Witness my signature this 14th day of May 2021.



Trey Thompson

TANGLEWOOD FOREST LIMITED DISTRICT

Agenda

May 19, 2021

TO: THE BOARD OF DIRECTORS OF TANGLEWOOD FOREST LIMITED DISTRICT
AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Tanglewood Forest Limited District will hold a meeting on **Wednesday, May 19, 2021, at 6:00 p.m.**, via Zoom teleconference call or at the Tanglewood Pool House, 9809 Curlew Drive, Austin, Texas, for the following purposes:

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Directors of Tanglewood Forest Limited District may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be recorded as required by the Texas Open Meetings Act. The public may participate in the meeting via the internet at www.zoom.us/join or by telephone at 346-248-7799 and entering meeting ID: 843 4365 8745.

Individual members of the public wishing to address the Board at a meeting held in person or over telephone / video conference must register to speak in the 15 minute period before the meeting begins by signing up on the attendance form for in-person meetings or logging into the virtual meeting and providing the information to the meeting host at least 5 minutes prior to the start of the meeting. Individual members of the public may address the Board for a maximum of 3 minutes on items not on the current agenda under public comment and for a maximum of 2 minutes per person per agenda item. Members of the public may collectively address the Board for a total of 15 minutes on items not on the current agenda under public comment. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda.

ADMINISTRATIVE MATTERS

1. Acceptance of Statement and Oath of Office for appointed Director;
2. Discuss and consider election of officers;

CONSENT ITEMS

3. Consider approval of the April 21, 2021, regular meeting minutes and the April 29, 2021, special meeting minutes;

REPORTS AND COMMITTEE MATTERS

4. Receive report from the Finance Committee and Treasurer and consider taking related action regarding the following:
 - (a) payment of monthly bills and invoices and transfers of District funds;
 - (b) monthly financial report;
 - (c) quarterly investment report for first quarter of 2021;

- (d) amendments to budget for FY2021;
 - (e) fees of office as authorized in the District's Code of Ethics; and
 - (f) security issues;
5. Receive report from the District's pool operations contractor and Pool Committee and consider taking related action, including matters related to: pool operator and pool maintenance/lifeguard contract; leak repairs; pool maintenance, general repairs and upkeep; operating schedule; pool programs; pool funding; lifeguards; and rates and fees for pool use;
 6. Receive report from the District's landscape maintenance contractor and Park Committee and consider taking related action, including matters related to:
 - (a) landscape maintenance contract, proposals and estimates for additional landscaping work, maintenance, repair, replacement and improvements to landscaping and landscape related facilities, irrigation systems, and tree trimming; and
 - (b) park rules.
 7. Receive report from District's General Manager and consider taking related action, including matters related to:
 - (a) management services, management services contract, and related issues;
 - (b) use, maintenance, repair, replacement and improvement of District property and facilities including, but not limited to, buildings, restrooms, electrical systems, lighting, and parking areas;
 - (c) contract for holiday lights;
 - (d) park and restroom cleaning and related services from cleaning contractor; and
 - (e) pond cleaning and related services from Aquatic Features;
 8. Receive report from District's General Manager and Deed Restriction Committee regarding enforcement of deed restrictions within the District, including, but not limited to, notices to property owners, compliance efforts and necessary referrals to the District's legal counsel for enforcement in court, and the following:
 - (a) restrictive covenants review and notification process;
 9. Receive report from the Communications Committee;
 10. Receive report from the Events Committee and consider action regarding the following:
 - (a) setting District calendar for 2021;
 11. Receive General Counsel report and consider taking related action regarding the following:
 - (a) pending contract issues, open records requests, and election matters;
 - (b) District's process for legal action and legal action on deed restriction enforcement (including *Tanglewood Forest Limited District v. Ninfa Yanez*, Cause No. D-1-GN-19-007074 in the District Court of Travis County, Texas);
 - (c) other litigation matters;

- (d) legal investigations and other legal issues, if any;
 - (e) online forum for Board member communications; and
 - (f) budget and process for tax rate setting;
12. Receive report from Special Counsel regarding *One Barton Place v. Horizon HOA Management, Lauren DeWilde et al.*, Cause No. D-1-GN-20-001451 in the District Court of Travis County, Texas;

OTHER MATTERS

13. Discuss and consider scheduling strategic planning workshop meeting;
14. Discuss and consider revising Resolution Regarding Public Participation at Open Meetings;
15. Discuss and consider time, date, and agenda items for the next Board meeting; and

PUBLIC COMMENT

16. Receive communications from the public on items not listed on the posted agenda; *[Members of the public may sign up to speak for three (3) minutes regarding general topics or specific agenda items. If speaking on specific agenda items, citizens may speak one time per agenda item. Those desiring to speak must complete the citizen communication form supplied by the District so they may be recognized by the Board President. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.]*

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to §551.071 of the Texas Government Code; discussing real property matters pursuant to §551.072 of the Texas Government Code; discussing gifts and donations pursuant to §551.073 of the Texas Government Code; discussing personnel matters pursuant to §551.074 of the Texas Government Code; discussing security personnel or devices pursuant to §551.076 of the Texas Government Code. If the Board determines to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision from the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call John Carlton at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.