



***Pattishall Primary is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.***

## **School Charging Policy**

The charging policy of the school is divided into two distinct areas: the charging for school activities and the charging for the letting of the school premises.

### **Charging For School Activities.**

Having regard for the regulations governing charging for school activities contained in the Education Reform Act (1988), the Governors make the following policy provisions under three headings:

1. The intention to seek voluntary contributions.
2. Circumstances under which charges will be made.
3. Circumstances in which charges will be remitted.

#### *Voluntary Contributions*

The Governors of Pattishall Primary School seek to maintain the varied activities that occur at the school. It realises that all of these activities do not necessarily take place on the school premises even though they greatly enhance the educational experience of the children. Examples include theatre, museum and environmental visits.

Although these activities may take place during all or part of normal school hours the Governors will, through the head teacher and the staff of the school, invite parents to contribute voluntarily to activities in order for them to be sustained.

Voluntary contributions will be requested: to meet the travel costs and entrance fees in connection with special activities; to meet the cost of whole class tutoring in specific musical instruments; and to meet the cost of sporting activities which have been agreed prior to the commencement of the activities.

If there is an insufficient number of pupils to cover the cost of the activity, the activity will not be provided.

#### *Charges*

The Governors of Pattishall Primary School will charge for the travel costs and entrance fees for 'optional extra' activities and visits out of school hours where participation will be on the basis of parental choice and a willingness to meet such charges as are made. In view of the complexity of this issue the Governors will keep the policy under review in the light of experience and advice from the LEA and the DfE.

#### *Remission of Charges*

In line with the Education Reform Act, charges will be remitted for children whose parents are in receipt of Pupil Premium, if the activity takes place in school hours or out of school hours but is necessary to fulfill the curriculum. The Governors reserve the right to extend the policy of remission in the light of specific needs.

### **Charging For The Letting Of The School Premises**

The Governors of Pattishall Primary School reserve the right to hire the whole or parts of the school building and its grounds. The Governors will make charges for hire in line with advice given by the LEA. These charges are dependent on the amount of premises being hired, the timing of the hire and the length of the hire. The charges are designed to cover heating and electrical costs, cleaning costs and the costs of the building being unlocked and locked by a member of staff.

Specific voluntary and youth groups are charged a lesser fee and this is determined by guidance given by the LEA. The Governors reserve the right to determine the fees for the hire of the premises in the light of experience and future advice given by the LEA.