



**Full Board Meeting
 Workforce Development Board Area 81
 24 Accent Drive, Suite 151, Monroe LA 71202
 February 6, 2020 @ 12:00 PM**

MEMBERS PRESENT	MEMBERS ABSENT
Nicholson, Susan	Barron, Joe
Amelin, Gwendolyn	Bruno Dr., Nick
Cerda, Kathy	Hopkins, John
Dawson, Kema	Justice, William
Dyer, Gerald	Lewis, Beverly
Green Sr., Damion	Lewis, Clifton
Green, Ken	Mathis, Edmond
Hartmann, Robert	Merritt, Melodi
Marshall, Otis	Stephenson, Paul
Pierre, Elizabeth	Young, Stephanie
Pilcher, Frank	
Schmidt, Steven	
Wheelis, Vickie	
Bennett, Doretha	
Lewis, Bedie	

CALL TO ORDER AND ESTABLISH A QUORUM

Ms. Susan Nicholson, Chair, called the meeting to order and established a quorum.

INVOCATION

Ms. Gwendolyn Amelin gave the invocation.

INTRODUCTION OF MEMBERS AND GUESTS

Ms. Susan Nicholson asked members and staff to introduce themselves for the record

APPROVAL OF NOVEMBER 21, 2019 MINUTES

Elizabeth Pierre made a motion to approve the November 21, 2019 minutes. Damion Green seconded. Motion carried.

NEW BUSINESS

A. Policy Changes (action)

Ms. Doretha Bennett asked for approval to change the “Youth Training & Tuition Policy” to pay for training and supportive services expenses up to \$5,500 per semester; the total costs shall not exceed twenty-five thousand dollars (\$25,000) for the entire training duration. This change is due to not having enough Youth funds to cover previous \$6,000.00 amount. Robert Hartmann made a motion to approve this change for the “Youth Training & Tuition Policy”. Kathy Cerda seconded. Motion carried.

Ms. Bennett asked for approval to change the “Use of Individual Training Accounts (ITA) Policy” to pay for training and supportive services expenses up to \$5,500 per semester; the total costs shall not exceed twenty-five thousand dollars (\$25,000) for the entire training duration. There were several questions and answers concerning this change. Elizabeth Pierre made a motion to approve this change for the “Use of Individual Training Accounts (ITA) Policy”. Gerald Dyer seconded. Motion carried.

Ms. Bennett asked for approval to change the “Supportive Service Policy” to pay for training and supportive services expenses up to \$5,500 per semester; the total costs shall not exceed twenty-five thousand dollars (\$25,000) for the entire training duration. There was a question and answer concerning these changes. Robert Hartmann made a motion to approve this change for the “Supportive Service Policy”. Elizabeth Pierre seconded. Motion carried.

Ms. Bennett reviewed and discussed examples of training invoices, so that the Board could have a better understanding of why these policy changes were needed.

B. Approval Amendment #1 WIOA PY19/FY20 Contract (action)

Ms. Bennett stated LWC gave us an additional increase in Youth funding for \$1,427 (and increase for Adult funding in amount of \$1,096), and this is Amendment #1 to amend the WIOA Contract. Elizabeth Pierre made a motion to approve this Amendment #1 for WIOA PY19/FY20 Contract. Gwendolyn Amelin seconded. Motion carried.

C. Approval Nomination of Officers (action)

The Nomination Committee met on December 12, 2019. Mr. Ken Green stated the following Nominations were made:

Nomination for Chairperson is Ms. Susan Nicholson, and Ms. Beverly Lewis was second nominated if Ms. Nicholson declined. Nomination for Vice-Chairperson is Ms. Gwendolyn Amelin, and Mr. Ken Green was second nominated if Ms. Amelin declined. Nomination for Secretary is Ms. Melodi Merritt, and Mr. Paul Stephenson was second nomination if Ms. Merritt declined. Mr. Green asked for approval of these officers. Robert Hartmann made a motion to approve these Officers. Damion Green seconded. Motion carried.

D. One-Stop Certification Guidelines

Ms. Bennett briefly discussed a One-Stop Certification Guidelines that she asked the Board to review, and at the next Board Meeting would like it approved as a guideline for the One-Stop Certification. There was a question and answer concerning this matter.

E. American Job Center Certification (action)

Ms. Bennett asked for approval of the American Job Center Certification Matrix Scoring Criteria. She stated we answered no to the criteria “Career Services Provider selected via a Competitive Selection”. The Career Services are not in the One Stop Operator’s contract. Ms. Bennett stated she would meet with the Chair concerning issuing a new RFP, and hope to have a new RFP for Career Services issued by June 30, 2020. There were discussions, questions and answers concerning this matter. Robert Hartmann made a motion to approve the American Job Center Certification Matrix Scoring Criteria. Damion Green seconded. Motion carried.

Old Business

None

Other Business

Ms. Bedie Lewis submitted to the Board a Career & Vocational Transportation Proposal form Greener Pastures Contracting, LLC. The Re-Entry Program at First West voiced the need for transportation provider. There were several discussions, questions and answers concerning this matter. Robert Hartmann made a motion to table this proposal due to needing further research. Damion Green seconded. Motion carried.

Mr. Robert Hartmann made a motion for the Board to draft a resolution to present to Dr. Bruno for his service to the Workforce Board 81, and that we present it to him at the next meeting. Gerald Dyer seconded. Motion carried.

Director’s Report

Ms. Bennett stated LWC Monitoring Review has been done and now waiting on their report. She stated NLEP honored WDB 81 & 83 (Healthcare Alliance) who won the prestigious International Excellence in Economic Development (IEDC) Award, and Ms. Pierre continued to speak further concerning this award.

Public Comment

Ms. Nicholson extended invitation to anyone who wanted to participate in the Job Fair on February 18, 2020.

Adjournment

Damion Green made a motion to adjourn. Kema Dawson seconded. Meeting adjourned

Approved at June 25, 2020 Full Board Meeting

Susan Nicholson, WDB81 Chair

Transcribed by _____
Sharon Jones, Federal Programs Coordinator