

CONDITIONS FOR RENTAL OF ANTHON COMMUNITY CENTER

Please make checks payable to Anthon Community Center

Date of Rental _____ Event _____

Renter _____ Phone Number _____

Address _____

NO ALCOHOLIC BEVERAGES CAN BE BROUGHT INTO THE ANTHON COMMUNITY CENTER DUE TO OUR LIQUOR LICENSE!

The rules and charges for renting the Community Center are as follows:

_____ **FULL BUILDING:** Gym/Kitchen/Bar area is \$285.00. An \$85.00 deposit must be paid within five (5) days of request or the building will be or could be rented to someone else. No Refund of the Deposit. The \$200.00 balance must be paid before the day of the event or at the time you pick up the key from City Hall.

_____ **GYM AREA:** Gym area only, no access to kitchen/bar area, is \$200.00. A \$50.00 deposit must be paid within five (5) days of request or the building will be or could be rented to someone else. No Refund of the Deposit. The \$150.00 balance must be paid before the day of the event or at the time you pick up the key from City Hall.

_____ **KITCHEN/BAR ROOM:** Kitchen and Bar room only, no access to gym area, is \$85.00. A \$25.00 deposit must be paid within five (5) days of request or the building will be or could be rented to someone else. No Refund of the Deposit. The \$60.00 balance must be paid before the day of the event or at the time you pick up the key from City Hall.

Do you want the bar? _____ What time do you want it open? _____
If yes, do you have any special alcohol/drink requests? The Community Center will try to accommodate your request:

Contact Person: _____ Phone Number: _____
If you have a color theme it is: _____

RULES:

- 1. Wipe off tables and chairs and replace them as shown on the diagram.
- 2. Sweep all floors and wipe up any spills.
- 3. If you use the towels please leave them in the sink.
- 4. Take all garbage to dumpster on north side of the building.
- 5. Turn off the heat and air conditioning after your event.
- 6. Shut off all lights, ceiling fans and make sure all doors are locked.

City Hall hours are 7:30 – 12:15 and 1:00 - 4:00 and the phone number is 373-5218.

Please note City Hall is closed on Saturdays, Sundays and Holidays.

Renter of the Center will clean up after their event, this will not be the responsibility of the Anthon Community Center.

WE APPRECIATE YOUR HELP IN KEEPING THIS FACILITY LOOKING GOOD FOR EVERYONE! RENTERS OF THIS FACILITY WILL BE RESPONSIBLE FOR ANY DAMAGES TO THE FACILITY OR ITS CONTENTS.

Hold Harmless Agreement: We agree to protect, indemnify, save and keep harmless the Anthon Community Center Board and the City of Anthon, owner of the Community Center, against and from any and all loss, cost, damage or expense arising out of or from any accident or other occurrence on or about said premises, causing injury to any person or property, including injury to ourselves, and will protect, indemnify and save and keep harmless the above-mentioned parties from any and all claims, costs or expense arising out of our use of the premises and agree to comply with and perform all the requirements and provisions agreed to and required by this contract, at the premises of the Anthon Community Center.

Dated: _____

Renter's signature: _____

Office Use Only:

Deposit Fee Paid: _____ Cash or Check # _____ Date Paid: _____

Balance of Rental Fee Paid: _____ Cash or Check # _____ Date Paid: _____

Key Returned: YES or NO Date: _____

Received by: _____

Word/shelter house and ACC/rental contract for ACC.doc

*EMERGENCY PHONE NUMBERS: 712-373-5350 OR 712-490-1732