

**October 14, 2024**  
**REGULAR COUNCIL MEETING**  
**CITY OF ANTHON, IOWA**

**CALL TO ORDER & ROLL CALL:** Mayor Lisa Petersen called the regular meeting of the Anthon City Council to order on October 13, 2024 at 5:30 p.m. Council members present were Ruth Groth, Paul Lansink, Ross Baldwin, Anthony McFarland, and Connie Westphal. Also present – Anita Brandt, Jeff Collins, Amy Buck, and Allyson Dirksen.

**AGENDA:** Motion by Westphal, second by McFarland, to approve the printed agenda as presented. Carried 5-0.

**CONSENT AGENDA:** Motion by Lansink, second by Groth, to approve only the following consent agenda items, minutes from the September 9, 2024 meeting, claims report, and Halloween Proclamation that trick or treating occur on Thursday, October 31, 2024 from 5:30 to 7:30 pm. Passed with a record vote as follows: ayes – McFarland, Lansink, Groth, Baldwin, and Westphal; nays – none.

**PUBLIC COMMENTS:** None.

**POLICE REPORT:** A Deputy provided the monthly report to Council.

**BUILDING PERMIT – 209 MAY ST. – STORAGE SHED w/LEAN TO:** Motion by McFarland, second by Lansink, to approve the building permit application submitted by Ross Baldwin to build a storage shed w/lean to at 209 May St. Carried 4-0. Baldin abstained.

**BUILDING/MOVER’S PERMIT – 205 W. RANDOLPH:** Motion by McFarland, second by Westphal, to approve the building/mover’s permit application submitted by Thomas Luckel to move a house to 205 W. Randolph. Carried 5-0.

**BUILDING PERMIT – 303 PARK DRIVE - ADDITION:** Discussion occurred regarding set back of proposed addition to 303 Park Drive. Motion by Westphal, second by Lansink, to approve the building permit application with a variance from the 25 feet minimum setback from the front of the lot due to the nature of Park Drive, allowing setback to be 15 feet provided applicant Brad Dose obtains signatures of all adjacent neighbors on the permit application in acknowledgment that they do not object to the addition. Carried 5-0.

**HAMANN MEMORIAL LIBRARY:** Jolynn Reimert presented the annual report and proposed budget for 2024/2025.

**RESOLUTION ACKNOWLEDGING RECEIPT OF CERTIFICATE OF SUBSTANTIAL COMPLETION OF WORK RE: IES COMMERCIAL, INC FOR THE 2023 ELECTRICAL SYSTEM IMPROVEMENTS PROJECT:** Motion by Lansink, second by Westphal to approve the resolution acknowledging receipt of certificate of substantial completion for the 2023 electrical system improvements project. Carried 5-0.

**STREET FINANCE REPORT 2023/2024:** Motion by Groth, second by Baldwin to approve the 2023/2024 street finance report. Carried 5-0.

**CD 6708 RENEWAL:** Motion by Lansink, second by McFarland to place any funds not needed for the transmission line project back into an 11-month CD. Carried 5-0.

**ORDINANCE #237:** Ordinance #237, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance 232 – Solid Waste Collection Fees was presented for second reading. Motion by Lansink, second by McFarland to suspend the rule requiring that an ordinance be voted on for passage at two council meetings subsequent to final passage. Carried 5-0. Motion by Lansink, second by McFarland for final passage of Ordinance #237. Carried 5-0.

**ORDINANCE #238:** Ordinance #238, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance 7.5 was introduced by Lansink for first reading, second by Westphal. Carried 5-0. Motion by Lansink, second by McFarland to suspend the rule requiring that an ordinance be voted on for passage at two council meetings subsequent to final passage. Carried 5-0. Motion by Lansink, second by McFarland for final passage of Ordinance #238. Carried 5-0.

**ORDINANCE #239:** Ordinance #239, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance 60.02 was introduced by McFarland for first reading, second by Westphal. Carried 5-0. Motion by Westphal, second by Lansink to suspend the rule requiring that an ordinance be voted on for passage at two council meetings subsequent to final passage. Carried 5-0. Motion by Lansink, second by Westphal for final passage of Ordinance #239. Carried 5-0.

**ORDINANCE #240:** Ordinance #240, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance Chapter 18 was introduced by McFarland for first reading, second by Baldwin. Carried 5-0. Motion by Westphal, second by Groth to suspend the rule requiring that an ordinance be voted on for passage at two council meetings subsequent to final passage. Carried 5-0. Motion by Lansink, second by Westphal for final passage of Ordinance #240. Carried 5-0.

**ORDINANCE #241:** Ordinance #241, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance 5.02 was introduced by Lansink for first reading, second by McFarland. Carried 5-0. Motion by McFarland, second by Lansink to suspend the rule requiring that an ordinance be voted on for passage at two council meetings subsequent to final passage. Carried 5-0. Motion by McFarland, second by Baldwin for final passage of Ordinance #241. Carried 5-0.

**ORDINANCE #242:** Ordinance #242, an Ordinance Amending the Code of Ordinances of the City of Anthon, Iowa by enacting Provisions Contained in Ordinance 5.06 was introduced by Lansink for first reading, second by Westphal. Carried 5-0. Motion by Westphal, second by McFarland to suspend the rule requiring that an ordinance be voted on for passage at two council

meetings subsequent to final passage. Carried 5-0. Motion by Lansink, second by Westphal for final passage of Ordinance #242. Carried 5-0.

**DISCUSS/APPROVE SEWER LAGOON LEASE BIDS:** Bids were opened for the lease of the sewer lagoon area. Motion by Lansink, second by McFarland to award the lease to the highest bidder Riley Vogt for \$1,201.00/year for a three-year lease pursuant to terms of the City's written lease agreement. Carried 5-0.

**LEGAL:** Allyson Dirksen, attorney, is reviewing past garbage rates and increases.

**D-38 PROPOSED PROJECT:** McFarland provided update of his conference call with County Engineer Nahra and the discussion therein of cost sharing and financing options with the County in conjunction with the County's planned project on D-38 to the east of the City in 2027.

**315 E. MAIN STREET – SEALED BID RECEIVED:** The Council chose not to open or entertain the unsolicited bid at this time.

**DEB O'CONNELL JANITORIAL CONTRACT:** Motion by Lansink, second by Westphal to approve a new contract for Deb O'Connell for the term of June 1, 2024 through June 30, 2025 for \$20/hour. Carried 5-0.

**PUBLIC WORKS SUPERINTENDENT COMMENTS:** Collins presented the estimate for Cornbelt Concrete to repair a driveway following a water leak repair. Motion by Lansink, second by Baldwin to approve Cornbelt Concrete to perform repair. Carried 5-0. Collins discussed snow removal for sidewalks. Collins will be looking for company to exercise valves and clean them out as many are not working or have debris in them.

**DEPUTY CLERK COMMENTS:** City officials may submit for a matching donation from NIPCO of \$50/person to a local charity.

**CLOSED SESSION PURSUANT TO IOWA CODE 21.5(1)(c):** Motion by Lansink, second by Westphal to go into closed session pursuant to Iowa Code 21.5(1)(c) at 7:03 pm. Passed with a record vote as follows: ayes – McFarland, Lansink, Groth, Baldwin, and Westphal; nays – none. Motion by Groth, second by Westphal to resume open session. Passed with a record vote as follows: ayes – McFarland, Lansink, Groth, Baldwin, and Westphal; nays – none. Open session resumed at 7:12 pm.

**CLOSED SESSION PURSUANT TO IOWA CODE 21.5(1)(i):** Motion by McFarland, second by Westphal to go into closed session pursuant to Iowa Code 21.5(1)(i) at 7:15 pm. Passed with a record vote as follows: ayes – McFarland, Lansink, Groth, Baldwin, and Westphal; nays – none. Motion by Westphal, second by McFarland to resume open session. Passed with a record vote as follows: ayes – McFarland, Lansink, Groth, Baldwin, and Westphal; nays – none. Open session resumed at 8:09 pm.

**RESIGNATION:** Motion by Westphal, second by McFarland to accept the resignation of City Clerk Anita Brandt. Carried 5-0.

**ADJOURNMENT:** Motion by Westphal, seconded by Baldwin, to adjourn. Carried 5-0. Mayor Petersen proclaimed the meeting adjourned at 8:10 p.m.

October Receipts/Expenses: Financial reports for October were removed from the Consent Agenda and will be presented in November.

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Lisa M. Petersen, Mayor

ATTEST:

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Amy Buck, Deputy City Clerk