**March 13, 2023**

**CALL TO ORDER & ROLL CALL**: Mayor Lisa Petersern called the regular meeting of the Anthon City Council to order on March 13, 2023 at 5:58 p.m. Council members in attendance: Mona Kirchgatter, Paul Lansink and Tony McFarland. Absent: Barb Benson and John Kuhlmann. Also present: Jason and Tricia Sprock, Karen Newman Tiffany Fundermann, Danielle Fundermann, JoLynn Reimert, Darwin & Sharon Hamann, Becky Verschoor, Lori Handke and Mark Poese.

**AGENDA**: Motion by McFarland, seconded by Kirchgatter, to approve the meeting agenda. Carried 3-0.

**PUBLIC COMMENTS**: There were no questions from the guests of the council meeting.

**POLICE REPORT** – The Woodbury Sheriff’s Department gave a report of the recent calls in the City of Anthon.

**CONSENT AGENDA**: Motion by Lansink, seconded by McFarland, to approve the consent agenda withholding Liquor License Renwal until they get dram shop approval.: a. minutes from February 13, 2023 meeting; b. financial reports as filed; c. allow bills/claims presented: d. Liquor License Renewal – Bahrke Little Siouxloon. All ayes. Motion carried.

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| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| AT&T MOBILITY | PHONE | $160.70 |
| BARNES & NOBLE INC | LIBRARY MATERIALS | $166.15 |
| BOMGAARS SUPPLY INC | FUSES - WATER & SUPPLIES | $404.69 |
| CENTER POINT LARGE PRINT | LIBRARY MATERIALS | $140.82 |
| CENTURY LINK | PHONE | $164.11 |
| COCKBURN ENTERPRISES, INC | SNOW REMOVAL | $3,450.00 |
| MATTHEW CURTIN | CONTRACT | $211.87 |
| DELTA DENTAL | DENTAL | $285.68 |
| DELTA DENTAL | DELTA DENTAL | $142.84 |
| IRS | FED/FICA TAX | $1,655.73 |
| FIRST NATIONAL BANK OMAHA | CLASS FEE JEFF | $625.00 |
| FOUNDATION ANALYTICAL LAB INC | ANALYSIS | $16.50 |
| GILL HAULING INC | LANDFILL FEES | $65.00 |
| ANNIE HEATH | JANITORIAL CONTRACT | $156.45 |
| HEIDMAN LAW FIRM | LEGAL | $1,805.00 |
| HOLSTEIN ELECTRIC | REPLACE PRESSURE SENSOR ON DETENTION TANK | $8,540.00 |
| I & S GROUP, INC | OPERATOR SERVICES | $1,012.50 |
| IMFOA | SPRING CONFERENCE | $125.00 |
| JEO CONSULTING GROUP INC | ENGINEERING FEES | $2,462.50 |
| JOY AUTO PARTS | HYDRAULIC OIL | $162.86 |
| LONG LINES | PHONE | $393.30 |
| MILLS PHARMACY | GLOVES | $21.99 |
| NOVELTY MACHINE & SUPPLY | PUMP - SEWER PLANT | $3,203.35 |
| DEBBIE O'CONNELL | SHELTER HOUSE CLEANING | $112.50 |
| DEBBIE O'CONNELL | SHELTER HOUSE CLEANING | $60.00 |
| PETERSEN OIL CO | GENERATOR DIESEL | $348.60 |
| QUILL | CHAIR - WATER/SEWER PLANT | $263.47 |
| RICK'S COMPUTERS INC | SERVICE LABOR | $80.00 |
| SCE, LLC | WATER LEAK - FOX & 2ND AVE | $4,758.25 |
| SPILLVILLE PUBLIC LIBRARY | LIBRARY MATERIALS | $27.00 |
| THE RECORD | PUBLISHING | $298.62 |
| USA BLUE BOOK | SUPLIES - WATER | $648.12 |
| WELLMARK BLUE CROSS/SHIELD IA | INSURANCE | $4,312.45 |
| WESCO | SUPPLIES WIRE | $713.70 |
| WIMECA | POWER BILL | $32,039.72 |
| WOODBURY COUNTY REC | REPAIRS | $1,146.51 |
| Accounts Payable Total |  | $38,141.26 |
| Payroll Checks |  | $11,610.73 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $49,751.99 |

**DISBURSEMENT SUMMARY –** General – $9987.35; Road Use Tax – $5461.16; Water Fund – $20419.22; Sewer Fund –$ 7483.71; Electric Fund – $6400.55.

**RECEIPT SUMMARY** – General – 27540.63; Road Use Tax – $6231.56; Employee Benefits – $8.75; Emergency Fund – $11.58; Local Option Tax – $9443.80; Debt Service – $108.17; Water Fund – $25929.70; Sewer Fund – $15086.33; Electric Fund – $114686.45.

**DISCUSS/APPROVE THE AUTHORIZATION OF A CONSTRUCTION CONTRACT FOR THE 2023 ELECTRICAL SYSTEM IMPROVEMENT PROJECT** – Matt Kalin with JEO talked with the council about the bids received for the underground electric project. Following discussion motion by Lansink second by Kirchgatter to table this until information is obtained on bonding of the project. All ayes. Motion carried.

**ENERGY EFFICIENT EQUIPMENT & LOAD MANAGEMENT APPLICATION POLICY** – Motion by Lansink second by Kirchgatter to approve the 2022 Policy of Load Management & Management which outlines energy rebates for energy efficient appliances like heat pumps, water heaters and air conditioners. All ayes. Motion carried.

**BUILDING PERMIT – JASON SPROCK – GARAGE, CEMEMT PATIO & FENCE** – Motion by Kirchgatter second by Lansink to approve the garage permit as presented. All ayes. Motion carried.

**HAMANN PUBLIC LIBRARY – PAINTING** - JoLynn Reimert talked with the council about painting an area of the library and adding vinyl graphics. The council thought it was a great idea.

**L & G SWITCHES** – It was decided to order 100 2-relay switches, for $195 apiece, and 15 4-relay, at $249 a piece, switches as they will no longer be available July 1, 2023 upon motion by Lansink second by McFarland. All ayes. Motion carried.

**SPENDING RESOLUTION** – Following discussion motion by Lansink second by McFarland to approve the Credit Cardholder Agreement and Purchasing Policy. This gives the City Clerk and Public Works Superintendent authorization to make purchases without prior approval from the council up to $500 and gives other guidelines for purchasing amounts over the $500. All ayes. Motion carried.

**ANTHON EVENT CENTER** – Motion by McFarland second by Lansink to table this as the proposed agreement was not received prior to the meeting for City Attorney Dirksen to review. All ayes. Motion carried.

**GOLDFINCH GEO GIS MAPPING – JOEY MAIERS** – Motion by Lansink second by McFarland to table this until more information can be obtained. All ayes. Motion carried.

**SILVERSMITH – GIS MAPPING** – This matter was also tabled until the next meeting upon motion by McFarland second by Lansink. All ayes. Motion carried.

**I & S GROUP – OPERATOR SERVICES AGREEMENT** – Following discussion motion by McFarland second by Lansink to cancel the agreement with I & S Group for Operator Services as City Clerk Brandt also has water and wastewater licenses. All ayes. Motion carried.

**SET DATE FOR PUBLIC HEARING – 2023/2024 BUDGET FOR APRIL 10, 2024**. Motion by Lansink second by Kirchgatter. All ayes. Motion carried.

**COUNCIL /MAYOR COMMENTS –**

* Lift Station – Lansink will talk with I & S Group about options for the lift station improvement
* Tree Dump – The council talked about the wildlife at the tree dump caught on camera
* Boat Ramp – Gravel will be brought in to shore up the boat ramp area

**PUBLIC WORKS SUPERINTENDENT** – Jeff Collins asked the council about:

* Drainage Ditches it was determined they must stay the way they are to allow rain and snow melt an avenue to escape.
  + Dumpsters – A reminder that the dumpster at the ball park and near city hall are for recycling materials only.
  + Old Christmas Tree – It was decided the tree was in bad shape and should be thrown away.
  + Stop Signs – the council discussed putting in a 4-way stop at 2nd and Main street as well as installing stop signs on the north/south intersections
  + Water Tower Inspection – the council will re-discuss inspecting the tower at the April meeting.
  + City Mower – the mower will be advertised for sale with a reserve placed on it at $11500. If cannot sell at this price will keep instead of leasing a new mower.

There being no further business the council adjourned upon motion by Lansink second by Kirchgatter. All ayes. Motion carried.

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Mayor Lisa Petersen

ATTEST:

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City Clerk Anita Brandt, IACMC/MMC