**May 8, 2023**

**CALL TO ORDER & ROLL CALL**: Mayor Lisa Petersen called the regular meeting of the Anthon City Council to order on May 8, 2023 at 5:30 p.m. Council members in attendance: Paul Lansink, Barb Benson, Tony McFarland and John Kuhlmann. Also present: Karen Newman, Lori Handke, Skip Welte, Jeremy Boatman, Ross Baldwin, Jeff Collins.

**AGENDA**: Motion by Benson, seconded by Lansink, to approve the meeting agenda. Carried 4-0.

**PUBLIC COMMENTS**: Jeremy Boatman asked about the switch makes sense program and installing the most energy efficient appliances.

**POLICE REPORT** – The Woodbury Sheriff’s Department gave an update to the recent happenings in the City.

**PUBIC WORKS SUPERINTENDENT** – Jeff Collins talked with the council about: the old pole truck – the council will takes bids on the truck. He also asked if he should have supplies on hand to fix leaks or just buy as needed – It was determined that he should try to keep supplies/parts on hand to be able to fix/repair a water line an emergency. Compost Pile – it was determined to see if anyone in the community wanted the compost. Fire Hydrants – the council discussed fire hydrants with Mr. Collins. It was decided there should be two hydrants on hand and the need to have the caps loose enough in case of a fire.

**CONSENT AGENDA**: Motion by McFarland, seconded by Kuhlmann, to approve the consent agenda All ayes. Motion carried. a. minutes of April 10, 2023 meeting; b. financial reports as filed; c. allow bills/claims presented with the addition of Wellmark and Iowa Finance Authority:

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| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE | AMOUNT |
| AGRIVISION EQUIPMENT GROUP | MOWER PARTS/SUPPLIES | $ 168.84 |
| ANITA BRANDT | MILEAGE/MEALS IMFOA | $ 265.15 |
| AT&T MOBILITY | PHONE | $ 200.40 |
| CENTER POINT LARGE PRINT | LIBRARY MATERIALS | $ 140.82 |
| CENTURY LINK | PHONE | $ 5.73 |
| COLLINS AGENCY | INSURANCE | $ 69,579.00 |
| COLLINS AGENCY | EXTRA PREMIUM CHRISTMAS TREE | $ 30.00 |
| COLONIAL RESEARCH CHEMICAL | CHEMICALS WW PLANT | $ 616.29 |
| CORN CRIB CUSTOMS | REPAIRS | $ 1,404.04 |
| CORRECTIONVILLE BLDG CENTER | PARK SIGN REPAIRS | $ 20.54 |
| MATTHEW CURTIN | CONTRACT | $ 470.83 |
| DELTA DENTAL | DENTAL | $ 226.08 |
| DEMCO | OFFICE SUPPLIES | $ 87.42 |
| IRS | FED/FICA TAX | $ 7,270.00 |
| FIRST NATIONAL BANK OMAHA | LODGING - JEFF | $ 190.38 |
| FOUNDATION ANALYTICAL LAB INC | ANALYSIS | $ 170.50 |
| GILL HAULING INC | LANDFILL FEES | $ 65.00 |
| OMG MIDWEST, INC | ROCK | $ 300.44 |
| HAWKINS INC | CHLORINE | $ 10.00 |
| ANNIE HEATH | JANITORIAL CONTRACT | $ 171.60 |
| HEIDMAN LAW FIRM | LEGAL | $ 3,660.00 |
| HOLIDAY INN | CONFERENCE | $ 239.72 |
| HOLSTEIN ELECTRIC | REPAIRS WATER PLANT | $ 3,042.64 |
| I & S GROUP, INC | OPERATOR SERVICES | $ 975.00 |
| IOWA FINANCE AUTHORITY | LOAN PAYMENT | $ 56,910.00 |
| IOWA INFORMATION MEDIA GROUP | PUBLISHING | $ 426.20 |
| IPERS | IPERS | $ 3,796.69 |
| STUART C.IRBY CO. | SUPPLIES | $ 373.80 |
| JOY AUTO PARTS | BATTERY CHARGER WATER PLANT | $ 164.29 |
| LONG LINES | PHONE | $ 389.79 |
| LP GILL INC | LANDFILL FEES | $ 2,806.75 |
| MIDCO DIVING & MARINE SERVICES | TANK CLEANING | $ 4,236.00 |
| DEBBIE O'CONNELL | SHELTER HOUSE CLEANING | $ 180.00 |
| TREASURER STATE OF IOWA | STATE WH | $ 1,414.40 |
| PETTY CASH | POSTAGE- pkg to VAN WERT | $ 16.95 |
| QUILL | LIBRARY SUPPLIES | $ 980.01 |
| RICK'S COMPUTERS INC | NEW TOWER & MONITOR | $ 1,594.00 |
| TREASURER STATE OF IOWA | EXCISE TAX - FEB. 2023 | $ 202.21 |
| SCE, LLC | REPLACE HYDRANT - WESTGATE | $ 454.78 |
| SOOLAND BOBCAT | EQUIP RENT | $ 597.74 |
| UTILITY EQUIPMENT CO | WATER REPAIRS | $ 2,020.40 |
| WESCO | SUPPLIES | $ 266,425.77 |
| WELMARK BLUE/CROSS BLUE SHIELD | ENERGY | $ 6,693.77 |
| WOODBURY COUNTY REC | ELECTRIC REPAIRS | $ 2,196.88 |
| Accounts Payable Total |  | $ 424,597.51 |
| Payroll Checks |  | $ 12,193.82 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $ 436,791.33 |
| DISBURSEMENT SUMMARY  GENERAL |  | $ 53,987.32 |
| ROAD USE TAX |  | $ 6,987.98 |
| WATER |  | $ 44,432.92 |
| SEWER |  | $ 155.28 |
| ELECTRIC |  | $ 323,227.83 |
| TOTAL FUNDS |  | $ 436,791.33 |
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| RECEIPT SUMMARY  GENERAL  DEBIT SERVICE  LOST TAX  EMERGENCY FUND  EMPLOYEE BENEFITS |  | $ 36062.53  $ 7786.39  $ 6109.44  $ 833.50  $ 1633.49 |
| ROAD USE TAX |  | $ 6105.16 |
| WATER |  | $ 13742.65 |
| SEWER |  | $ 7995.60 |
| ELECTRIC |  | $ 56289.37 |
| TOTAL FUNDS |  | $ 131058.16 |
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**COUNTY ATTORNEY JAMES LOOMIS** – Mr. Loomis introduced himself to the council.

**ACCEPT RESIGNATION OF MONA KIRCHGATTER FROM ANTHON CITY COUNCIL** – Motion by Lansink second by Benson to accept the resignation of Ms. Kirchgatter. All ayes. Motion carried.

**COUNCIL INTENT TO APPOINT COUNCIL VACANCY** – The clerk was instructed to publish notice of the vacancy. If Anthon residents are interested in serving the city they should contact City Hall.

**DISCUSS FINANCING OF PROPOSED ELECTRICAL PROJECT** – Matt Kalin with JEO talked with the council about funding the underground electrical project. Following discussion motion by McFarland second by Benson to set Wednesday, May 10 at 5:30 pm to approve a Resolution Awarding the Contract for the proposed underground electrical project. All ayes.

**LEGAL – ALLYSON DIRKSEN** talked with the council about preparing documents for the Community Center Board and their liability protection. The council decided that the bill for her time should go to the Community Center Board. Ms. Dirksen also talked about making a formal agreement between the Anthon Community Center Board and the City to make note of who is responsible at the Community Center.

**SANITARY SERVICES – LANDFILL FEES – ERIC** – Eric talked with the council about increasing the landfill fee. Motion by McFarland second by Kuhlmann to add this to the June agenda. All ayes. Motion carried.

**BID ON LOT IN WESTGATE – ARIEL & DEB CARMEN** – The Carmen’s have submitted a bid on a vacant lot in Westgate Addition. The city will publish notice of public hearing on sale of City property.

**RESOLUTION SETTING SALARIES FOR CITY OF ANTHON EMPLOYEES** – Motion by Lansink second by Kuhlmann to approve the Resolution setting salaries approved in the 2023-2024 budget. All ayes. Motion carried.

**BUILDING PERMIT – ACCESSORY BUILDING -308 N. 5TH AVE** – Motion by Lansink second by McFarland to approve the placement of an accessory building on the property at 308 N. 5th Ave. All ayes. Motion carried.

**BUILDING PERMIT – FENCE 502 W. MAIN ST.** – Motion by McFarland second by Lansink approving the fence application as presented. All ayes. Motion carried.

**BUILDING PERMIT – DECK 103 ARNOLD STREET** – Motion by Lansink second by Kuhlmann to approve the deck application. All ayes. Motion carried.

**SILVERSMITH – GIS MAPPING – KEVIN CARPENTER REVISED BID** – the council looked over the revised bid from Silversmith for $10545 for a more specific GIS mapping system. The council will talk with Maintenance Supervisor at the next meeting.

**LIGHTS AT COMMUNITY CENTER** – the Woodbury County Engineer told the Community Center that the proposed lights would need to be 33’ from the center of the road. City Attorney Dirksen will look into this matter.

**CD #359068 – MATURING** – The clerk will find rates to re-invest this cd and report the rates to the council at the special meeting on May 10.

**ANNUAL EXAMINATION/AUDIT** – The City will contact Hunzelman-Putzier to perform the audit following the close of fiscal year 2023.

**DAKTRONICS SIGN & CAMERAS AT CITY HALL** – it was determined the ACDC was to repair the electronic sign.

The council would like to see more bids to repair/replace the cameras at City Hall.

**IN OTHER BUSINESS THE COUNCIL DISCUSSED:**

* Emergency Notification – contact Woodbury County Emergency Management to see if they can help with notification of emergency situations in the future.
* Nuisance Vehicle
* Painting Parking/Handicap Parking Lines
* Cost of an LED Stop Sign
* Speed Camera to be set up in Anthon

There being no further business the council adjourned upon motion by Lansink second by Kuhlmann.

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Mayor Lisa Petersen

ATTEST:

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City Clerk Anita Brandt