**Early Learning Hub of Clackamas County Governance Council**

**Minutes**

**November 12, 2019**

**Clackamas County DSB, 150 Beavercreek Rd, Oregon City, Room #115**

**PURPOSE: The Clackamas County Early Learning Hub Council (CCELHC) purpose is to convene partners and engage families in early childhood care and education to create a more coordinated system of services that will improve outcomes for Clackamas County’s most at risk families. As the governance body for the Clackamas County Early Learning Hub, the council shall make all decisions of where to focus the work of the hub and the investments it makes. Its overarching goals are to ensure kindergarten readiness, stable and attached families and**

**early learning system coordination in Clackamas County.**

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| Time | Topic | Notes |
| 8:30-8:45 | Welcome and sharing | Welcome and Introductions.  **Quorum established at 9 AM**  **Attending:** Carol Moore, Donalda Dodson, Sophia Butler, Rod Cook, Donalda Dodson, Darcee Kilsdonk,  Chelsea Hamilton, Candice Henkin, Beth Kersens, Peg King (phone), Jessica Amaya Hoffman, Mary Rumbaugh |
| 8:45-9 | Sector planning update | Provided an overview of Sector planning to date**.** See sector planning materials for more details. |
| 9-9:15 | December 10 Forum at CESD | Carol presented information about the December 10 Early Learning forum at CESD. There will be an overview of Early Learning in the Student Success Act. |
| 9:15-9:30 | Nominations for Governance Council Co-Chair | Sophia nominated herself a co-chair. Darcee seconded**. Approved.** |
| 9:30-9:45 | Bylaws Review and Revisions | We need to revise the bylaws in order to incorporate the new requirements from the State. It is a good time to look at revising the bylaws to better match our needs.  Darcee made a motion to appoint a committee to revise the bylaws and make recommendations to the Governance Council. Donalda seconded**. Approved.**  Committee members- Beth (chair), Rod, Donalda, Candice  Group will report back on progress at the next meeting. |
| 9:45-10 | Recruiting New Governance members | Discussed different ways to target new Governance members. We may want to develop a nomination committee.  Group decided to focus on parent recruitment for now and wait until bylaws are updated to recruit additional members. We currently have a member who has missed more than three consecutive meetings.  Beth motioned to notify the member that they will be removed from the council due to lack of attendance. Darcee seconded.  We will reach out by phone and email to determine is she is still wanting to participate. A letter will also be sent as a follow up. |