**Early Learning Hub of Clackamas County Governance Council**

June 10, 2025 | 8:30am to 10 am

Zoom <https://clackamascounty.zoom.us/j/86259872981>

|  |  |  |  |
| --- | --- | --- | --- |
| Time | Topic | Action/Intent | Facilitator/Presenter |
| 8:30–8:35am | **Welcome!**   * Sign in chat box- Brett Walker, Sara Snow, Darcee Kilsdonk, Denise Glascock, Jennifer Foglesong, Winnie Chu Nhan, Adam Freer, Cristina Gonzales Perry, Dani Stamm Thomas, Alejandro Lamar, Carmen Flores Perez, Sophia Butler, Katie Unger, Maria Mendoza, Jessica Duke, Kristin Pineda, Jen Burkart | **Say hello!** | **Alejandro Lamar** |
| 8:35–8:55am | **Connection time**  Share in breakout: What is your favorite childhood summer memory? | **Small Group warm up** | **Jennifer Foglesong** |
| 8:45—9:20am | **Standing Business**   * May Notes   1. Vote to approve- S. Snow motions, Denise G seconds. 6 yes 0 no * Literacy Funding   1. Free Libraries here! - form to request has gone out, 25 current requests. Still hoping to get affordable housing partners involved. This Thursday ELH will start dividing up books and delivering to locations.   2. Google Form for placement * KPI Funds- contracts out!  - successfully put out remaining money as requested, spent out by end of month. Small hiccup, Colton and Lake Oswego denied funds, little extra left because of this. * Community Funds   1. Car Seats  - in process with County procurement to buy amount over $5k   2. Pack & Plays with safe sleep - in process with County procurement to buy amount over $5k. Have scheduled class on 6/30 in conjunction with car seat training in Sunshine Milwaukie. Families will have both car seats and pack and plays if they choose.  - Pack and plays can be provided as needed, car seats more complicated due to liability reasons and needing to be installed with car seat tech. After June will try to find a way to train more community members as car seat techs.   3. ClackCoKids received KPI funds and will do 2 STEAM camps. Focus on waitlist of 4 years olds who did not receive services this year to do 2 week camp style kindergarten preparedness event focused on STEAM skills. 30 children in Milwaukie and 30 in Oregon City. Will also do 3 picnic and play in parks scattered around Clack Co focused on developmental screening. Families who participate will walk away with goodie bag that promote development.   4. EI/ECSE was able to spend on Inclusive practices around County, staff directed and led. Purchased sandwich boards to place communication to facilitate communication in playground settings.   5. Sunshine hosted scholarships, 1 extra Preschool Promise summer camp, able to support 20 kiddos | **Consent & Updates** | **Darcee Kilsdonk & Dani Stamm Thomas** |
| 9:20—10am | **New Business**   * Membership Vote: Katie Unger (HealthShare)  - S. Snow nominates, B. Walker seconds – 6 yes 0 no * July: Strategic Planning, in person (July 8) , closed session - setting aside time to do strategic planning with governance voting members in a closed session. July 8th is date, no voting, workgroup and discussion time. Hope to start around 830am until around 4pm. Space not yet found due to needing to settle date/time first with all members. Due to change in fiscal year and time between July it will be difficult to contract a facilitator/mediator for meeting. Goal is to have governance members to be participants as opposed to facilitators. Clack Co might have facilitators they can contract. Request to bring data to strategic planning meeting such as: incidences of children presenting special education trends, children identified with autism.  - maybe bring up Raise Up Oregon again -workforce ability to meet needs of children in care. Request to bring profile of workforce  - Request for Governance to bring list of things HUB needs/can fulfill. * Governance Google Drive  -ELH team has google work accounts now. Google Drive specifically for Governance, 2 are public, for agenda and minutes. Chose Google Drive as most people are familiar with it, school districts use Google as well, hope was it being a low barrier point. * Heard from DELC that programs that applied in most recent RFA have been notified if they are on waitlist. No slots have gone out at this time and at this moment unsure if there will be slots given to those on waitlist. About 4-5 programs awarded a spot on waitlist but not awarded actual slots. * County Presentation - contracting timeline does not allow sufficient time for program implementation. On April 8th there was a meeting to present contracting process analysis and today are the recommendations.  -Begin process before revenue contract received. Simultaneous rather than sequential. Submit expense and revenue contracts at the same time. Increase duration of investments (into or through following biennium). Continue efforts to shorten internal County contracting process, currently about 6-7 weeks.  - Projected impacts: time to implementation decreased by 6-9 months, contract durations up to 30 months longer which allow more investment options.  - potential timeline- July funding decision making, July–Oct provider selection and contracting, Sept-Oct HUB contract Review, Oct-Nov approve revenue and expenses - Difficulty on wanting to get funds out asap but also making sure there’s time to properly discuss how to spend funds. Longer grant period makes sense, but option to change course after 2 years would be good due to need of field. Flexibility seems to be open on County side. Option also to present which part of contract can go for 1y, 2y or more. - In order to make informed decision, Governance needs to look at budget more often and closely. Allocating funds without a check can get us in difficult moments. Would like more routine of “this is what governance would like to do” - Proposal seems to be change in Governance processes as opposed to County processes. Hope was for change on County end and County recognizing authority of HUB and being responsive to that. County understands HUB as needing backbone yet hoping to operate on autonomous authority. Difficulty in times when needing to spend over a threshold amount on a short period of time especially as funding can come and go during contract.  - Proposal for September agenda to discuss more on County’s process review and how they can expedite * Clack Co able to provide facilitator for July 8th meeting * CESD conducting interviews for Infant Early Childhood Mental Health Specialist role * Clack Co Kids has family fun day June 20th at CCC. PNC sponsoring, interactive opportunity for young children to imagine what they could be when they grow up. 150 families signed up for currently, in the past up to 500 * Children’s Center will have open house open to public on Friday June 27th from 830a-1030a * Health Share of Oregon- Social Emotional health campaign kicked off last week. Key aims are to define social emotional health development and encourage seeking help * **Meeting adjourned 9:54am** | **Presentation & Discussion** | **Dani Stamm Thomas**  **Darcee Kilsdonk**  **Adam Freer** |

