**Early Learning Hub of Clackamas County Governance Council**

**Meeting minutes**

**December 10, 2019, 8:30-10:30**

**Clackamas County DSB, 150 Beavercreek Rd, Oregon City, Room #115**

**PURPOSE: The Clackamas County Early Learning Hub Council (CCELHC) purpose is to convene partners and engage families in early childhood care and education to create a more coordinated system of services that will improve outcomes for Clackamas County’s most at risk families. As the governance body for the Clackamas County Early Learning Hub, the council shall make all decisions of where to focus the work of the hub and the investments it makes. Its overarching goals are to ensure kindergarten readiness, stable and attached families and**

**early learning system coordination in Clackamas County.**

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| Time | Topic | Notes |
| 8:30-8:45 | Welcome and sharing | Quorum established at 8:30 AM  Members present: Bridget Dazey, Carol Moore, Julie Aalbers, Sophia Butler, Amy Corbett, Donalda Dodson, Pat Duke, Brenda Durbin, Darcee Kilsdonk, Denise Glascock, Chelsea Hamilton, Candice Henkin, Beth Kersens, Peg King, Mary Rumbaugh  The council began reading the deliverable documents |
| 8:45-9:45 | Sector planning updates   * Deliverable Review Process- ELD * Sector Plan Deliverables review | Annette provided an overview of the Sector Planning Process, the deliverables, the ELD review process and timeline.  The council broke into small groups led by Carol, Bridget and Darcee. The small groups worked through the 3 deliverables and noted required edits and suggestions. Each group shared the areas that stood out most for revision. Annette/ Elizabeth/ Chelsea will consider all the feedback and suggestions and made edits as time allows.  Bridget made a motion to approve the ECE Sector Plan developed by the Regional Stewardship committee.  Donalda seconded.  **Motion Approved unanimously.** |
| 9:45-10 | Bylaws committee Update | Rod made initial edits to the current bylaws and send them to the group. Committee will meet 12/12 to made additional revision and give an update at the 1/14/20 Governance meting |
| 10-10:20 | Role of Governance Council | Carol asked the group to consider the role of the Governance council- Advisory vs a working council. Several members shared their thoughts. We will discuss further as we look at the bylaws recommendations. The group wants to better articulate the role and responsibilities of council members.  April Sliker, who had joined the Governance Council has not attended meetings and has been unresponsive to communication regarding participation on the council and this has created a vacancy. We now have 3 openings on the Governance council, including at least one parent representative. |
| 10:20-10:30 | Future Agenda items | * Bylaws update * Sector Plan update * Update from Washington County about Family connects HV pilot and coordinated referral system**.** |
| Next Meeting | January 14- 8:30-10:30 AM | The group thanked Bridget for her service as co-chair for the last 3 years!  Sophia Butler will begin as the new co-chair in January, 2020. |