



JTC Booster Club Meeting

August 24, 2026

Meeting commenced at 6:01 pm with the following in attendance:

Laura Flood (President), Heather Villano (JTC Director), Bryan Cortez (JTC Director), Jessie Miller, Mandi Smith, Tracy Westenmeyer, Natalie Sandberg, Amber Chatten, Joyce Syed, Renee Pittillo, Kyla Roca, Juan Pablo Roca, Florence Griffith, Christy Bryan, Alyssa Barnhill, Donielle Kirkwood

1. Welcome

- a. JTC Booster Club Meeting called to order and attendees were welcomed by Laura Flood, President

2. Director Updates – Heather Villano and Bryan Cortez

- a. *The Jordan Theatre Company directors were introduced:*
 - i. **Mrs. Heather Villano**
 1. HeatherRVillano@katyisd.org
 2. 281-234-8328
 - ii. **Mr. Bryan Cortez**
 1. BryanDCortez@katyisd.org
 2. 281-234-8239
- b. Additional information can be found at <http://www.jtctheatre.org>.

3. Booster Club Board Introductions

a. Executive Board

- i. Laura Flood, President
- ii. Jessie Miller, Vice President
- iii. Mandi Smith, Treasurer
- iv. Kelly Strube, Secretary
- v. Heather Villano & Bryan Cortez

b. Committee Chairs

- i. Natalie Sandburg, Concessions Chair
- ii. Jimmy Strube, Comedy Sportz Chair
- iii. Amber Chatten, Meals Chair
- iv. Joyce Syed, Publicity Chair
- v. Alyssa Clawson & Tracy Westenmeyer, House Managers

vi. Kristy Smith, Scholarship Chair

c. Open Positions

- d. The Booster Club is currently seeking volunteers for the following positions:
- i. Volunteers Chair
 - ii. Productions Chair
 - iii. Banquet Chair
 - iv. Fundraising Chair

4. Membership Information

- a. The Booster Club reviewed membership opportunities and benefits for the 2026-2027 school year.
- b. Membership Levels**
- i. Patron: \$35
 - ii. Underwriter: \$125
 - iii. Producer: \$300
 - iv. Theatre Mule: \$500
- c. Families were encouraged to join before August 31 to receive an extra complimentary ticket.
- d. Membership benefits include:
- i. Complimentary show tickets
 - ii. Complimentary playbill ad/showcase space
 - iii. Voting rights in Booster Club elections
 - iv. Discounted banquet tickets
 - v. Family recognition in JTC playbills
 - vi. Early access to show tickets

5. Corporate Sponsorship Program

- a. The Booster Club presented corporate sponsorship opportunities to support Jordan Theatre Company students and programming.
- b. Sponsorship Levels**
- i. Supporter: \$250
 - ii. Promoter: \$500
 - iii. Gold Circle: \$1,000
 - iv. Hall of Fame: \$1,500
- c. Benefits include:
- i. Playbill advertising
 - ii. Website recognition
 - iii. Company acknowledgment in playbills
 - iv. Complimentary JTC show tickets (select levels)
 - v. Recognition in Booster Club communications
 - vi. Sponsor announcements before performances

6. Treasurer's Report : 2025-2026 Financial Summary

- Beginning Balance: \$44,912.88
- Income: \$180,112.74

- Expenses: (\$170,945.39)
- Ending Balance: \$54,080.23

July 1 – August 22, 2026

- Beginning Balance: \$54,080.23
- Income: \$36,147.95
- Expenses: (\$22,053.78)
- Ending Balance: \$68,174.40

The proposed 2026-2027 budget was presented and approved.

Copies of financial reports are available by request through the Treasurer.

7. Program Expense Overview

- a. The Booster Club reviewed the approximate costs associated with theatre productions.

b. Non-Musical Production Budget

- i. Scripts/Performance Rights: \$2,500
- ii. Set: \$2,000
- iii. Props: \$1,000
- iv. Costumes: \$4,000
- v. Makeup/Hair: \$1,000
- vi. Light/Sound: \$500
- vii. **Total Approximate Cost: \$11,000**

c. Musical Production Budget

- i. Scripts/Performance Rights: \$5,300
- ii. Set: \$4,000
- iii. Props: \$3,000
- iv. Costumes: \$10,000
- v. Makeup/Hair: \$1,500
- vi. Light/Sound: \$1,500

- d. **Total Approximate Cost: \$25,000**

8. 2026-2027 Productions

a. Production Schedule

- i. **Anything Goes:** October 2-3 and October 16-17
- ii. **Spookley (Production Class):** October 29-30
- iii. **Suite Surrender:** December 10-12
- iv. **Shakespeare in Love:** February 11-13
- v. **UIL OAP Eurydice (Production Class):** March 5
- vi. **The Importance of Being Earnest (Senior Showcase):** April 22-24

b. Production Information

- i. Students participating in productions will receive a show shirt through their show fees.
- ii. Parents and friends may purchase production shirts.
- iii. Information regarding playbill advertisements will be sent via email.
- iv. Volunteer sign-ups will be distributed toward the end of September.

9. Volunteer Opportunities

- a. The Booster Club emphasized the need for parent volunteers in several leadership roles:
- b. Available Positions
 - i. Volunteers Chair
 - 1. Coordinates volunteers for rehearsal meals, Bloody Saturdays, and performances.
 - ii. Banquet Chair
 - 1. Oversees planning and preparation for the end-of-year banquet scheduled for May 7.
 - iii. Fundraising Chair
 - 1. Supports student fundraising efforts and seeks corporate sponsors.
 - iv. Productions Chair
 - 1. Assists with show preparations, Bloody Saturday activities, and production support.
- c. Interested parents should contact a Board member for additional information.

10. Communications

- a. Parents were encouraged to stay connected through the following channels:
 - i. Website: <https://jtcbc.org/>
 - ii. Facebook/Instagram: Jordan Theatre Company
 - iii. Weekly JTC Spotlight email (distributed each Wednesday)
 - iv. Booster Club text reminders:
 - 1. Text @jtcbc25 to 81010

11. Upcoming Events

- a. Fall Events
 - i. August 29: Headshots for all cast and crew members of *Anything Goes* (mandatory)
 - ii. August 29: *Anything Goes* rehearsal
 - iii. September 19: Comedy Sportz Game-A-Thon (Cy Woods)
 - iv. September 26: *Anything Goes* Bloody Saturday
 - v. October 2: *Anything Goes* opening night
 - vi. October 5-6: *Suite Surrender* auditions and callbacks
 - vii. October 9-13: Fall Break
 - viii. October 16-17: *Anything Goes* closing weekend
 - ix. October 20: *Suite Surrender* rehearsals begin

12. Next Booster Club Meeting

- a. Thursday, November 12, prior to the Thespian Festival Preview.

Meeting adjourned at 6:58 pm.