

Hawk Energy, LLC	Activity: ALL WORK Housekeeping		Doc No:	HAZ-ID
			Initial Issue Date	12/12/2024
			Revision Date:	12/12/2024
HAZARD IDENTIFICATION AND ASSESSMENT			Revision No.	1
			Next Revision Date:	12/11/2024
Preparation: Kirk Duncan	Authority: David Slim	Issuing Dept: Safety	Page:	1 of 2

Purpose

- **Housekeeping**

Key Responsibilities

- Hawk Energy, LLC Management will ensure appropriate cleaning of all equipment to specifications.
- Clean up during the shift
- Day-to-day cleanup
- Waste disposal
- Removal of unused and used materials
- Inspection to ensure cleanup is complete

Hazard and Risk Identification

Hawk Energy, LLC Employees may be exposed to

- Tripping over loose objects on floors and platforms
- Being hit by falling objects
- Slipping on greasy, wet or dirty surfaces
- Cutting, puncturing, or tearing the skin of hands or other parts of the body on projecting nails, wire or steel strapping

Risk Assessment

Hazards are classified and ranked based on severity. The program identifies hazards are classified/prioritized and addressed based on the risk associated with the task. (See the risk analysis matrix outlining severity and probability).

Whenever multiple tools, parts, pieces of equipment are used or if waste is generated, there is a potential for clutter to cause injuries. This is more likely if the pace of the work is faster than the pace of the housekeeping.

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Hawk Energy, LLC. RISK ASSESSMENT MATRIX - HOUSEKEEPING

CONSEQUENCE					PROBABILITY				
Severity	People	Assets	Environment	Reputation	A	B	C	D	E
					Not Done	Rarely	Once a week	Several Times in a Week	Multiple Times in a Day
0	No health effect	No damage	No effect	No impact					X
1	Slight health effect	Slight damage	Slight effect	Slight impact		X			
2	Minor health effect	Minor damage	Minor effect	Limited impact		X			
3	Major health effect	Localized damage	Localized effect	Considerable impact		X			
4	Single fatality	Major damage	Major effect	National impact	X				
5	Multiple fatalities	Extensive damage	Massive effect	Global impact	X				
Key	Manage for continuous improvement (Low)			Incorporate risk reduction measures (Medium)			Intolerable (High)		

Risk Controls/Methods to Ensure Identified Hazards Are Addressed and Mitigated

The following describes how identified hazards are addressed and mitigated:

- Keep all surfaces clean and free of debris
- Have tools properly maintained
- Have launchers and receivers well maintained

JSA Sample

Basic Job Step	Potential Injury or Hazards	Mitigation / Tools
Cleaning/lubrication	Slips, trips, falls, equipment failure	Always keep tools and equipment clean/lubed, keep clean workspace