

POLICY

It is the policy of Hawk Energy, LLC that training in first aid response is not a requirement for employment, but that local Emergency Medical Services are utilized for emergency medical care. David Slim is designated as the administrator of the Medical Services Program.

- Medical services for employee evaluations, employment requirements, and special conditions of work are provided to employees at no cost, as specified in OSHA requirements.
- A person(s) who has a valid certificate in first aid training, the American Red Cross, or equivalent will be available at work sites to render emergency first aid.
- Provisions will be made prior to commencement of a project for prompt medical attention in case of serious injury.
- First aid supplies will be easily accessible when required.
- Proper equipment for prompt transportation of the injured person to a physician or hospital or a communication system for contacting necessary ambulance service, will be provided.
- David Slim is the designated first aid provider and certified in cardiopulmonary resuscitation (CPR), and is responsible for rendering first aid in the event of an injury requiring immediate response when emergency medical services are not available and will also be responsible for first aid training of any required employee.
- Injured employees are to be transported to medical facilities by emergency medical services. If emergency medical service is not available in a timely manner, the injured employee will be transported to the nearest medical service in a company vehicle by the job foreman.
- In areas where 911 service is not available, employees will be notified of phone numbers to contact local emergency response medical services. David Slim will be responsible for posting of emergency phone numbers at all job sites. The phone numbers will be conspicuously posted in all work locations.
- David Slim is responsible for the accessibility of first aid kits and for checking the contents of all first aid kits before being sent out to each job and at least weekly on each job to ensure that the expended items are replaced.
- A valid certificate in first aid training will be obtained from the U.S. Bureau of Mines, the American Red Cross, or equivalent training that can be verified by documentary evidence.
- Medical and first aid facilities will be made available and in the absence of facilities, David Slim will ensure a person trained to render first aid will be available at the work site.
- Prior to employees sent to a work site, Hawk Energy, LLC ensures that arrangements to transport an injured or ill employees from the work site to the nearest health care facility are in place.
- Hawk Energy, LLC ensures that an ambulance service is readily available to the work site when travel conditions are normal.
- When an ambulance service is not readily available or if travel conditions are not normal, Hawk Energy, LLC ensures that other transportation is available that:
 - is suitable, considering the distance to be travelled and the types of acute illnesses or injuries that may occur at the work site
 - protects occupants from the weather
 - has systems that allow the occupants to communicate with the health care facility to which the injured or ill worker is being taken
 - can accommodate a stretcher and an accompanying person if required

- First aid kits are readily available in all company vehicles and in the company office. First aid kits will consist of appropriate items and be stored in a weatherproof container, with individual sealed packages of each type of item, and will stock a minimum of the following items:

PPE for First Aid:	Antiseptics & Ointments:
Three (3) pairs of latex gloves	Alcohol
Surgical masks	Burn gel or cream
Clear eye protection or face shield	Alcohol swabs
Dust masks or another needed face protection	Peroxide
Mouth-to-mouth barrier	Antiseptic spray and ointment
Large, sterile gauze pads: six (6) each: 2X2", 3X3" and 4X4"	Pain relief tabs
Compress dressings (4X8), three (3) each	Six (6) burn treatment single-use packages: (0.5 g each)
Rolled gauze bandages: 2" and 3" wide, three (3) each	Good quality eye-wash solution with eye cup
Large box assorted "Band-Aids"	One (1) eye covering bandages (for two eyes)
Two elastic wrap bandages (ace)	Self-activating cold packs(4x5 inches)
Cotton balls and Q-tips	Liquid antiseptic hand soap
Surgical or athletic tape: 1" & 2" wide, 2 rolls each	Blunt-nose surgical scissors

- Where the eyes or body of any person may be exposed to injurious corrosive materials, suitable facilities will be provided within the work area for quick drenching or flushing of eyes or body.
- Eye wash bottles are available wherever eye wash stations are not available, for any employee required to work in an environment where exposure to eye hazards may exist. Wash facilities or drench barrels are available at each jobsite for employees.
- Procedure for flushing eyes: Eye membranes absorb chemicals quickly. This can lead to eye damage within minutes. Flood the eye with lukewarm (never hot) water poured from a large glass two (2) to three (3) inches from the eye. Continue for 15 minutes. Blink the eye as much as possible during the flooding. Do not force the eyelid open and do not allow the eyes to be rubbed. If lukewarm water is not available, rinse the eye quickly using a gentle stream from a hose for at least 15 minutes.
- Procedure for drenching skin: If poisons come in contact with the skin, they must be removed as quickly as possible. Remove contaminated clothing and flood the skin area with water for 10 minutes. Then gently wash the skin area with soap and water and rinse. Later, destroy contaminated clothing. For a chemical skin burn, rinse the area with lots of water, remove the clothes, and cover with a soft, clean cloth. Do not apply grease or ointments.
- Hawk Energy, LLC ensures that medical personnel will be readily available for advice and consultation in the matters of occupational health.
- It is the policy of Hawk Energy, LLC that all of the requirements of OSHA §1926.50 will be met.

TRAINING RECORD

Trainer:	
Signature:	
Date:	
Content of Training:	
Attendees	
Print Name:	Signature:

