

## **POLICY**

Hawk Energy, LLC is committed to the safety and health of our employees. Therefore, the following Jobsite Security provisions have been adopted.

## **RESPONSIBILITIES**

Hawk Energy, LLC commits to the prevention and/or reduction of security breaches/incidents. David Slim is responsible for the implementation and enforcement of the following safety rules. Disciplinary procedures will be enforced.

## **TRAINING**

David Slim will ensure that all employees are trained in job site security procedures upon hire and retrained as frequently as needed thereafter.

## **SAFE PRACTICES**

To maintain effective job site security, Hawk Energy, LLC will enact the following safe practices at the job site:

- Assess the risk of security incidents. A general Risk Assessment will be performed at the company level to address common risks across job sites. Security will also be addressed at each job site during pre-job meetings/toolbox talks/hazard assessments (JSA). Affected employees will be provided an opportunity to participate in risk assessments.
- Implement control measures to reduce or eliminate security incidents. This may include but is not limited to, posted signage, restricted access to work areas, locked doors, keycards, security cameras, alarms, fencing, lighting, personal protective devices, security guards, background checks, time-lock safes and other robbery prevention measures.
- Ensure security breaches/incidents are reported immediately. If the incident occurred at a client site, the client host will be notified immediately.
- Ensure an incident investigation will be completed when a job site security incident occurs. The goal of the investigation is to identify root causes and take corrective action to reduce the potential for future incidents.
- Ensure employees are trained on policies, procedures and workplace arrangements to prevent security incidents, the appropriate response (including how to obtain assistance) and procedures for reporting, investigating and documenting security incidents. Retraining will be provided any time these policies or procedures are changed or updated.

