Bradley A Brothers

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Professional Summary

I have been involved in the oil and gas industry for over 30 years. It has exposed me to a wide variety of challenges and tasks that has given me a diverse skill set. I am interested in a position that will allow me to use these skills in a challenging environment.

- Accounting Skills: Cost analysis, budgeting, procurement, financial modeling and projections, general ledger, personal, corporate and partnership tax reporting and preparation, mineral owner and investor distributions. Experience with multiple commercial and custom accounting software packages.
- Employee & Investor related skills: Payroll preparation and reporting, human resource management, 401-K plan administration, employee wage and contract negotiation, health insurance coordination.
- Communications skills: Mineral interest and investor relations, newsletter design and distribution, legal liaison, bank loan procurement and covenant compliance, management reporting
- Miscellaneous skills: Computer network design and maintenance, courthouse record research, accounting software implementation and migration. Proficient across multiple Windows operating systems, Excel, Word and Power Point.

Professional Experience

Controller **Mid-East Oil Company, Indiana PA** **1988 – Present**

Involved in all aspects of accounting and management of the company from routine daily activities to long term development strategies. During my employment the company drilled over 2,000 natural gas and oil wells. As the company grew a survey company was spun off. I assisted in the formation, management and operations of the subsidiary company.

Distribution Supervisor **SW Jack Drilling Company, Indiana, PA** **1985 – 1989**

Managed the production and distribution of over 3,000 gas wells in Pennsylvania, Ohio, New York and West Virginia and was responsible for over $1,000,000 in monthly distributions. A heavy concentration of monthly reporting to field staff and management was required.

Education

Bachelor of Science – Accounting – 1984 | The Pennsylvania State University, State College PA

Community

Volunteer service as Treasurer and Trustee on the board of the East Ridge Cemetery Association. Treasurer of the Calvary Evangelical Church.