



# MONTHLY FINANCE REVIEW

FOR SMALL BUSINESSES



[www.richbak.co.uk](http://www.richbak.co.uk)

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## PROFIT AND LOSS

Are your sales as expected?

Is your gross profit margin in line with expectations?

Any increase in fixed costs this week?



## REVIEW YOUR DEBTORS

What debtors are overdue?

When was the last time you chased them?

What are the next actions to take?



## REVIEW YOUR CREDITORS

Are any creditors overdue - including HMRC?

Can you ask for a payment holiday?

***Want help in calculating your current cash position or to complete a cash flow forecast for your business? Get in touch with Peter at Richbak for a free 30 minute discussion***