

Canyon Lake Hills POA
General Session
10-19-2021

The General Session of the Canyon Lake Hills POA was Called to Order on October 19, 2021, at 7:06pm by Interim President Sharon Cavazos at the Canyon Lake Hills Civic Club on Oblate. A quorum was established.

In attendance:

*Sharon Cavazos, interim President
*Bette L Gilbert, Vice President
Sharon Hasting, Newsletter/Communications
Beth Jameson, Pool Director
Kimberly Wingate (Dez), Treasurer
*Wes Deskin, 2nd Vice President
Cynthia Anders, Recreation Director
Robert Martinez, Compliance Director
Barbara Stubblefield, Compliance
Non-board members:
Dan Shield, Permits/ACC Director
Jack Glaros, Tree Permit Director
Mel Cunningham, Property Records Administrator
Not in Attendance:
Jessica Arceneaux, Secretary

DATE: Tuesday, October 19, 2021

TIME: 7:00 PM

PLACE: Canyon Lake Hills Civic Club, 1700 Oblate Drive, Canyon Lake, Texas 78133

PURPOSE: Canyon Lake Hills POA Regular Monthly Meeting

Next Meeting: November 16, 2021

AGENDA:

1. Call to Order
2. Pledge of Allegiance
3. Quorum Established
4. Minutes from September 21, 2021 General Meeting were Motioned and Approved (BG/RM)
5. Treasurer's Report – Dez Wingate
In process of taking over from Real Manage.
 - Cash on Hand in Randolph Brooks FCU \$249,554.75
 - Cash with RealManage that will be returned \$138,364.02**President – Treasurer's Report is accepted as presented**
6. Director's Reports
 - a. President Sharon Cavazos
 - i. Summary of October 19 Executive Board Meeting
 1. New Board positions just filled: Robert Martinez, Compliance Director; Barbara Stubblefield, Compliance II; Sharon Hastings – Newsletter and Communications Director.
 2. Non-board members: Dan Sheild, Permits; Jack Glaros, Tree Permits
 3. Voted on Permit and Variance Applications - 2 approved and 2 denied.
 - b. Vice President Bette Gilbert

- i. In February 2021 Mel Cunningham began updating owners' information and accounting into Quick-Books.
 - ii. Transitions from RealManage will begin Nov. 1st. 30 days for transition.
- c. Newsletter/Communications – Sharon Hastings
 - i. Proposed Schedule every 2 months of Newsletter publications beginning 2nd or 3rd week of November. On website and via MailChimp. Can print per request.
 - ii. Proposal of topics in newsletter: area and neighborhood events, Board notifications; key reference information (ie. how to get a permit, how to contact the Board), featured topics, neighbors contests, submission of photos and recipes, safety information, area growth information and new development.
- d. Permits and Compliance – Bette Gilbert
 - i. Permits – 13 issued (3 new homes, 2 additions, 5 sheds, 1 deck, 1 garage, 1 pool)
 - ii. Tree Permits – 9 issued (excluding ones associated with a building permit)
- e. Recreation – Cynthia Anders
 - i. Summary of National Night Out on October 5 with 55 registered participants.
 - ii. Summary of Dumpster Day on Oct. 16 with 45 registered.
 - iii. New Monthly Schedule of Food Truck Events. Nov. 19th will be last until Mar. 2022.
 - iv. Possible partnership with Fire Department to collect for Toys for Tots. New Unwrapped gift or toy to be brought to Fire Department.
 - v. Discussing a community Christmas event (parade, decorating contest, etc.) Any suggestions?
- f. Pool – Beth Jameson
 - i. Vandalism – pool front gate. Jim fixed gate.
 - ii. Pool Pump fixed free, under warranty.
 - iii. Collecting bids currently to add additional pump, new chlorinators, multiport filter, re-plumbing, cracked tiles.

7. Old Business

- a. Eduardo Flores – what is the new tree permit process? SC – you can mail or email permit application. Process to apply is currently the same. Tree permit has been taken out of the building permit application. Senate Bill 1588 does not allow Permit Director to be part of a HOA/POA board.
- b. David Green – I will be building a new house. Who do I send application to? SC – Dan Sheild will process permits.
- c. Deanna Flores – asked about speed bumps in neighborhood. SC – Speed Bumps will not be installed. SC will contact constable and sheriff for more surveillance. Report repeat-offenders (take photos, record license plate number). Sheriff will follow-up on those. SC asked county about slow speed signage. You can put a sign in your yard, but you cannot put them in the roadway. We can put up our own Neighborhood Watch signs. MC – you can request to have speed monitoring signs placed on road.

8. Adjournment 7:39pm CA/BJ