

Canyon Lake Hills POA
Regular Monthly Meeting
February 23, 2021

The Regular Monthly Meeting of the Canyon Lake Hills POA was Called to Order on February 23, 2021 at 7:02pm by President Casey Christian at the Civic Club on Oblate. A quorum was established.

In Attendance:

Casey K. Christian, President
Bette L Gilbert, Vice President
John Hawkins, Treasurer
Cynthia M Anders, Director
Alicia C Castleman, Director
Stephanie DeTournillon, Director
Jessica H Arceneaux, Secretary

AGENDA:

I. General meeting

A. Recap of January 2021 Meeting:

- **Motioned and Approved:** Treasurer's Report
- **Motioned and Approved:** 20 yards of new sand for Park
- **Motioned and Approved:** variance approved for tree trimming permit

B. Recap of Feb. 2nd Executive Session:

- **Motioned and Approved** for Pool Maintenance Company
- **Motioned and Approved** to hire Mel Cunningham as PRA

C. Recap of 2/23 Executive Session Meeting:

- Settlement pending hoping to be finalized this week
- A few compliance and permit issues that getting addressed

II. Treasurer's Report

January 2021 Financials

- Cash on hand: \$327,747 YTD (since June 1, 2020)
- Revenue: \$92,149 YTD
Assessments ~21k and the rest "other income"
- Expenses: \$63k YTD
- Surplus: +\$28,778 YTD (positive)
Motioned and Approved (CC/JH) - Treasurer's Report approved.

III. VP report: - BETTE

- A. Insurance Renewals

- a. Workers Compensation (February), working on getting the insurance policy renewed. We no longer have a landscaper; we are moving that position from the coverage. (*note: RealManage paid his invoice incorrectly)
- b. D&O, General Liability, Umbrella policies renew in April.

B. Update the Welcome Letter to improve it. CC – Stephanie to help with that and Casey to review.

C. Proxy - Discuss update to remove confusion. Need to be simplified. History of Proxys being filled out incorrectly and not acceptable. Casey will review Proxy form to simplify and keep legal.

D. Delinquent Notice from Real Manage - **Notices were approved but not yet uploaded and mailed. (should be this week)**

III. Compliance Report: - BETTE

A. 4 new issues: 1 resolved, 1 sleeping in a van in on Stagecoach, carport built in setback without permit.

B. We are awaiting Surplus Funds from the foreclosure of Candlelight property.

IV. Pool Report: - Bette

A. Damage from recent freeze: 1 close to meter by backflow, 2 concerning the ladies restroom. BG has setup 2 companies to give estimates for repair.

B. New Pool company. Bette received 3 estimates. Went with San Marcos company for service includes chemicals.

C. Cynthia – Re: Pool/Park caretaker. I would like to get the generic application on Mail Chimp and Website with recreation email address. Post Pool and Park Custodian on FB and Nextdoor. They will supplement the lawncare and pool company; they will keep park and pool ready for our homeowners. Needs to be there twice a day on Summer to unlock and lock up in addition to rotating duties. During interview applicant will be asked if they can swim. Paid position. Casey will look over application before we make it public.

V. Parks and Recreation Report: -CYNTHIA

A. Playground – all grass has been tilled up, Pre-emergent was sprayed in. Start with 10 yards (\$42/yard) and see how it looks before adding the next 10. Company in Spring Branch best price for A1 masonry sand \$42/yard. Someone else to bring it and dump it - \$100 (2 trips). Total is <\$650 for the sand and delivery. Waiting to see the plumbing repairs are before we buy sand. Looking at March. Will let us know about volunteers needed for raking in sand.

B. National Night Out – registered for May 22nd even though October is the traditionally the first Tuesday of October. Ask for participation from neighbors to Allen at bbq place, hot dogs/ hamburgers, churches to donate soft drinks and

waters, neighbors bring outdoor games, music, dancing, etc. Invite civil servants, first responders, politicians. Need to check with officials/first responders/etc.

Motioned and Approved to not buy \$35 NNO membership.

VI. Permits Report: ALICIA

- A. Request for Permits – since last meeting we have approved 5 shed permits, 3 new homes and 2 tree trimming permits.

VII. Other Business

Newsletter – Stephanie

- Newsletter is only sent with MailChimp and posted to website.
- We need to get people to sign up to receive the newsletter.
- When newsletter is done, Stephanie will send out to Board to review before it is posted.

IX. Adjournment 7:35pm