

**CANYON LAKE HILLS PROPERTY ASSOCIATION
TREE TRIMMING PERMIT REQUEST**

The purpose of the permit process is to:

- 1. educate property owners about Deed Restrictions related to trees**
- 2. help prevent any further spread of Oak Wilt within Canyon Lake Hills**
- 3. inform property owners about Governing Document Enforcement and Fine Policy as it relates to tree trimming and removal.**

Cutting down tree without Association issued permit (*fee depends on the size of the tree)	\$250-\$1,000 per tree*
Failure to seal oak tree within thirty (30) minutes of pruning	\$500 per occurrence
Pruning oak tree between February 1 and June 30 without Association approval	\$500 per occurrence

NOTE: If you are cutting/trimming trees as part of a construction project, you must complete a building permit and will find the tree plan requirements are included in that permit.

NAME OF APPLICANT: _____

PHONE: _____ CELLPHONE: _____

EMAIL: _____

PROPERTY ADDRESS:

Option #1 - SINGLE MAJOR TRIMMING. Proposed Dates: _____

DESCRIBE PROPOSED CUTTING/TRIMMING:

OR

Option #2 - ONGOING MINOR MAINTENANCE. I have read and understand the dangers and precautionary requirements noted below and will fully comply with the rules and hereby request permission to trim on my property any time as NECESSARY MINOR MAINTENANCE requires:

Initial Here: _____

I have read the educational material below about Oak Wilt and understand there are fines associated with trees as indicated in the Governing Documents Enforcement and Fine Policy available at: www.canyonlakehillspoa.org

Signature of Applicant: _____

Date: _____ Mail to: Permits Director, 1045 Scenic Dr., Canyon Lake, Tx 78133
or Email to: permits@canyonlakehillspoa.org

CANYON LAKE HILLS PROPERTY OWNERS ASSOCIATION

Oak Wilt Is In Our Community

Help Us Prevent the Spread of Oak Wilt!

First and foremost resist the “spring fever” trimming urge on any of your oaks

Oak wilt is a destructive tree disease that has been positively identified in our subdivision. Oak wilt is destroying the beauty and shade of oaks, killing trees, and decreasing our property values. All property owners should be educated and help educate their neighbors so we can reduce the continued spread.

IMPORTANT HIGHLIGHTS:

For more information on each of these bullets, go to **Texasoakwilt.org**.

- From February through June avoid wounding and do not cut or prune oak trees unless it is an emergency and a permit is acquired
- Year round you must “paint” wounds or cuts on oaks within 30 minutes. Use latex paint or pruning spray (available at multiple stores like Home Depot, Walmart, etc.)
- Be careful when you are trimming cedars because they can fall on oak limbs resulting in open wounds that must be painted
- Handle oak firewood cautiously
- Report possible infections promptly so they can be treated ASAP

Our POA [Governing Documents Enforcement and Fine Policy](#) enacted in 2017, takes this disease VERY seriously and has followed the tree care policies of San Antonio, Helotes, Austin and other surrounding counties. The fines are for cutting without a permit (\$250-\$1,000); cutting during prohibited months (\$500); or failing to paint a tree cut within 30 minutes (\$500). Go to “General Documents” on canyonlakehillspoa.org website for further details.