**The Fairy Room Health & Safety Policy**

At the Fairy Room the health and safety of the children is of paramount importance. We aim to ensure that our parties & events are held in a safe and healthy place for children and parents.

The Fairy Room provides arts & craft parties/events. Our parties are developed around risk assessments and staff ensure our Health and Safety policy is adhered to for every party.

The Fairy Room has Risk Assessments in place for delivering our services. Our risk assessment process includes:

- checking for hazards and risks indoors and outside.

- ensuring activities delivered are safe and age appropriate

- developing an action plan that specifies any action required, the timescales for action, the person responsible for the action Insurance cover

- The Fairy Rooms has Public Liability Insurance cover up to £5 million.

- Our staff who have close and/or unsupervised contact with children or young people are subject to DBS checks (criminal records checks) via a Registered Body.

- We have a first aid box on site to be used when needed.

- All ingredients used in our spells are natural or everyday products and are safe for children to use.

- There is always more than one staff member/responsible adult with a group of children or young people. Our staff are never alone with children.

- Activities have been tested beforehand and are deemed safe

- Our craft products are everyday items glues and are non toxic.

- Children and young people are closely supervised throughout the party/event.

- Children are advised how to use our products safely

- Our food is supplied by a registered catering business, with all risk assessments and food hygiene certificates in place.

Policy in place for the Fairy Room Date: June 2025 Review: March 2019