



PD | PRACTICALDOCTRINAS
training and consulting

Practical Doctrinas PLT

LLP0009764-LGN
www.practicaldoctrinas.com



EMPLOYMENT ACT 1955 – INTERPRETATION AND APPLICATION

Date: 15 - 16 March 2023

Time: 9.00 am – 5.00 pm

Venue: Sunway Hotel Seberang Jaya, Penang

Employment Act 1955 is the fundamental employment law, which provides minimum terms of employment to those defined as employees under the Act. It is very important for all employers, HR practitioners and Managers to understand the provisions in this fundamental employment law. These two days course will cover all relevant provisions in the Act including the latest Employment (Amendment) Act 2022. The provisions of the Act will be explained clearly with examples and reference to case awards.

**Understand fully
Employment (Amendment)
Act 2022 effective 1 January
2023**

Program Objectives

- Understand the new provisions and amendments under Employment (Amendment) Act 2022
- Understand the obligations of an employer under the Employment Act
- Understand fully of all the provisions of Employment Act
- Develop and revise company policies with confidence



Course Content

- Definition of Employee, Wages, Apprenticeship Contract
- Exclusions for employees earning more than RM4000.00
- Contract of Service v Contract for Service
- Contractual Termination / Termination Simpliciter
- Law on Resignation and Withdrawal of Resignation
- Breach of Employment Contract
- Liability of Principal and Contractor - Outsourcing
- Presumption as to who is an employee
- Fixed Term Employment Contract
- Suspension and Domestic Inquiry
- Payment of Wages and Payslip
- Advances and Deductions
- Working Hours & Overtime Payment
- Limitation of Overtime Work
- Ordinary Rate of Pay
- Calculations for incomplete month
- Rest Day and Payment
- Holidays and Payment
- Annual Leave – Can Company force to take Annual Leave?
- Emergency Leave and Unpaid Leave
- Sick Leave, Malingering and Fake MC
- Maternity Protections and Benefits
- Paternity Leave
- Employment of Foreign Employees
- Flexible Working Arrangement
- Discrimination in Employment
- Employment of Part-time Employees
- Employment of Children and Young Persons
- Sexual Harassment – Obligation of Employer
- Termination Benefits
- Minimum Wages Order 2022

Training Methodology

- Power Point presentation
- Case study and discussion
- Review of court awards

Who Should Attend?

CEOs, General Managers, Directors, HR Practitioners, Head of Departments, Unit Heads, Managers, Executives, Officers and All those involved in handling employees and industrial relations functions.

Contact

PRACTICAL DOCTRINAS PLT
(LLP0009764-LGN)

No: 56, Lorong 2/SS8,
Bandar Tasek Mutiara,
14120 Simpang Ampat,
Penang

Dave at 012-5592024
davemunish@practicaldoctrinasplt.com
www.practicaldoctrinas.com





Dave Muniswar M
Master of Human Resource
Management, Hons
Bachelor of Economics, Hons (UKM)
PSMB/HRDF Certified Trainer
Certified HACCP Trainer

Dave is a human resource practitioner with over 20 years of experience. He had served reputable local companies and MNCs upon graduating from National University of Malaysia (UKM). He had been appointed as Industrial Court Panel and SOCSO Appellate Board Panel by the Ministry of Human Resource where he had sat for hearing on trade disputes.

Dave has been training for the past 20 years and he specializes in employment laws, industrial relations and human resource which are his expertise field. He is well known for designing practical training program that improves organizational effectiveness and individual performance leading to organizations achieving their strategic plans.

Dave also provides consulting services actively for both employers and employees with regards to industrial disputes. He had represented numerous clients at conciliation meeting, mediation and hearing at Labor Court and Industrial Court.

He has trained executives and managers from various sectors including manufacturing, hospitality, telecommunications, education, service sector, healthcare, government agencies and plantations with positive track record from participants. He is also engaged as Trainer by numerous renowned training providers.

As a Human Resource Consultant, he actively provides consulting services to many corporate companies. This includes staffing, performance management, disciplinary issues, industrial relations, collective bargaining, collective agreement, succession planning, retrenchment, employee satisfaction surveys, legal compliance auditing, company policies, contract of service, contract for service, training need analysis etc.

Register at:
<https://tinyurl.com/26acbc9f>

REGISTRATION FORM

EMPLOYMENT ACT 1955 – INTERPRETATION AND APPLICATION

Date: 15 - 16 March 2023

Time: 9.00am – 5.00pm

Venue: Sunway Hotel Seberang Jaya, Penang

Course Fee

Standard Course fee: RM 1,790.00 per person

No	Name of Participant(s)	NRIC No.	Designation	Mobile Number	Email
1					
2					
3					
4					
5					
6					

Contact Person: Mr. / Ms.		Designation:
Tel:	Email:	Fax:
Company Name:		
Company Address:		
Payment: Payment by cheque or bank draft made in favour of "PRACTICAL DOCTRINAS PLT" or Bank in to our CIMB Bank A/C No: 8009071766 and send us the bank-in / transaction slip.		
Please send your completed registration form to davemunish@practicaldoctrinasplt.com		

Terms and Conditions

1. Fees are inclusive of training materials and certificate of completion.
2. Program confirmation will be done via email seven (7) working days before the program date.
3. Cancellation / notice of withdrawal must be given in writing to us seven (7) working days before the date of the event. No cancellation is allowed once our program confirmation is emailed to you.
4. PRACTICAL DOCTRINAS PLT reserves the right to change the training dates, time, venue or cancel the scheduled training due to unforeseen circumstances.

In-house training of the above program can be arranged.

PRACTICAL DOCTRINAS PLT (LLP0009764-LGN)

Call Dave at 012-5592024