



Counseling Job Description

Qualifications

- Hold one of the following current licenses in Michigan:
 - Licensed Psychologist (LP)
 - Limited Licensed Psychologist (LLP)
 - Licensed Professional Counselor (LPC)
 - Licensed Marriage and Family Therapist (LMFT)
 - Licensed Master Social Worker (LMSW)
- Interest and experience working with children and special needs.

Position Overview

- Provide mental health counseling services for children, adolescents, and adults.
- Work with the whole family on family dynamics and relationships.
- Develop and design and apply therapeutic treatment plans and/or behavioral interventions.
- Consult with parents, and/or other personnel and professionals to gather information necessary for developing plans for services and/or making recommendations.
- Perform other tasks as assigned

Expectations

- Maintain state licensure in good standard and adhere to all state requirements regarding the provision of services.
- Practice in ways that meet all appropriate ethical, professional, and legal standards.
- Follow procedural guidelines and meet timelines in accordance with individual insurance providers.
- Maintain up to date documentation required for billing department to process insurance claims and collect fees for service.
- Maintain confidentiality of records and information.
- Compliant and ethical usage of electronic mail/data resources and record maintenance.
- Demonstrate excellent leadership, interpersonal, supervisory, communication and time management skills.
- Engage in professional collaboration in a multi-disciplinary environment.