

**BENTON TOWNSHIP
FREEDOM OF INFORMATION ACT (FOIA)
SCHEDULE OF FEES**

SERVICE

FEES FOR REQUESTOR

Labor cost of searching and reviewing files.	**The fees to obtain FOIA materials will be the hourly wage for the lowest person qualified to retrieve/obtain the material. Costs for time which is more than 15 minutes will be charged in quarter hour increments rounded down.
Labor cost of searching and reviewing files to delete exempt materials.	**The fees to obtain FOIA materials will be the hourly wage for the lowest person qualified to retrieve/obtain the material. Costs for time which is more than 15 minutes will be charged in quarter hour increments rounded down.
Mailing cost including postage and packaging.	Actual Costs.
Copy/Duplication – 8 ½ x 14 maximum.	.10 a page **In addition to cost per page, see labor cost above.
Fax copies sent	.10 a page
Fax copies received	.10 a page
Deposits	One half the costs of estimates over \$50.