

VILLAGE OF SEBEWAING
Regular Council Meeting – February 20, 2023

The meeting was called to order, in the Village Council Chambers, by President Julie Epperson at 7:00 PM.

Present: Loraine Garcia, Brandy Gunsell, Aaron Kuhl, Dennis Kunding, Rob Snider, Marcus Sting, Julie Epperson

Absent: None

Others: Linda Engelhardt, Justin Fritz, Dena Kish, Gayle Genow, Matthew Bumhoffer, Charlene Hudson, Steven Repkie, Joe Eisengruber, Judy Gregory, Joe Garcia, Megan Tietz, Jeff Parsons, Janice Hahn

IV. Agenda – February 20, 2023

Motion by Gunsell seconded by Sting to approve the agenda as presented for the February 20, 2023, Regular Council Meeting.

MOTION CARRIED

V. Approval of Minutes

Motion by Sting seconded by Kunding to approve the minutes of the January 16, 2023, Regular Council Meeting, January 30, 2023 Special Council Meeting, and February 6, 2023 DPW, Police, Administration, Light & Water and Budget Committee meetings, as presented.

MOTION CARRIED

VI. Public Comment. None

VII. Community Recognition

The Bay Shore Camp and Family Ministries representative, Jeff Parson, stated this will be the 112th summer. Activities include school field trips, summer and family camps, gospel music weekend, and hosting outside organizations like Sebewaing Rotary weekly lunch. The trails, Family Fun Days (twice a year), scheduled community swimming, and living nativity are open to the public. In 2020 Bay Shore on the Road began. In 2021, received Faith Quest, the former Noah's Ark property near Gagetown, was received. A \$30,000 grant enabled the creation of Education Quest. A certificate of appreciation from the Village of Sebewaing was presented.

VIII. Committee Reports

A. Department of Public Works (DPW) Committee

Trustee Kuhl updates included Right of Way (ROW) trees have been cut by L&W with sidewalk replacement and stump grinding to be completed in the Spring. Battery replaced in salt spreader. Concrete from the basketball poles has been replaced. Painted the floor in the South Park men's room. Picnic tables are being repaired. The 2004 International dump truck was taken to Osentoski Equipment for a possible blown head gasket in the engine. Hydraulic cylinder being repaired on Batwing Mower. All village property has been removed from the Pine Street building. A donation of \$400.00

was made to the Sebewaing Chamber of Commerce for the Easter egg hunt.

Proposed street improvements, depending on cost, for 2023 – 2024 include:

1. Fourth Street 1.5" overlay from Frederick to Bay Street
2. Fifth Street 1.5" overlay from Bay to Frederick Street
3. Beach Street 1.5" overlay from N Center to Beck Street
4. N Center Street mill & fill from Sharpsteen to N Beck Street
5. Volz Court mill & fill
6. Sharpsteen Street chip & seal from N Center to Albert Street
7. Albert Street chip & seal from Union to Pine Street
8. Pine Street chip & seal from N Beck to Albert Street
9. Union Street chip & seal from N Center to N Miller Street
10. E Main Street/Mill Street chip & seal from Beck Street to E Bay Street
11. E Sebewaing Street chip & seal from Beck to East Street

1. PLM Lake & Land Management Corporation Lagoon Algae Treatment Contract

Motion by Kuhl seconded by Kundinger to approve the algae treatment contract with PLM Lake & Land Management Corp for Lagoon 4 and 5 for an initial treatment total cost not to exceed \$6,415.

Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Epperson: yea.
MOTION CARRIED

2. Insituform Technologies USA, LLC - Sewer Lining Contract

Motion by Gunsell seconded by Kuhl to approve the annual sanitary sewer lining contract with Aegion/Insituform Technologies USA, LLC from the Stormwater, Asset Management, and Wastewater (SAW) Grant in an amount not to exceed \$86,000 for 2023.

Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Epperson: yea.
MOTION CARRIED

3. Village Park Parking

Decided to leave the Resolution #19-2022-2023 allowing overnight parking of vehicles or trailers in the Village Parks for special events or with prior written permission by the DPW Superintendent or Village President, per the Village attorney's suggestion.

4. Main Park, 127 S Third Street - North Diamond Dugouts

Motion by Kuhl seconded by Snider to approve the construction of one dugout at the 127 S Third Street Main Park Ball Diamond at a cost not to exceed \$8,000 contingent upon USA Pride organization's approval for the second dugout.

Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.
MOTION CARRIED

B. Office Administration Committee

Trustee Gunsell updates included discussion of the purpose of the rental agreement. Committee members were provided notes concerning the proposed Rental Property Ordinance and partial list of rental properties in the Village. Landlords should be sent a letter concerning this matter with an invite to attend a meeting and discuss the issue. There was one zoning permit approved for the month of January 2023.

1. Sebewaing Township Parking Lot and Playground Lease

Motion by Sting seconded by Kundinger to approve the Sebewaing Township Parking Lot and Playground Lease for a term of twenty (20) years at a cost of one dollar (\$1.00) for the parking lot and playground located at 651 W Sebewaing Street, Sebewaing, MI 48759.

Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Epperson: yea.
MOTION CARRIED

2. Consumer Energy Franchise Ordinance

Motion by Gunsell seconded by Snider to approve the Consumer Energy Franchise Ordinance to allow Consumer Energy, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services, and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the Village of Sebewaing, Huron County, Michigan, for a period of thirty (30) years.

Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Epperson: yea.
MOTION CARRIED

C. Police Committee

Invited to join Law Enforcement Terrorism Prevention Activities (LEPTA). Would have to go to Delta College and sit in on a 2-hour meeting. This would help with grant funding. Working on the 2023-2024 budget.

1. Repair of 2012 Chevy Tahoe Police Car – School Resource Officer Vehicle

James Gunsell rejected the offer to replace the engine in the 2012 Chevy Tahoe from the January 31, 2023 Special Council Meeting. Three bids were reviewed.

Motion by Gunsell seconded by Sting to approve the replacement of the 2012 Chevy Tahoe (SRO Vehicle) engine by D&J Garage at a cost not to exceed \$8,000.00.

Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: nay; Snider: nay; Sting: yea; Epperson: yea.
MOTION CARRIED

D. Light and Water Committee

Trustee Sting provided updates including fiber restored on Grover Street, cut down 10 trees for the Village and one tree in the electric lines, Christmas decorations were removed, fixed Primary at Michigan Sugar Company Piling Grounds. An estimate for

4160-line extension to customers on M25 currently on DTE will require easements to extend the line behind properties. Rebuilt electric service on Bay Street residence. Stack Testing Completed. United States Department of Agriculture (USDA) Rural Development (RD) Special Evaluation Assistance for Rural Communities and Households (SEARCH) Grant approved for the \$26,000 reimbursement. Water Main break on East Street. New water meter installed at Michigan Sugar Company. Rate studies will be done for the internet/fiber and updated for electric.

1. Financial Statement – December 31, 2022

Motion by Sting seconded by Kuhl to approve the Financial Statement for Sebewaing Light & Water Department ending December 31, 2022 submitted by Superintendent Hudson. Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Epperson: yea.
MOTION CARRIED

2. Operating Statistics – December 31, 2022

Motion by Sting seconded by Kundinger to approve the Operating Statistics Report for Sebewaing Light & Water Department ending December 31, 2022 submitted by Superintendent Hudson.
MOTION CARRIED

3. Credit Card and Electronic Fund Transfer Fees

Resolution by Sting seconded by Snider to approve Resolution #20-2022-2023 allowing L&W to pass on the credit card charges of 2.1% and \$1.00 for rejected transactions and EFT charges of \$1.00 per transaction for customers using credit cards or Electronic Fund Transfers to pay their L&W utility bills.

Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Epperson: yea.
RESOLUTION RESOLVED

4. Light and Water Bad Debts

Motion by Gunsell seconded by Snider to approve writing off all Village of Sebewaing / Sebewaing Light and Water 2022-2023 utility bad debts as provided by Sebewaing Light and Water in the total amount of \$3,367.28 for the 2022-2023 Fiscal Year.

Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.
MOTION CARRIED

5. Power Purchase Commitment Authorization

Resolution by Sting seconded by Kundinger to approve Resolution #21-2022-2023 Power Purchase Commitment Authorization with Michigan Public Power Agency (MPPW) to purchase power for years 2025 to 2028 for both on-peak and off-peak purchases with a maximum commitment of \$369,108.80.

Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Epperson: yea.
RESOLUTION RESOLVED

6. 350 Pine Street Garage Door Modification

Per Superintendent Hudson, only one bid was received.

Resolution by Sting seconded by Kuhl to approve Resolution #22-2022-2023 to move the garage doors, by Horizon Overhead Door, LLC from the East to the West side of 350 Pine Street building in order to secure the generation assets from unauthorized individuals using the building at a cost not to exceed \$16,000.

Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Epperson: yea.
RESOLUTION RESOLVED

7. Department of Energy Grant Application for Advanced Metering Infrastructure Matching Funds Commitment

L&W, along with 15 other municipalities, will be applying for a grant from the Department of Energy to finance 50% of Advanced Metering Infrastructure. The infrastructure will allow L&W to understand load profile, access meter data for 15 minute averages, provide customer information for individual peak electric usages, engineers for data, structure billing for peak usage times, etc. There may be future legislation or regulation requiring advanced metering infrastructure.

Resolution by Gunsell seconded by Sting to approve Resolution #23-2022-2023 for L&W to commit a 50% matching funds not to exceed \$570,000.00 for grant opportunities including those from the Department of Energy for Advanced Metering Infrastructure.

Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Epperson: yea.
RESOLUTION RESOLVED

8. Engine Plant Cylinder Repair and Oil Change

The engine plant had three cylinders damaged. Clark Energy will tear the engine apart to determine the extent of damage and warranty coverage.

Motion by Sting seconded by Kundinger to approve Clark Energy for the repair of engine plant cylinders, including an oil change, for a cost not to exceed \$70,000.

Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.
MOTION CARRIED

F. Budget Committee

Snider provided the update including draft 2023-2024 budgets. All department heads have been working on their respective budgets. All budgets will go to the March 20, 2023 Regular Council Meeting and Public Hearing.

IX. UNFINISHED BUSINESS

- A. 249 North Center Street. No updates
- B. 244 North Center Street. No updates
- C. Food Truck. No updates

X. New Business

A. Schedule Public Hearing for 2023-2024 Fiscal Year Budget & 2023 Tax Millage Rate

Motion by Gunsell seconded by Sting to schedule the Public Hearing for the 2023-2024 Fiscal Year Budget and 2023 Tax Millage Rate on March 20, 2023 at 7:15 PM.

MOTION CARRIED

XI. Other Business

B. Downtown Development Authority (DDA) – January 10, 2023

Property Tax Bill Reimbursement

Motion by Gunsell seconded by Kuhl to approve the recommendation from the DDA to reimburse the total of \$571.95 to the Village of Sebewaing for property taxes paid for 207 W Sharpsteen Street (Rivertown Villa Holdings, LLC) in 2022.

Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Epperson: yea.

MOTION CARRIED

C. Harbor Commission - February 9, 2023

1. Compensation of Board Members

Motion by Gunsell seconded by Garcia to approve the recommendation from the Harbor Commission to set the Board Member's compensation at \$40.00 per meeting.

Kuhl: yea; Kundinger: yea; Snider: abstain; Sting: abstain; Garcia: yea; Gunsell: yea; Epperson: yea.

MOTION CARRIED

D. Grounds Use Application

1. Veterans of Foreign Wars (VFW) Memorial Day Parade and Service

Motion by Gunsell seconded by Snider to approve the VFW Post #4115 application for the use of North Center Street and Muellerweiss Park to hold a Memorial Day Parade on Monday, May 29, 2023 at 10:30AM with ceremonies at the Muellerweiss Park immediately following parade. The parade begins at the Sebewaing Township Firehall parking lot.

MOTION CARRIED

D. Demolition Notification

1. 8775 Unionville Road

Motion by Sting seconded by Kuhl to approve the Demolition Notification for commercial property located at 8775 Unionville Road.

MOTION CARRIED

B. Monthly Bills

Motion by Gunsell seconded by Garcia to approve the bills for the month in the amount of \$122,445.92.

Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.

MOTION CARRIED

XII. Public Comment. None

XIII. Correspondence. None

XIV. Council Comment.

Sewer Rate Study shows the current rate structure is acceptable to maintain the sewer system. During the past weekend, L&W changed out a severed pole without any power outage.

Motion by Gunsell seconded by Kuhl to adjourn the regular council meeting at 8:34 PM.

MOTION CARRIED

Julie Epperson
President, Village of Sebewaing

Dena Kish
Clerk, Village of Sebewaing