

**VILLAGE OF SEBEWAING**  
**Regular Council Meeting – June 17, 2024**

The meeting was called to order, in the Village Council Chambers, by President Epperson at 7:00 PM.

Present: Scott Adam, Dennis Kunding, Rob Snider, Marcus Sting, Julie Epperson

Absent: Loraine Garcia, Aaron Kuhl

Others: Rod and Noreen Tietz, Doug and Chris Deming, Steve Repkie, Charlene Hudson, Linda Engelhardt, Justin Fritz, Dena Kish

**IV. Agenda – June 17, 2024**

Motion by Snider seconded by Kunding to approve the agenda for this meeting, as amended to include XI. New Business A. Sugar Festival. MOTION CARRIED

**V. Approval of Minutes**

Motion by Sting seconded by Kunding to approve the minutes of the May 20, 2024 Regular Council and June 3, 2024 DPW, Office Administration, Police and L&W Committee minutes as presented. MOTION CARRIED

**VII. Public Comments.** None.

**IX. Committee and Commission Reports**

**A. Department of Public Works (DPW) Committee.** Trustee Kunding provided updates. Grove, Seventh, Mason, First, Pitcher, Washington and Mill Streets have been paved. Curbs were edged and painted on Main, Center, Union and West Sebewaing Streets. The DPW assisted Huron County Road Commission with excess sod & dirt removal on Pine St from Beck St. to Canboro Rd. South Park scoreboard has new graphics donated by the Sebewaing Fire Department. New steel roof installed on the Salt Barn. The planning and preparations for new seawall installation from Muellerweiss Park to the Railroad Bridge is about 60% complete.

**1. Keeping of Livestock or Fowl Variance - Quail**

Motion by Kunding seconded by Snider to approve a resident's request for a variance to raise no more than ten (10) quail at 703 Ninth Street per Village of Sebewaing Ordinance §91.04 Keeping of Livestock or Fowl and said variance shall be valid for the time period this property is owned and occupied by the current resident.

Adam: yea; Garcia: absent; Kuhl: absent; Kunding: yea; Snider: yea; Sting: yea; Epperson: yea. MOTION CARRIED

**B. Office Administration Department.** Updates were provided by President Epperson. Employee Handbook and Trustee Policy recommendations were distributed to the committee members for review.

**C. Police Department.** Trustee Snider updated the council. Law Enforcement Services Office (LESO) audit was acceptable. Discussion about grant opportunities for police vehicle purchase, blighted properties, and police building security.

**D. Light and Water Department.** Trustee Sting reported on the monthly activity. Installs for Fiber were discussed. Power Cost Adjustment (PCA) is lower than this time last year. Bucket rescue training completed. Changed out transformer. Discussed maintenance on engine. The Service Material Verification Program underway with 94 completed (51.4%): 92 are copper and 2 are plastic.

**1. Financial Statement – April 30, 2024**

Motion by Sting seconded by Adam to approve the Financial Statement for Sebewaing Light & Water Department ending April 30, 2024 submitted by Superintendent Hudson.

Garcia: absent; Kuhl: absent; Kundinger: yea; Snider: yea; Sting: yea; Adam: yea; Epperson: yea. MOTION CARRIED

**2. Operating Statistics – April 30, 2024**

Motion by Sting seconded by Kundinger to approve the Operating Statistics Report for Sebewaing Light & Water Department ending April 30, 2024 submitted by Superintendent Hudson. MOTION CARRIED

**3. Well 1 Sample Tap Installation**

Motion by Sting seconded by Adam to approve the installation of a sample tap at Well 1 by Kemp Tiling Company, Inc. at a cost of \$9,050.00.

Kuhl: absent; Kundinger: yea; Snider: yea; Sting: yea; Adam: yea; Garcia: absent; Epperson: yea. MOTION CARRIED

**4. Water Meter Deposit Policy**

Motion by Sting seconded by Snider to approve the Water Meter Deposit Policy, as presented.

Kundinger: yea; Snider: yea; Sting: yea; Adam: yea; Garcia: absent; Kuhl: absent; Epperson: yea. MOTION CARRIED

**5. Ready to Serve – Mid Monthly Utility Transfer Policy**

Motion by Sting seconded by Adam to approve the Ready to Serve – Mid Monthly Utility Transfer policy, as presented.

Snider: yea; Sting: yea; Adam: yea; Garcia: absent; Kuhl: absent; Kundinger: yea; Epperson: yea. MOTION CARRIED

**6. Low Income Energy Assistance Fund (LIEAF)**

Motion by Sting seconded by Kundinger to approve the opt out of the Low Income Energy Assistance Fund (LIEAF).

Sting: yea; Adam: yea; Garcia: absent; Kuhl: absent; Kundinger: yea; Snider: yea; Epperson: yea. MOTION CARRIED

**7. Pine St Substation Testing**

Motion by Sting seconded by Adam to approve the testing and maintenance of transformers and regulators at the Pine St Substation by Qualus for \$11,380.

Adam: yea; Garcia: absent; Kuhl: absent; Kundinger: yea; Snider: yea; Sting: yea; Epperson: yea. MOTION CARRIED

**X. Unfinished Business**

- A. 249 North Center Street. No updates.
- B. Police Vehicle Purchase. No updates.
- C. Full-time Police Officer Promotion. Police Chief Repkie is going to provide the job description.

**XI. New Business.**

**A. Sugar Festival.** Discussion with the Sebewaing Chamber of Commerce officers concerning the Sugar Festival. Request for 2025 Sugar Festival expectations will be brought to the Police Committee meeting.

**XII. Other Business**

A. Downtown Development Authority (DDA). No meeting.

**B. Harbor Commission.** Trustee Snider updated the council on obtaining quotes for improvements, selling unused equipment, and audit.

C. Planning Commission. No meeting.

**D. Monthly Bills**

Motion by Kundinger seconded by Snider to approve the bills for the month in the amount of \$385,138.77.

Garcia: absent; Kuhl: absent; Kundinger: yea; Snider: yea; Sting: yea; Adam: yea; Epperson: yea. MOTION CARRIED

**XIII. Public Comments.** None

**XIV. Council Comments.** None

**XVI. Adjournment**

Motion by Sting seconded by Adam to adjourn the regular council meeting at 9:04 PM.

MOTION CARRIED

Julie Epperson  
President, Village of Sebewaing

Dena Kish  
Clerk, Village of Sebewaing