

**VILLAGE OF SEBEWAING**  
**Regular Council Meeting – September 19, 2022**

The meeting was called to order, in the Village Council Chambers, by President Julie Epperson at 7:00 PM.

Present: Bill Glaab, Brandy Gunsell, Aaron Kuhl, Dennis Kundinger, Marcus Sting, Julie Epperson  
Absent: Matthew Chisholm

Others: Gayle Genow, Pete Smith, Linda Engelhardt, Dena Kish, Charlene Hudson, Steven Repkie, Steve Kretzschmer, Theresa Kain, Elizabeth Shook, Robert VanBevern, John Bonke, Megan Tietz, Tom Smith, Chris Deming, Jeanie Squires, Angela Herman, Jay and Stacy Maynard, and Lacey Harder Tietz.

**III. Agenda – September 19, 2022**

Motion by Gunsell seconded by Sting to approve the agenda, as amended to move IX New Business A. Audit for Fiscal Year ending March 31, 2022 by Smith & Klaczkiewicz, PC to VI, for the September 19, 2022, Regular Council Meeting. MOTION CARRIED

**IV. Approval of Minutes – August 15, 2022**

Motion by Glaab seconded by Kundinger to approve the minutes of the August 15, 2022, Regular Council Meeting as presented. MOTION CARRIED

**V. Public Comment**

Residents' comments included keeping Trick or Treating on Monday, October 31, 2022 because it is a tradition, Halloween is not a paid holiday, there does not seem to be a reason to change it, older residents may not know the date has changed, there would be a lot of people from other towns, handing out candy to kids we do not know, young children being out on a school night, being able to plan gatherings on Saturday prior to trick or treating, and kids that play sports may miss it. The date should align with neighboring towns, school parties are held on Halloween, some residents already have a lot of trick or treaters, and Trunk or Treat is scheduled for Friday, October 28, 2022 as an alternative.

A business owner questioned the proper channels for approval of a large yard party on July 8, 2023. He was advised to contact the Zoning Administrator and Chief of Police.

**VI. Audit for Fiscal Year ending March 31, 2022, Smith & Klaczkiewicz, PC**

Smith & Klaczkiewicz partner, Tom Smith, presented the Village of Sebewaing audit dated March 31, 2022.

Motion by Gunsell seconded by Kuhl to accept the 2021-2022 Fiscal Year Audit Report and Financial Statement as presented by Smith & Klaczkiewicz, PC.

Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Sting: yea; Epperson: yea. MOTION CARRIED

## **VII. Committee Reports**

### **A. DPW Committee**

Trustee Kunding updated the Council on DPW activity including new signs posted, guardrail removed from post office parking lot, Zimmer Street storm sewer improvements, annual sewer pump inspections completed, main lift station ran well during the scheduled power outages, waiting on the Sebewaing Chamber of Commerce (Chamber) to get the basketball court holes repaired from the Sugar Festival Entertainment tent, brush pile options, and the USA championship road signs will be auctioned off by the USA boosters along with Unionville's signs.

#### **1. Storm Sewer Replacement**

Motion by Gunsell seconded by Kuhl to approve the replacement of a portion of the storm sewer on Grove Street between Fourth and Fifth Streets at a cost not to exceed \$20,000.00.

Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Sting: yea; Epperson: yea. MOTION CARRIED

#### **2. Speed Study**

Discussion on requesting a speed study by Michigan Department of Transportation (MDOT) on M-25 entering the Village property. President Epperson requested trustees meet with businesses along M-25 for their opinions.

#### **3. 132 W. Sebewaing Street**

The DPW and Chamber will be moving from the Pine Street building located on L&W property. The L&W, DPW and Chamber each paid 1/3 of the cost of the Pine Street building in the 1980's. The Village can lease 132 W. Sebewaing Street from Sebewaing River Intercounty Drain which has one acceptable building for the DPW to use in place of the Pine Street building. The building for the Chamber will need a new roof and other repairs. The lease requires the Village to pay for all maintenance and repairs to the property. Alternative solutions will be researched by Trustees Kunding and Glaab.

#### **4. DPW Full-time Position**

Motion by Kunding seconded by Gunsell to approve the hiring of Trent Houthoofd for the full-time DPW laborer for the Village of Sebewaing at an hourly wage of \$5.00 below the DPW Laborer hourly rate (\$16.81) and raises as stated in the United Steel Workers Local Union 15157-07 contract. He will receive the benefits described in the Village of Sebewaing Employee Handbook, with additions, and as recapped on the Full-time Union Benefits Document.

Kuhl: yea; Kunding: yea; Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Epperson: yea. MOTION CARRIED

### **B. Office Administration Committee**

Trustee Glaab reported on the golf cart ordinance, Streets Act 51 report, Fee Schedule was compiled and zoning permits.

### **1. Caboose – Rescind**

The caboose purchase and placement at the Sebewaing Area Historical Society dissolved. The caboose is in need of repairs.

Motion by Gunsell seconded by Kunding to rescind the purchase of Caboose in the amount of \$6,000.00 contingent upon an agreement with Sebewaing Township for the logistics of hauling the Caboose to its final destination of the Sebewaing Historical Society Property at 325 North Center Street.

Kunding: yea; Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.  
MOTION CARRIED

### **2. Interfund Loan Policy and Procedure**

Motion by Glaab seconded by Gunsell to approve the policy and procedure for Interfund Loans as presented effective September 19, 2022.

Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Epperson: yea.  
MOTION CARRIED

### **3. Trick or Treat**

Motion by Gunsell seconded by Kunding to approve the Trick or Treat hours for the Village of Sebewaing from 5:00 p.m. to 7:00 p.m. on Halloween, Monday, October 31, 2022.

Chisholm: absent; Glaab: nay; Gunsell: yea; Kuhl: yea; Kunding: yea; Sting: yea; Epperson: yea.  
MOTION CARRIED

### **C. Police Committee**

Trustee Gunsell provided updates including equipment updates, call signs assigned by officers instead of vehicle, blight letters delivered, donations received for equipment, and monthly activity. The SRO officer has a K-9 puppy that will be trained for tobacco, gun powder, vaping, and tracking.

#### **Police Training Officer Position**

Motion by Gunsell seconded by Kuhl to approve the hiring of Garrett Temple as a training police officer at a training wage of \$18.00 per hour effective September 20, 2022 with a training period of up to 90-days.

Glaab: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Sting: yea; Chisholm: absent; Epperson: yea.  
MOTION CARRIED

### **D. Light and Water Committee**

Trustee Glaab's highlights included the planned power outages, and transferring the day-to-day accounts to Bay Port State Bank. Patrick Bowland, Michigan Public Power Agency (MPPA), Chief Executive Officer visited Sebewaing. Public Power Week is in October.

### **1. Financial Statement – July 31, 2022**

Motion by Gunsell seconded by Glaab to approve the Financial Statement for Sebewaing Light & Water Department ending July 31, 2022 submitted by Superintendent Charlene Hudson.

Kuhl: yea; Kunding: yea; Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Epperson: yea.  
MOTION CARRIED

## **2. Operating Statistics Report – July 31, 2022**

Motion by Glaab seconded by Sting to approve the Operating Statistics Report for Sebewaing Light & Water Department ending July 31, 2022 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

## **3. Albert Street Sale Negotiation Resolution**

Motion by Glaab seconded by Kundinger to approve Resolution #06-2022-2023 for Sebewaing Light and Water Superintendent to negotiate the sale of the Albert Street property identification #3239-008-038-10 parcel 4 (1.52 acres) to Circle C Properties LLC for future development of Countryside Transportation facilities.

Kundinger: yea; Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.

MOTION CARRIED

## **4. Stack Testing Resolution**

Motion by Gunsell seconded by Kuhl to approve Resolution #07-2022-2023 for Sebewaing Light and Water Superintendent to execute contract documents necessary for stack testing on behalf of the Village of Sebewaing in the amount of \$18,200 per testing year.

Sting: yea; Chisholm: absent; Glaab: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Epperson: yea.

RESOLUTION RESOLVED

## **VIII. UNFINISHED BUSINESS**

A. 249 North Center Street - No updates

B. 244 North Center Street - No updates

## **C. Food Trucks**

Discussion concerning food trucks in the Village of Sebewaing, updating ordinance, and possible fees. Food trucks pay a fee to organizers for participation in Chamber events. Food trucks do not pay taxes or utilities like businesses. The existing solicitation permit does not have a fee. The property owner should pay the fee for parking on private property. Health inspection permit filed with the Village. Business pay taxes and utilities already and bringing in food trucks to promote their business. Food trucks are not on public property unless there is an event.

## **IX. New Business**

### **Grounds Use Application - New Salem Evangelical Lutheran Church Outdoor Service and Picnic**

Motion by Gunsell seconded by Kuhl to approve the Grounds Use Application for the New Salem Evangelical Lutheran Church Outdoor Service and Picnic to be held on August 13, 2023 at 127 S Third Street (Main Park and North diamond).

MOTION CARRIED

## **B. Monthly Bills**

Motion by Gunsell seconded by Sting to approve the bills for the month in the amount of \$291,167.23.

Glaab: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Sting: yea; Chisholm: absent; Epperson: yea.

MOTION CARRIED

Treasurer Engelhardt stated there is less than \$40,000 in delinquent taxes for 2022.

**XI. Public Comment**

Bay Port State Bank is holding a brat/hot dog sale on September 20, 2022 with the proceeds donated to the Chamber.

**XII. Correspondence**

None

**XIII. Council Comment**

President Epperson updates included playscape replacement funding is set aside annually. The dog park development is being spearheaded by a local couple. A walking path at the Main Park would be 10 feet or more from residence's property.

Motion by Gunsell seconded by Glaab to adjourn the regular council meeting at 8:45 PM.

MOTION CARRIED

Julie Epperson  
President, Village of Sebewaing

Dena Kish  
Clerk, Village of Sebewaing