

VILLAGE OF SEBEWAING
Regular Council Meeting – September 20, 2021

The meeting was called to order by President Julie Epperson at 7:00 p.m.

Present: Matthew Chisholm, Melinda Driscoll, Julie Epperson, Brandy Gunsell, Marcus Sting
Absent: Bill Glaab, Dennis Kunding
Others: Travis Youatt

Approval of the agenda. As amended: moving the Audit Presentation under Public Comment, and adding a C under New Business, Clerk Job Performance.

Motion by Chisholm seconded by Gunsell to approve the agenda for this meeting as amended.
MOTION CARRIED

Motion by Sting seconded by Driscoll to approve the minutes of the August 16th, 2021 regular council meeting as amended.

MOTION CARRIED

Public Comment

Audit Presentation: The Audit Presentation was done by Smith & Klaczkiewicz, PC. The council requested a breakdown of Electric, Water, Internet and Sewer to be listed separately in the audit report. A separate breakdown is needed for any future rate studies and evaluations of utility performance.

MOTION by Gunsell seconded by Driscoll to accept the 2020-2021 Fiscal Year Audit Report and Financial Statement with the three utilities broken down added with extra cost. As presented by Smith & Klaczkiewicz, PC.

Kunding: Absent; Sting yea; Chisholm yea; Driscoll yea; Glaab, absent; Gunsell, yea; Epperson, yea.
MOTIOM CARRIED

Committee Reports

Office Admin Committee

Trustee Driscoll gave an update of the office activities.

DPW Committee

Trustee Driscoll reported on regular DPW activities.

Driveway Approach:

MOTION by Driscoll seconded by Gunsell to approve the repair of the driveway approach at 367 South Center Street at a cost not to exceed \$1600.

Driscoll, yes; Glaab, absent; Gunsell, yea; Kunding, absent; Sting, yea; Chisholm, yea; Epperson, yea.
MOTION CARRIED

Prairie Street Intersection

Motion by Driscoll second by Sting to approve the widening of the Prairie Street Intersection with an estimated cost of \$7000.00 to be split between Bayside Best Beans and the Village of Sebewaing.

Glaab, absent; Gunsell, yea; Kunding, absent; Sting, yea; Chisholm yea; Driscoll, yea; Epperson, yea.
MOTION CARRIED

Light and Water Committee

Trustee Chisholm reported on regular Light & Water Department activity.

Operating Report ending July 31, 2021

Motion by Chisholm seconded by Sting to approve the Operating Report for Sebewaing Light & Water Department ending July 31, 2021 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

Financial Statement ending July 31, 2021

Motion by Gunsell seconded by Driscoll to approve the Financial Statement for Sebewaing Light & Water Department ending July 31, 2021 submitted by Superintendent Charlene Hudson.

Gunsell: yea; Kunding, absent; Sting, yes; Chisholm yea; Driscoll: yea; Glaab: absent; Epperson, yea.

MOTION CARRIED

Police Committee

Trustee Sting gave an update on departmental activity.

Trick or Treat Hours

Motion by Gunsell seconded by Sting to approve the Trick or Treat hours for the Village of Sebewaing from 5:00 PM to 7:00 PM on Halloween, Sunday, October 31, 2021.

MOTION CARRIED

NEW BUSINESS

Grounds Use Applications

USA Homecoming Parade

Motion by Gunsell seconded by Driscoll to approve the USA Schools Application for the use of the village streets, a Police escort, and the DPW to block off North Center Street (Firehall) to Main Street to Third Street to the Main Park on September 24th 2021 at 4:00 PM for the Homecoming Parade to start at 4:15 PM and be complete at approximately 4:45 PM.

MOTION CARRIED

USA Pride Softball Tournament

Motion by Gunsell and seconded by Chisholm to approve USA Pride Softball Application for a softball tournament at the Main Park (127 S. Third Street) and the South Park Ball Diamonds with the use of the concession stand attached to the main Park Restroom from July 15th 2022 to July 17th 2022, 7:00 PM to 11:00 PM,

MOTION CARRIED

Moonlight Madness / River Fire

Motion by Gunsell seconded by Chisholm to approve the Sebewaing Chamber of Commerce Application for use of the village streets (Center Street from Main Street to Union Street, West Sebewaing Street from Center Street West to the Alley and Muellerweiss Park for the Moonlight Madness / RiverFire Event to be held Thursday, October 7, 2021 from 2:00 PM – 9:00 PM.

MOTION CARRIED

C. Clerk Job Performance:

Discussion in regards to the performance of the Clerk. Clerk requested to go into closed session.

Motion by Gunsell seconded by Driscoll to go into Closed Session.

MOTION CARRIED

Motion by Gunsell seconded by Driscoll to leave the closed session.

MOTION CARRIED

Motion by Gunsell seconded by Sting to accept the resignation of the Village of Sebewaing Clerk, Travis Youatt, effective immediately.

Gunsell, yea; Sting, yea; Driscoll, yea; Glaab, absent; Chisholm, yea; Kunding, absent; Epperson, yea.

MOTION CARRIED

Motion by Gunsell seconded by Sting to remove Travis Youatt as the FOIA Coordinator effective immediately.

Gunsell, yea; Sting, yea; Driscoll, yea; Glaab, absent; Chisholm, yea; Kunding, absent; Epperson, yea.

MOTION CARRIED

Motion by Sting seconded by Driscoll to remove Travis Youatt as an authorized check signer and remove his access to ALL Village Finances.

Gunsell, yea; Sting, yea; Driscoll, yea; Glaab, absent; Chisholm, yea; Kunding, absent; Epperson, yea.

MOTION CARRIED

Motion by Driscoll seconded by Sting to remove Travis Youatt as a Village of Sebewaing representative and Card Holder of the Village Office Credit Card effective immediately. Office credit card is to be handed over immediately to the Village President.

Gunsell, yea; Sting, yea; Driscoll, yea; Glaab, absent; Chisholm, yea; Kunding, absent; Epperson, yea;

MOTION CARRIED

Motion by Gunsell seconded by Sting to remove Travis Youatt as the Administrator of all Village of Sebewaing office activities. To have all permissions to access any and all activities of the Village of Sebewaing revoked effective immediately, all Passwords and Keys will be handed over to the Village President Immediately.

Gunsell, yea; Sting, yea; Driscoll, yea; Glaab, absent; Chisholm, yea; Kunding, absent; Epperson, yea.

MOTION CARRIED

Other Business

Monthly Bills

Motion by Gunsell seconded by Driscoll to approve the bills for the month in the amount of \$187,378.21.

Sting, yea; Chisholm, yea; Driscoll, yea; Gunsell, yea; Kunding, absent; Glaab, absent; Epperson, yea.

MOTION CARRIED

Public Comment

Laura Horkey announced her resignation as an employee of the Village of Sebewaing.

Adjournment

Motion by Gunsell seconded by Sting to adjourn the regular council meeting at 8:12 PM.

Julie Epperson
President, Village of Sebewaing

Melinda Driscoll
Office Admin Chair, Village of Sebewaing