

VILLAGE OF SEBEWAING
Regular Council Meeting – November 22, 2021

The meeting was called to order by President Julie Epperson at 7:00 p.m.

Present: Matthew Chisholm, Dennis Kunding, Julie Epperson, Bill Glaab, Brandy Gunsell, Marcus Sting

Absent: Melinda Driscoll

Others: Charlene Hudson, Linda Engelhardt, Megan Tietz, Pete Smith, Dena Kish

Approval of the agenda amended to add Treasurer performance review under new business.

Motion by Gunsell seconded by Sting to approve the agenda for this meeting as amended.

MOTION CARRIED

Motion by Chisholm seconded by Kunding to approve the minutes of the October 18, 2021 regular council meeting as presented.

MOTION CARRIED

Motion by Glaab seconded by Sting to approve the minutes of the November 9, 2021 Special council meeting as presented.

MOTION CARRIED

Public Comment

None

Committee Reports

Police Committee

Trustee Gunsell reported on the past month department activity. The police presence will be limited due to the time of year and an increase in vacation time being used. It is hard to get part-time coverage. There was a car/deer accident with the Ford Explorer. The Firehouse Sub Grant was not received. Chief Gettel will continue to re-apply.

DPW Committee

Trustee Kunding reported on the past month operating report. Leaf pick-up is ongoing and will continue until Thanksgiving. Lagoon discharge has begun and weeds were sprayed for the final time. There were 20 "Miss Dig" tickets handled.

Office Administration Committee

Trustee Chisholm provided a recap of the meeting. The applications were reviewed with three selected for interviews. The office Administration Committee interviewed three applicants with a recommendation for full Council. The financials were reviewed with no major changes noted.

Light and Water Committee

Trustee Chisholm reported on regular Light & Water Department activity. Superintendent Hudson was appointed to the MMEA Board of Directors.

Revised Operating Report ending August 31, 2021

Motion by Gunsell seconded by Chisholm to approve the Revised Operating Report for Sebewaing Light & Water Department ending August 31, 2021 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

Operating Report ending September 30, 2021

Motion by Chisholm seconded by Sting to approve the Operating Report for Sebewaing Light & Water Department ending September 30, 2021 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

Financial Statement ending September 30, 2021

Motion by Chisholm seconded by Glaab to approve the Financial Statement for Sebewaing Light & Water Department ending September 30, 2021 submitted by Superintendent Charlene Hudson. Chisholm: yea; Driscoll: absent; Glaab: yea; Gunsell: yea; Kundinger: yea; Sting: yea; Epperson: yea.

MOTION CARRIED

UNFINISHED BUSINESS

249 North Center Street

President Epperson stated that there were no updates.

244 North Center Street

President Epperson stated that there were no updates.

Full-Time Position – Village Office

Trustee Chisholm presented the resume's and summarized the interviews.

Motion by Gunsell seconded by Chisholm to go into closed session to discuss job applicants.

MOTION CARRIED

Motion by Gunsell seconded by Chisholm to reopen the Council Meeting at 8:05pm.

MOTION CARRIED

Motion by Gunsell seconded by Chisholm to extend an offer of employment for the full-time Administrative Assistant Position for the Village of Sebewaing to Justin Fritz.

Driscoll: absent; Glaab: yea; Gunsell: yea; Kundinger: yea; Sting: yea; Chisholm: yea; Epperson: yea.

MOTION CARRIED

Brief Recess to make phone calls to job applicant Fritz.

NEW BUSINESS

President Pro-Tempore Appointment

Motion by Gunsell seconded by Kundinger to appoint Trustee Sting to be the President Pro Tempore to act in the absence of the President, Julie Epperson, effective November 22, 2021.

Gunsell: yea; Kundinger: yea; Sting: abstain; Chisholm: yea; Driscoll: absent; Glaab: yea; Epperson: yea.

MOTION CARRIED

Budget Amendment

Motion by Gunsell seconded by Sting to authorize a Budget Amendment to the 2021 – 2022 Fiscal Year Budget in the amount of \$23,411.40 to the 101-441-935.000 DPW – Repairs and Maintenance account for the improvements done to non-Act 51 Streets, Parking Lots and Alleys which were approved at April 19, 2021 Council Meeting.

Kundinger: yea; Sting: yea; Chisholm: yea; Driscoll: absent; Glaab: yea; Gunsell: yea; Epperson: yea.
MOTION CARRIED

Treasurer Performance

Discussion was held regarding the Treasurer working full-time hours and handling additional responsibilities during the absence of office staff.

Motion by Chisholm seconded by Kundinger to approve a pay increase for raise to Treasurer Engelhardt to \$19.00/hour effective November 22, 2021.

Sting: yea; Chisholm: yea; Driscoll: absent; Glaab: yea; Gunsell: yea; Kundinger: yea; Epperson: yea.
MOTION CARRIED

Monthly Bills

Motion by Gunsell seconded by Chisholm to approve the bills for the month in the amount of \$224,953.30.

Chisholm: yea; Driscoll: absent; Glaab: yea; Gunsell: yea; Kundinger: yea; Sting: yea; Epperson, yea.
MOTION CARRIED

Public Comment

Megan Tietz offered to continue to work for a few hours a week to assist in training the new Clerk and the Full-Time Village Administrative Assistant position.

Motion by Chisholm seconded by Kundinger to approve the Village Clerk to call in Megan Tietz on an as needed basis through the Fiscal Year End 2021 – 2022.

Driscoll: absent; Glaab: yea; Gunsell: yea; Kundinger: yea; Sting: yea; Chisholm: yea; Epperson: yea.
MOTION CARRIED

Motion by Gunsell seconded by Chisholm to adjourn the regular council meeting at 8:28 pm.
MOTION CARRIED

Julie Epperson
President, Village of Sebewaing

Dena Kish
Clerk, Village of Sebewaing