

VILLAGE OF SEBEWAING

Regular Council Meeting – December 19, 2022

The meeting was called to order, in the Village Council Chambers, by President Julie Epperson at 7:00 PM.

Present: Loraine Garcia, Brandy Gunsell, Aaron Kuhl, Dennis Kundinger, Rob Snider, Marcus Sting, Julie Epperson

Absent: None

Others: Gayle Genow, Matt Bumhoffer, Justin Fritz, Linda Engelhardt, Dena Kish, Charlene Hudson, Steven Repkie, Bill Glaab, Matt Brooks, D. Scott Beedon, Steve Kretzschmer, Joe Garcia.

III. Agenda – December 19, 2022

Motion by Gunsell seconded by Snider to approve the agenda, as amended to add VII.B.2. Vacation Time and IX.B. Planning Commission Appointment for the December 19, 2022, Regular Council Meeting. MOTION CARRIED

IV. Approval of Minutes

A. Regular Council Meeting – November 21, 2022

Motion by Snider seconded by Sting to approve the minutes of the November 21, 2022, Regular Council Meeting as presented. MOTION CARRIED

B. Special Council Meeting – December 12, 2022

Motion by Gunsell seconded by Kuhl to approve the minutes of the December 12, 2022, Special Council meeting as presented. MOTION CARRIED

V. Public Comment

Firework raffle tickets are available in the Administration office.

VII. Committee Reports

A. DPW Committee

Trustee Kuhl updated the Council on DPW activity including leaf pick up completed and piles leveled; Unionville Sebewaing Area schools new state championship signs have been put up; docks pulled at the marina; streets salted once; lagoon #5 was discharged; volleyball and pickleball nets are down; and storage building are being reviewed with L&W.

1. Sewer Rate Study

Motion by Kuhl seconded by Kundinger to approve a sewer rate study to be prepared by Spicer Group.

Garcia: yea; Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Epperson: yea.

MOTION CARRIED

2. Vacation Carryover

Motion by Gunsell seconded by Sting to approve the full-time Village employees to carryover one week (40 hours) of vacation through the end of the current fiscal year, March 31, 2023.

Gunsell: yea; Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Epperson: yea.

MOTION CARRIED

B. Office Administration Committee

Trustee Gunsell reviewed the minutes stating there are two new committee members and the meeting was more of an update on items already in process. The annual police Michigan Employees Retirement System (MERS) additional contribution was discussed. Information was distributed for the Harbor Commission and rental property ordinance.

1. Non-union Employee Pay Raise

Motion by Gunsell seconded by Snider to approve the wage increases of 2.50% for the DPW Superintendent and \$0.60/hour for the Police Chief to match the raises in the respective union contracts, and 2.50% for the Treasurer effective April 1, 2023.

Kuhl: yea; Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Epperson: yea.

MOTION CARRIED

2. Vacation Time

Motion by Gunsell seconded by Sting to approve the Administrative Assistant, Justin Fritz, to receive an additional 40 hours of vacation effective 1/1/2023 in appreciation of his service.

Kuhl: yea; Kundinger: yea; Sting: yea; Garcia: yea; Gunsell: yea; Snider: yea; Epperson: yea.

MOTION CARRIED

C. Police Committee

Trustee Gunsell provided updates including the radio options. Michigan Commission on Law Enforcement Standards (MCOLES) audit on PA302 (annual distribution of justice training funds) showed available funds and consortium memberships to Delta College were purchased for classes for Village of Sebewaing Police officers to attend. Discussed fuel costs and budget.

D. Light and Water Committee

Trustee Sting's highlights included Fiber to the Premises (FTTP) is running on the new Central Management Server (CMS). Working on alarm issues on the Supervisory Control and Data Acquisition (SCADA) system. PME Structured Query Language (SQL) server database issues. SCADA – relay and metering conventions. GRP Electrical LTD and Schneider Electric verified disturbance direction detection. Spare 40 kV transformer oil sampled. Preparing for tree trimming by doing chipper maintenance. Only those trees in electric primary and secondary lines will be trimmed/cut. Michigan Department of Transportation (MDOT) inspections scheduled. The 12,000-hour maintenance complete including Engine/Gearbox/Generator alignment. C-Fast cards on DIANE (control system) replaced obsolete cards. Faulty water pressure transmitter caused the engine to trip on Sunday, November 27, 2022. Customer Service Agreement renewal with Clarke Electric & General is on-going. Conversion of CB-051 to DC controls is waiting on parts and will be completed when Michigan Sugar Company shuts down. Fleis & Vanderbrink (F&V) submitted a grant application to the Michigan Department of Environment, Great Lakes (EGLE). Discussion on the property for a new well. The 2022 Electric System Revenue Bond closed. DPW Yard cleaned and removed old equipment. Discussed options for underground electric service installation fees.

1. Financial Statement – October 31, 2022

Motion by Sting seconded by Gunsell to approve the Financial Statement for Sebewaing Light & Water Department ending October 31, 2022 submitted by Superintendent Charlene Hudson.

Kundinger: yea; Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Epperson: yea.

MOTION CARRIED

2. Operating Statistics Report – October 31, 2022

Motion by Sting seconded by Kuhl to approve the Operating Statistics Report for Sebewaing Light & Water Department ending October 31, 2022 submitted by Superintendent Charlene Hudson.

MOTION CARRIED

3. L&W Superintendent Compensation

Motion by Sting seconded by Snider to approve the L&W Superintendent compensation package to include an additional five (5) vacation days for 2023, \$1,000 401(a) lump sum deposit, salary raise to match L&W Union Contract of 3.25% effective 12/19/2022 for 2022 and 3.25% effective 4/1/2023 for 2023.

Snider: yea; Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Epperson: yea.

MOTION CARRIED

VIII. UNFINISHED BUSINESS

- A. 249 North Center Street. No updates
- B. 244 North Center Street. No updates
- C. Speed Study. No updates
- D. Food Truck. No updates
- E. DPW Storage Building. No updates

IX. New Business

A. Grounds Use Application

1. Sebewaing Lions and Rotary Charity Softball Tournament

Motion by Gunsell seconded by Snider to approve the Grounds Use Application for the Sebewaing Lions and Rotary Charity Softball Tournament to be held on August 25-27, 2023 at the Main Park and South Park Ball Diamonds at 123 Third Street.

MOTION CARRIED

2. Planning Commission Appointment

Motion by Gunsell seconded by Garcia to appoint Bill Glaab to the Planning Commission.

MOTION CARRIED

X. OTHER BUSINESS

B. Monthly Bills

Motion by Gunsell seconded by Kuhl to approve the bills for the month in the amount of \$101,145.61.

Sting: yea; Garcia: yea; Gunsell: yea; Kuhl: yea; Kunding: yea; Snider: yea; Epperson: yea.

MOTION CARRIED

XI. Public Comment.

New business property owner stated the nice welcome he received by the Village of Sebewaing.

XII. Correspondence. None

XIII. Council Comment

Pictures of businesses and houses for the annual decoration contest will be held through Facebook this week. Festive lights have been installed at Muellerweiss Park.

Motion by Gunsell seconded by Snider to adjourn the regular council meeting at 7:45 PM.

MOTION CARRIED

Julie Epperson
President, Village of Sebewaing

Dena Kish
Clerk, Village of Sebewaing