

VILLAGE OF SEBEWAING

Regular Council Meeting – July 21, 2025

The meeting was called to order, in the Village Council Chambers, by President Epperson at 7:00 PM.

Present: Scott Adam, Brian Kaczorowski, Dennis Kunding, Leslie Shenberger, Marcus Sting, Julie Epperson

Absent: Aaron Kuhl

Others: Rod and Noreen Tietz, Jim and Kelli Shaw, Wayne Volz, Carolyn Repkie, Matt Bumhoffer, Charlene Hudson, Steve Repkie, Linda Engelhardt, Justin Fritz, Dena Kish

IV. Agenda – July 21, 2025

Motion by Kunding seconded by Shenberger to approve the agenda for this meeting, as presented. MOTION CARRIED

V. Approval of Minutes - Council and Committees

Motion by Kaczorowski seconded by Shenberger to approve the minutes of the June 16, 2025 Regular Council and July 7, 2025 DPW, Office Administration, Police and Light & Water Committee minutes, as presented. MOTION CARRIED

VIII. Public Comments. None

X. Committee and Commission Reports

A. Department of Public Works (DPW). Trustee Kaczorowski's report included the Right of Way (ROW) tree stumps were ground, backfilled and seeded with grass; street lines were re-painted; broken storm sewer line repaired; replaced some street signs; cut and capped a sanitary sewer lead at 244 N. Center Street; and discussed a potential walking path for the Main and South Parks.

1. Bridge Weight Limit Testing

Motion by Kunding seconded by Sting to amend the June 16, 2025 motion for testing bridges for weight limits by Spicer Group to include the Union Street bridge for an amended cost of \$3,800.00, as presented.

Adam: yea; Kaczorowski: yea; Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: yea; Epperson: yea. MOTION CARRIED

2. Main Park Cameras

Motion by Kaczorowski seconded by Kunding to approve the purchase and installation of cameras at the Main Park from B's Electric at a cost not to exceed \$5,000.00.

Kaczorowski: yea; Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea; Epperson: yea. MOTION CARRIED

3. Pitcher Park Swing Set

Motion by Kaczorowski seconded by Sting to approve the purchase of a GameTime swing set from Sinclair Recreation for a cost not to exceed \$10,000.

Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea;

Epperson: yea.

MOTION CARRIED

B. Office Administration Department. Trustee Shenberger stated a meeting with local businesses and food truck owners will be scheduled to discuss a proposed Food Truck Ordinance. The Village Attorney's opinion concerning trustees' attendance at various meetings was read. There are ongoing issues with the conversion to the BS&A Cloud software.

1. Village Owned Vehicle Take Home Policy

Motion by Shenberger seconded by Kaczorowski to approve the Village Owned Vehicle Take Home Policy for the DPW Superintendent, Police Chief, and Police Sergeant, as presented.

Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: absent;

Epperson: yea.

MOTION CARRIED

C. Police Department. Trustee Sting's updates included Part-time Officer Davis training; ongoing purging of old files; bikes from the impound have been removed; police procedural manual was updated with 4 procedures; and the Law Enforcement Support Office (LESO) inventory for 2025 was completed.

D. Light and Water Department. Trustee Sting reported Bayside Best Bean started installing solar at 418 Union St. Requested quotes for painting streetlight poles. Discussion on the 20k maintenance on the Pine Street and Main Street Generation. Completed the inventory count.

1. Financial Statement – May 31, 2025

Motion by Sting seconded by Adam to approve the Financial Statement for Sebewaing Light & Water Department ending May 31, 2025 submitted by Superintendent Hudson.

Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: absent; Kunding: yea;

Epperson: yea.

MOTION CARRIED

2. Operating Statistics – May 31, 2025

Motion by Sting seconded by Kunding to approve the Operating Statistics Report for Sebewaing Light & Water Department ending May 31, 2025 submitted by Superintendent Hudson.

MOTION CARRIED

XI Unfinished Business

B. Zoning Administrator Compensation

Motion by Shenberger seconded by Sting to approve the Zoning Administrator will receive an additional 40 hours (5 days) of vacation time, for a total of 64 hours (8 days) including the 24 hours (3 days) given on 11/16/2021, above the amount dictated in the Employee Vacation Policy in recognition of the added responsibilities of Zoning Administrator with the condition that if the employee resigns from, or is reassigned out of, or is otherwise no longer performing the duties of the Zoning Administrator

- the additional 64 hours of vacation time shall be discontinued immediately,
- the employee's vacation accrual will revert to the amount earned under the Employee Vacation Policy, and
- the additional \$1.00/hour compensation granted on 11/16/2021 will be deducted from the hourly rate,

effective 7/22/2025.

Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: absent; Kunding: yea; Shenberger: yea; Epperson: yea.

MOTION CARRIED

XIII. COMMISSION REPORTS & OTHER BUSINESS

A. DDA Meeting. President Epperson stated there was a meeting and the next quarterly meeting will be a community informational meeting in October.

B. Planning Commission

1. Planning Commission Appointment

Motion by Kunding seconded by Sting to approve the appointment of Aileen Ziehm-Kunisch to the Planning Commission, effective immediately.

Adam: yea; Kaczorowski: yea; Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: yea; Epperson: yea.

MOTION CARRIED

C. Harbor Commission

1. Michigan DNR Grant Resolution

The Harbor Commission applied for the DNR grant to finance engineering and background work needed for future grants for repairs to the Sebawaing Harbor Marina. All grants have to run through the VoS. The Harbor Commission will administer the grant.

Resolved by Adam seconded by Kaczorowski to approve Resolution #02-2025-2026 to accept the terms of the grant from the Michigan Department of Natural Resources (Department) to the Sebawaing Harbor Commission, as presented.

Kaczorowski: yea; Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: abstain; Adam: yea; Epperson: yea.

MOTION CARRIED

D. Monthly Bills

Motion by Kunding seconded by Kaczorowski to approve the bills for the month in the amount of \$454,679.14.

Kuhl: absent; Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea; Epperson: yea.

MOTION CARRIED

XIV. Public Comments. None

XV. Council Comments. Trustee Kunding discussed attendees having difficulties hearing the council due to trustees speaking quietly and mumbling. Trustee Kaczorowski volunteered to research microphones and speakers.

A resident requested the purchase of a section of VoS land on E Sebewaing St. on the river. He was informed the ordinance would need to be reviewed, a survey completed, and the request remains at the Office Administration Committee level at this time.

Discussion was held on the 249 N Center Street property. It is currently for sale for \$1.00 with the condition the property be developed. A grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) was used to remediate the property for potential environmental contamination. Any potential buildings will need a Phase I, Phase II environmental testing and a vapor barrier at a minimum. Any interested parties should contact the Huron County Economic Development Corporation.

XVII. Adjournment

Motion by Kunding seconded by Kaczorowski to adjourn the regular council meeting at 7:35 PM. MOTION CARRIED

Julie Epperson
President, Village of Sebewaing

Dena Kish
Clerk, Village of Sebewaing