

## **VILLAGE OF SEBEWAING**

### **Regular Council Meeting – September 15, 2025**

The meeting was called to order, in the Village Council Chambers, by President Epperson at 7:00 PM.

Present: Scott Adam, Brian Kaczorowski, Aaron Kuhl, Dennis Kunding, Leslie Shenberger, Marcus Sting, Julie Epperson

Others: Rod and Noreen Tietz, Gayle Genow, Justin Fritz, Charlene Hudson, Linda Engelhardt

#### **IV. Agenda – September 15, 2025**

Trustee Sting ask to move the presentation of the 2024-2025 Fiscal Year Audit presentation by Weinlander Fitzhugh after Public Comment.

Motion by Sting seconded by Kaczorowski to approve the agenda for this meeting, as amended.

MOTION CARRIED

#### **V. Approval of Minutes - Council and Committees**

Motion by Sting seconded by Shenberger to approve the minutes of the August 18, 2025

Regular Council and September 4, 2025 DPW and Office Administration, September 8, 2025

Police and Light & Water Committee minutes, as presented.

MOTION CARRIED

#### **1. 2024-2025 Fiscal Year Audit**

Presentation of the 2024-2025 Fiscal Year Audit by Tanner Hansen from Weinlander Fitzhugh.

#### **X. Committee Reports**

**A. Department of Public Works (DPW).** Trustee Kuhl's report included two drop sewers were raised, after hour call for damaged Stop sign and post - a temporary sign was put up, replace one Stop sign and post at Third & Grove Streets, streets were swept five times, 56 loads of brush were picked up, 16 Miss Digg tickets were handled, horseshoe pit fence, concrete slabs and all but one pit have been removed, last day for seasonal worker was August 8th, softball tourney went well, tree and grass watering continues, Two Ground Use Applications were received for approval, looking into internet service for security cameras, request for overnight camping for Lions & Rotary Softball Tournament for 2026, windshield on JCB loader was repaired, oil, grease and filter was done on the Cub Cadet, two tall grass and weed letters were mailed out, proposal from Crown Castle for placing a cell tower on village property, resident wants to raise goats for the fair in 2026.

#### **1. Grounds Use Application**

##### **a. New Salem Church Outdoor Service and Picnic**

Motion by Kuhl seconded by Kunding to approve the Grounds Use Application for the New Salem Church Outdoor Service and Picnic to be held July 12, 2026 at the Main Park Ball

Diamond at 127 S Third Street.

MOTION CARRIED

##### **b. USA School Homecoming Parade**

Motion by Kuhl seconded by Shenberger to approve the Grounds Use Application for Unionville-Sebewaing Area School Homecoming Parade to be held on Friday, October 3, 2025 at 4:00PM

beginning at North Center Street (Sebewaing Township Fire Department parking lot) to Main Street to the Main Park (127 S Third Street).

MOTION CARRIED

## **2. Keeping of Livestock or Fowl Variance – Goats**

Motion by Kuhl seconded by Kaczorowski to approve a resident's request for a variance to raise 3 goats at 399 East Street per Village of Sebawaing Ordinance §91.04 Keeping of Livestock or Fowl and said variance shall be valid for the time-period of one year while this property is owned and occupied by the current resident.

Adam: yea; Kaczorowski: yea; Kuhl: yea; Kunding: yea; Shenberger: yea; Sting: yea;

Epperson: yea.

MOTION CARRIED

**B. Office Administration Department.** Trustee Kuhl stated the village received the reimbursement check for \$108,398.02 from the State of Michigan, two zoning permits were approved, new computers were installed at the village office, Fiscal Ready Webinar was attended, 2025 Property taxes are ongoing, working on DDA Annual report to be submitted to the State, continuing research on Village and L&W owned properties, wrapped up seasonal employee paperwork, Title VI Sub-Recipient Annual Certification form submitted, Annual Certification of Employee-Related Conditions submitted to MDOT. These were the additional work completed by the administration Office staff during the month.

## **1. 2024-2025 Fiscal Year Audit**

Motion by Kuhl seconded by Kunding to accept the 2024-2025 Fiscal Year Audit and Financial Statement for the Village of Sebawaing and Sebawaing Light & Water Department, as presented by Weinlander Fitzhugh Certified Public Accountants and Advisors.

Kaczorowski: yea; Kuhl: yea; Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea;

Epperson: yea.

MOTION CARRIED

**C. Police Department.** Trustee Sting's updates included purging of old files continues, Field Training Officer (FTO) phase has been completed by Officer Davis, Law Enforcement Support Office Inventory has been completed and 6 agencies did not complete as in a result the whole State of Michigan has been suspended from requesting new equipment, Cops and Bobbers went well, renovations of the Police Office is continuing, purchase of replacement computers and office equipment, and three blight issues are pending.

## **1. Budget Amendment**

Motion by Sting seconded by Kaczorowski to amend the 2025-2026 fiscal year budget to increase the Police Department fund in the amount of \$2,000.00 due to the cost of materials for the renovation of the Police building for unanticipated costs.

Kuhl: yea; Kunding: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea;

Epperson: yea.

MOTION CARRIED

**D. Light and Water Department.** Trustee Sting reported continued maintenance on fiber lines, PCA for august was \$0.01315, continued maintenance on cutouts, a lineman attended the first year of a three-year program at Gret Lakes Meter School (GLEMS) in Grand Rapids, rebuilt pole on Evergreen Street, replaced three poles for Michigan Sugar, set a new pole and moved radio antenna to office building, changed 410 from 2S meters from mechanical to digital, 20K maintenance is currently underway, replacement of pump at Miller and Pine Street lift station, disconnected water for 244 N Center Street demolition, and unhooked water service for Scheurer Hospital demolition site.

### **1. Financial Statement – July 31, 2025**

Motion by Sting seconded by Adam to approve the Financial Statement for Sebewaing Light & Water Department ending July 31, 2025, as submitted by Superintendent Hudson.

Kundinger: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: yea; Epperson: yea.

MOTION CARRIED

### **2. Operating Statistics – July 31, 2025**

Motion by Sting seconded by Kundinger to approve the Operating Statistics Report for the Sebewaing Light & Water Department ending July 31, 2025, as submitted by Superintendent Hudson.

MOTION CARRIED

### **3. Retail Energy Improvement Program Project Participation Agreement**

Motion by Sting seconded by Kundinger to approve the signing of the Retail Energy Improvement Program Project Participation Agreement - Michigan Public Power Agency (MPPA) and Sebewaing Light and Water (which is a Participating Member of MPPA) by Superintendent, Charlene Hudson.

Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Epperson: yea.

MOTION CARRIED

### **4. Municipal Utility Energy Waste Reduction (EWR) Program Portfolio**

Motion by Sting seconded by Kaczorowski to approve the Municipal Utility Energy Waste Reduction Program Portfolio for Sebewaing Light & Water Department for years 2026 – 2029.

Sting: yea; Adam: yea; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Epperson: yea.

MOTION CARRIED

### **5. Northern Pump – well #3**

Motion by Sting seconded by Adam to approve the quote from Northern Pump & Well for the materials and repairs to Pump #3 in the amount of \$23,005.00.

Adam: yea; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Epperson: yea.

MOTION CARRIED

### **6. Supervisory Control and Data Acquisition (SCADA) Software Agreement**

Motion by Sting seconded by Kuhl to approve the 3- year software agreement with Supervisory Control and Data Acquisition (SCADA) in the amount of \$27,498.19.

Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Adam: yea; Epperson: yea.

MOTION CARRIED

## **XI Unfinished Business.**

## **XIII. COMMISSION REPORTS & OTHER BUSINESS**

**A. DDA Meeting.** Community Informational Meeting on October 14, 2025 at Sebewaing Township Hall at 14 E Sharpsteen Street at 6:00 PM.

**B. Planning Commission.** Meeting is September 16, 2025 at 10:00 AM

**C. Harbor Commission.** They are holding monthly meetings.

#### **D. Monthly Bills**

Motion by Kundingler seconded by Kaczorowski to approve the bills for the month in the amount of \$157,375.47.

Kuhl: yea; Kundingler: yea; Shenberger: yea; Sting: yea; Adam: yea; Kaczorowski: yea;  
Epperson: yea.

MOTION CARRIED

#### **XIV. Public Comments.**

**XV. Council Comments.** The building at 244 North Center Street has been taken down last week at no cost to the Village. The property is owned by the Huron County Land Bank. It will have top soil placed on the property and then seeded.

Cell tower lease will be discussed at a Community Meeting set for Monday, September 29, 2025 at 6:00 PM in the Council Chambers at the Municipal Office (222 N Center Street). Council is looking for input on how the residents feel about a cell tower in our community. Residents within 500 feet of the proposed site will receive a letter inviting them to the meeting to voice their concerns. Everyone in the Village is invited to attend. The Council will make the final decision on what is best for our community.

Moonlight Madness (Chamber Event) will be Thursday, October 2.

Harbor Commission is doing the Riverfire on Thursday, October 2.

#### **XVII. Adjournment**

Motion by Shenberger seconded by Adam to adjourn the regular council meeting at 8:05 PM.

MOTION CARRIED

Julie Epperson  
President, Village of Sebewaing

Linda Engelhardt  
Treasurer, Village of Sebewaing