

VILLAGE OF SEBEWAING

Regular Council Meeting – November 17, 2025

The meeting was called to order, in the Village Council Chambers, by President Epperson at 7:00 PM.

Present: Brian Kaczorowski, Aaron Kuhl, Dennis Kundinger, Leslie Shenberger, Marcus Sting, Julie Epperson

Absent: Scott Adam

Others: Rod and Noreen Tietz, Gayle Genow, Charlene Hudson, Wayne Volz, Justin Fritz, Linda Engelhardt

IV. Agenda – November 17, 2025

Motion by Kaczorowski seconded by Sting to approve the agenda for this meeting, as presented. MOTION CARRIED

V. Approval of Minutes - Council and Committees

Motion by Shenberger seconded by Sting to approve the minutes of the October 20, 2025 Regular Council and November 3, 2025 DPW and Office Administration, Police and Light & Water Committee minutes, as presented. MOTION CARRIED

VI. Visitors, Guests, and Requests

VII. Public Comment

X. Committee Reports

A. Department of Public Works (DPW). Trustee Kuhl's report included 43 loads of brush were picked up, Moonlight Madness went well, Leaf pick-up has begun, Streets swept five times, Alarm calls for both lift stations from power outage on October 15, 11 Miss Dig tickets handled, new steel roof installed on the South Park bathroom, bathrooms and AP building are winterized, new swing set installed at Pitcher Park, white birch tree cluster was planted at Pitcher Park, Department of Transportation (DOT) safety inspection completed on 2004 International truck resulted in repairs to be done, oil, grease and filter has been completed on 2004 International, leaf box was installed, salter had a software update installed, new tires installed on 2022 GMC pickup.

Army Corp of Engineers (ACE) removed the yellow sediment catcher along the south river bank, ACE had survey of the old spoil ponds at the mouth of river to determine how much storage room is available for river dredging. Mailed letters for tall grass and blight, 844 E Main Street has until June 2026 to comply. Quote for two-way radios to be installed in Dump trucks, JCB Loader and GMC Pickup for better communication between employees.

Brunswick Street the sanitary sewer and water main were installed during a previous superintendent and there is no recorded easement.

1. Grounds Use Application

a. Summer Rec Softball

Motion by Kuhl seconded by Sting to approve the Grounds Use Application for the use of the North Diamond (127 S Third Street), Small Diamond (Henry Street), South Diamond (Henry Street), 3 equipment rooms, small concession stand for Summer Rec Softball to be held Saturday, April 25, 2026 to Friday, July 25, 2026, as presented.

MOTION CARRIED

b. Softball Opening Day Ceremony

Motion by Kuhl seconded by Sting to approve the Grounds Use Application for the use of the North Diamond (127 S Third St), pavilion and small concession stand for the Softball Opening Day Ceremony to be held Saturday, April 25, 2026, as presented.

MOTION CARRIED

c. USA Pride Summer Classic (Softball Tournament)

Motion by Kuhl seconded by Kaczorowski to approve the Grounds Use Application for the use of the North Diamond (127 S Third Street), Small Diamond (Henry Street), South Diamond (Henry Street) and 3 equipment rooms and small concession stand from Monday, June 22, 2026 to Sunday, June 28, 2026 for the USA Pride Summer Classic (Softball Tournament), as presented.

MOTION CARRIED

2. Wireless Radios

Motion by Kuhl seconded by Kaczorowski to approve the purchase of wireless radios from Spectrum Wireless in the amount of \$6,200.00.

Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Epperson: yea.

MOTION CARRIED

B. Office Administration Department. Trustee Kuhl's updates included Michigan Department of Transportation (MDOT) Annual Construction Permit, Suspension and Debarment Policy and Procedures, Employee Health Insurance, President Pro Tempore approval, Temporary clerk application, signer for CD purchase.

1. MDOT Annual Construction Permit

Motion by Kuhl seconded by Sting to authorize Julie Epperson, Village President, to sign the Michigan Department of Transportation (MDOT) annual permit for the Administrative Rules Regulating Driveways, Banners, and Parades.

Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Epperson: yea.

MOTION CARRIED

2. Employee Health Insurance

a. Act 152 – Opt Out of the Health Insurance Hard Cap Resolution

Resolved by Kuhl seconded by Shenberger to approve Resolution #03-2025-2026 to opt out of Public Act 152 of 2011 Publicly Funded Health Insurance Contribution Act for calendar year 2026. Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Kaczorowski: yea; Epperson: yea.

RESOLUTION RESOLVED

b. Employer Insurance Benefits

Motion by Kuhl seconded by Kaczorowski to approve the Health Alliance Plan (HAP), Delta Dental, and VSP (vision) insurance policies for 2026 through Valley United Insurance Agency without employees paying a portion of the premiums, as presented.

Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Epperson: yea.

MOTION CARRIED

3. Suspension and Debarment Policy and Procedures Resolution

Resolved by Kuhl seconded by Sting to approve the Resolution #04-2025-2026 Suspension and Debarment Policy and Procedures for the Village of Sebewaing effective November 17, 2025, as presented.

Shenberger: yea; Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Epperson: yea. RESOLUTION RESOLVED

4. December 26, 2025 and January 2, 2026 Closures

Motion by Kuhl seconded by Kundinger to allow the closure of the Village and Sebewaing Light & Water Offices on Friday, December 26, 2025 and Friday, January 2, 2026 as long as all employees agree to take a vacation day or use comp time with no overtime to be paid unless called in for emergency (example - water main break, power outage, or snow storm).

Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Epperson: yea. MOTION CARRIED

5. President Pro Tempore

Motion by Kuhl seconded by Shenberger to appoint Marcus Sting to be the President Pro Tempore to act in the absence of the President, Julie Epperson, effective November 17, 2025.

MOTION CARRIED

6. Temporary Clerk

Motion by Kuhl seconded by Kaczorowski to approve the hiring of Kristy Triner as a temporary clerk with a wage of \$21.00 due to the absence of the Full-time Clerk, until the Clerk returns to work effective November 17, 2025 with a start date of December 1, 2025.

Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Epperson: yea. MOTION CARRIED

7. Financial Signing

Motion by Kuhl seconded by Sting to approve the addition of Justin Fritz to be a Financial Signer for the purchase of Certificate of Deposit (CD) for the Village of Sebewaing in the absence of the Full-time clerk, effective November 17, 2025.

Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Epperson: yea. MOTION CARRIED

C. Police Department. Trustee Sting's updates included purging of old files continues, Uniform patches have been ordered, 4 new blighted properties from zoning with requests for citations, preventative maintenance on 2020 Chevy Tahoe, donation of additional lighting and upgrades for patrol units, dropping Delta College Consortium and picking up PoliceOne virtual training program, and working on major case investigations.

D. Light and Water Department. Trustee Sting reported 3 new installs and 2 reconnects for fiber have been completed, PCA for October was \$0.01022, continued maintenance on cutouts, pole rebuild at 634 Unionville Road, transformer at 601 Unionville Road replaced, repaired hydrants on Beach and Sebewaing Streets, Yearly Personal Protective Equipment (PPE) inspections, and approval for signing documents for Sebewaing River Campground Easement.

1. Financial Statement – September 30, 2025

Motion by Sting seconded by Kaczorowski to approve the Financial Statement for Sebewaing Light & Water Department ending September 30, 2025, as submitted by Superintendent Hudson. Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Epperson: yea. MOTION CARRIED

2. Operating Statistics – September 30, 2025

Motion by Sting seconded by Kundinger to approve the Operating Statistics Report for the Sebewaing Light & Water Department ending September 30, 2025, as submitted by Superintendent Hudson. MOTION CARRIED

3. Sebewaing River Campground Easement

Motion by Sting seconded by Kaczorowski to authorize Superintendent Charlene Hudson to sign the easement agreement regarding the powerlines located on the Sebewaing River Campgrounds expansion area on Union Street.

Shenberger: yea; Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Epperson: yea.

MOTION CARRIED

XI Unfinished Business.

A. 244 North Center Street (Dime Store) - The property is owned by the Huron County Land Bank. Property will be assessed and put up for sale in early 2026. Interested parties should follow the Huron County Land Bank website.

B. 249 North Center Street (LMS) – This property is available for development.

XII. New Business

A. 2014 International Dump Truck Repair

Motion by Kaczorowski seconded by Kuhl to approve the repair of the 2014 International Dump Truck by Osentowski's in the amount of \$15,000.00. Sting: yea; Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Epperson: yea. MOTION CARRIED

B. Village Council Resignation

Motion by Sting seconded by Kundinger to accept the letter of resignation from Trustee Scott Adam with regrets effective November 17, 2025. Adam: absent; Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Epperson: yea. MOTION CARRIED

C. Village Council Vacancy

Motion by Kuhl seconded by Shenberger to approve the advertisement of the open Council vacancy on the Village of Sebewaing website, and door postings with a closing of 4:00 PM on Thursday, December 11, 2025. MOTION CARRIED

XIII. COMMISSION REPORTS & OTHER BUSINESS

A. DDA Meeting. Next meeting January 13, 2026.

B. Planning Commission. Next meeting December 16, 2025.

C. Harbor Commission. Marcus Sting reported buoys have been pulled, bathhouse has been winterized and 2026 season payments are being accepted. Next meeting is December 11, 2025.

D. Monthly Bills

Motion by Kundinger seconded by Sting to approve the bills for the month in the amount of \$151,619.35.

Kaczorowski: yea; Kuhl: yea; Kundinger: yea; Shenberger: yea; Sting: yea; Adam: absent; Epperson: yea. MOTION CARRIED

XIV. Public Comments. Comment by resident on the good job the Council has been doing.

XV. Council Comments. Committee Meetings will be December 4, 2025 so Department Heads have time to prepare for their meetings due to Thanksgiving Holiday the week before.

XVII. Adjournment

Motion by Kundinger seconded by Kaczorowski to adjourn the regular council meeting at 7:52 PM. MOTION CARRIED

Julie Epperson
President, Village of Sebewaing

Linda Engelhardt
Treasurer, Village of Sebewaing