



April 9, 2025

Dear Lava Springs Homeowner,

As mentioned in our letter dated February 3rdth, and in compliance with the Bylaws, the Annual Meeting of the Lava Springs Owners Association Corporation will be held on May 8, 2025 at 6:30 PM. The Notice of Annual Meeting is on the reverse side of this page providing the date, time, location, and agenda for the Annual Meeting.

Enclosed you will find the Ballot for the Board of Directors election. You will note a box at the bottom of the Ballot for a write in nomination. This will take the place of a nomination from the floor had we had voting during the meeting. You will also find a Proxy form which you may use to assign the Lava Springs Owners Association Corporation Secretary as your proxy to vote for a candidate or attend the meeting on your behalf.

Please place the completed and signed Ballot and Proxy form (if you will be assigning a proxy) in the enclosed envelope addressed to Riverside Management. **Your completed and signed Ballot and Proxy (should you choose to assign a Proxy) must be received by Riverside Management no later than April 25, 2025 in order to be included in the final vote.** Riverside Management will tally the votes and present the outcome during the Annual Meeting.

Information about each candidate was mailed to you on March 10, 2025 and is available on the Lava Springs website at <https://lavaspringshoa.com> or at Riverside Management.

Thank you,

Lava Springs Nomination Committee

SEE NOTICE OF ANNUAL MEETING ON REVERSE SIDE 



**Notice of Annual Meeting of Lava Springs Owners Association Corporation
May 8, 2025**

NOTICE IS HEREBY GIVEN, that in accordance with Article 3 Section 3.3 and 3.5 of the Bylaws of Lava Springs Owners Association Corporation, the Annual Meeting will be held at the following date, time and place.

DATE: Thursday, May 8, 2025
TIME: 6:30 PM
PLACE: Legacy Charter School

Please plan to attend this important meeting and get to know your Board and the important matters being managed for our community. Without your participation, we will not meet the Quorum needed (84 homes) to continue the meeting and conduct the business of the organization. The meeting will begin promptly at 6:30 PM and any homeowner not signed-in prior to 6:30 will not be counted to determine if a quorum has been met. No weapons of any kind are allowed on the school property.

In accordance with section 3.6 of the Bylaws of Lava Springs Owners Association Corporation, the "Order of Business" will be:

1. Roll Call to determine the voting power represented at the meeting
2. Proof of notice of meeting or waiver of notice
3. Reading of minutes of preceding meeting
4. Reports of Officers
5. Reports of Committees
6. Election of Directors – results announced
7. Unfinished Business
8. New Business
 - i. HOA Dues
 - ii. Increased Costs
 - iii. Landscape Contract
 - iv. Pool Repairs
 - v. City Road Repairs
- b. Member comment period
 - i. No member comments received
9. Adjournment

Etiquette: Out of respect for all members' time, it is important that we follow our agenda and timelines. Any member who speaks out of turn, or is disrespectful to fellow members, be they homeowners, Board Members, or Committee Members, will be escorted from the meeting by the Sergeant At Arms. Failure to maintain proper decorum will result in adjournment of the meeting.

John Cecil
Secretary, Lava Springs Owners Association Corporation



LAVA SPRINGS OWNERS ASSOCIATION CORPORATION

2025 BALLOT FOR THE ELECTION OF THE BOARD OF DIRECTORS

Instructions: Place an X in the box beside each of the candidates you are selecting, including any write in that you add, for a total vote count not to exceed seven (7).

Please return the completed ballots in the enclosed envelope addressed to Riverside Management. **Ballots received by Riverside Management after April 25 or submitted at the Annual Meeting on May 8, 2025 will not be counted.**

If you plan to attend the Annual Meeting on May 8, 2025 at 6:30 PM, please check this box and indicate the number of attendees.

☐ YES I will attend. Number of attendees: _____

MARK MAXIMUM OF 7 BOXES ONLY

- ☐ Doug Broetje (current Board of Director and Vice President)
- ☐ John Cecil (current Board of Director and Secretary)
- ☐ Sal De Los Angeles (current Board of Director and Treasurer)
- ☐ Scott Field (new nominee for Board of Director)
- ☐ Darwin Mecham (current Board of Director)
- ☐ Bob Patrick (current Board of Director and President)
- ☐ Mike Sanchez (current Board of Director)
- ☐ Write in: _____

SEE PROXY FORM ON REVERSE SIDE



LAVA SPRINGS OWNERS ASSOCIATION CORPORATION

PROXY

I, the undersigned, being a member of the Lava Springs Owners Association Corporation do hereby appoint the Lava Springs Owners Association Corporation Secretary as my true and lawful attorney-in-fact, with power of substitution, for me and on my behalf to:

☐

Vote on the election of the Board of Directors with all the powers I should possess if personally signed and mailed by me.

☐

Serve as my proxy for attendance at the Annual Meeting

Owner (Please Print)

Address

Signature

Date

**ALL VOTING PROXIES MUST BE TURNED IN WITH THE BALLOT NO LATER THAN
APRIL 25, 2025**

**ALL MEETING ATTENDANCE PROXIES MUST BE FILED WITH THE SECRETARY (C/O
RIVERSIDE MANAGEMENT COMPANY) NO LATER THAN TWENTY-FOUR (24) HOURS
PRIOR TO THE APPOINTED TIME OF THE MEETING.**

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