



April 1, 2022

Dear Lava Springs Homeowner,

As mentioned in our letter dated February 4th, and in compliance with the Bylaws, the Annual Meeting of the Lava Springs Owners Association Corporation will be held on May 5, 2022 at 6:30 PM. The Notice of Annual Meeting is on the reverse side of this page providing the date, time, location, and agenda for the Annual Meeting.

We understand attending a meeting on a Thursday evening may be difficult for some and we want to ensure every homeowner has the ability to vote for important matters like the election of your HOA Board of Directors, and proposed changes to the Bylaws and CC&Rs. In addition, in order to conduct business at the Annual Meeting we are required to have a quorum which is 30% of the total votes entitled (84 owners present - 1 owner counted per home) and to make any changes to the Bylaws requires affirmative votes from 3/4 of the total voting power (210 votes - see section from Bylaws below) and for changes to the CC&Rs requires affirmative votes from 2/3 of the total voting power (186.66 votes - see section from CC&R's below). Since it can be difficult to get enough homeowners in attendance at the Annual Meeting to vote on proposed changes, we will vote-by-mail.

Bylaws:

Article 7 states:

"No amendment to these Bylaws shall take effect unless approved by the affirmative votes of not less than three-fourths (3/4) of the total voting power of the corporation as cast by members"

CC&Rs:

Article IX, Section 9.2 states:

"...the provisions of this Declaration may be amended by an instrument in writing, signed and acknowledged by the Owners, including the Grantor, owning at least two-thirds (2/3rds) of the lots within the subdivision..."

Enclosed you will find the Ballot for the Board of Directors election. You will note a box at the bottom of the Ballot for a write in nomination. This will take the place of a nomination from the floor had we had voting during the meeting. You will also find enclosed a Ballot for proposed changes to the Bylaws and CC&R's along with a Proxy form and stamped return envelope. Please place the completed and signed Ballots and Proxy form in the stamped envelope addressed to Riverside Management. **Your Ballots must be received by Riverside Management no later than April 30, 2022 in order to be included in the final vote.** Riverside Management will tally the votes and present the outcome during the Annual Meeting. Information about each candidate was mailed to you on March 6, 2022 and is available on the Lava Springs web page at <https://lavaspringshoa.com> or at Riverside Management.

If for some reason you would like to assign a Proxy to vote for you, please complete and sign the enclosed Proxy form and have it returned with the Ballot to authorize another homeowner to vote on your behalf.

Thank you,

Lava Springs Nomination Committee

SEE NOTICE OF ANNUAL MEETING ON REVERSE SIDE 