



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

APRIL 12, 2022 - 7:00 PM

PLEDGE OF ALLEGIANCE

CALL TO ORDER

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Tuesday, April 12, 2022.

PRESENTATIONS

None

PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.

MAYOR'S REPORT

- Update on the sanitary sewer rehabilitation project.
- Update on the American Rescue Plan Funding.

COMMITTEE REPORTS

UNFINISHED BUSINESS

1. Discussion of the animal control ordinance.
2. Discussion of the sale of excess property.

NEW BUSINESS

1. Discussion and approval of Brandt Construction Company bid proposal for seal coat of North Street and Park Avenue. The bid also includes costs associated with adding speed bumps to Park Avenue.
2. Approval of the March 8, 2022 public hearing minutes.
3. Approval of the March 8, 2022 budget hearing minutes.
4. Approval of the March 8, 2022 council meeting minutes.
5. Approval of the monthly financial statements.
6. Approval for payment of outstanding bills.

ADJOURNMENT

Brandt CONSTRUCTION CO.

GENERAL CONTRACTORS

700 FOURTH STREET WEST
MILAN, ILLINOIS 61264
PHONE: (309) 787-4644

Thursday, April 7, 2022

Mayor Ronald D. Rice
City of Panorama Park
120 Short Street
Panorama Park, IA 52722-5669

Re: Seal Coat
Bid Proposal

Dear Mr. Rice,

Brandt Construction Co. will provide the necessary materials, labor, and equipment to apply one coat of seal oil and aggregate on Park Avenue and North Street in the amount of nineteen thousand five hundred eighty-five dollars and no cents (\$19,585.00). Application rates are based on Iowa DOT specifications as well as all material will meet IADOT certification.

As an alternate option, we will install 3 asphalt speed bumps in the amount of four thousand dollars and zero cents (\$4,000.00) per each bump for a total of \$12,000.00. We can also include advance "Bump" signs for \$480.00/each. You will need two "Bump" signs per each bump for a total of 6 each x \$480.00 equals \$2,880.00.

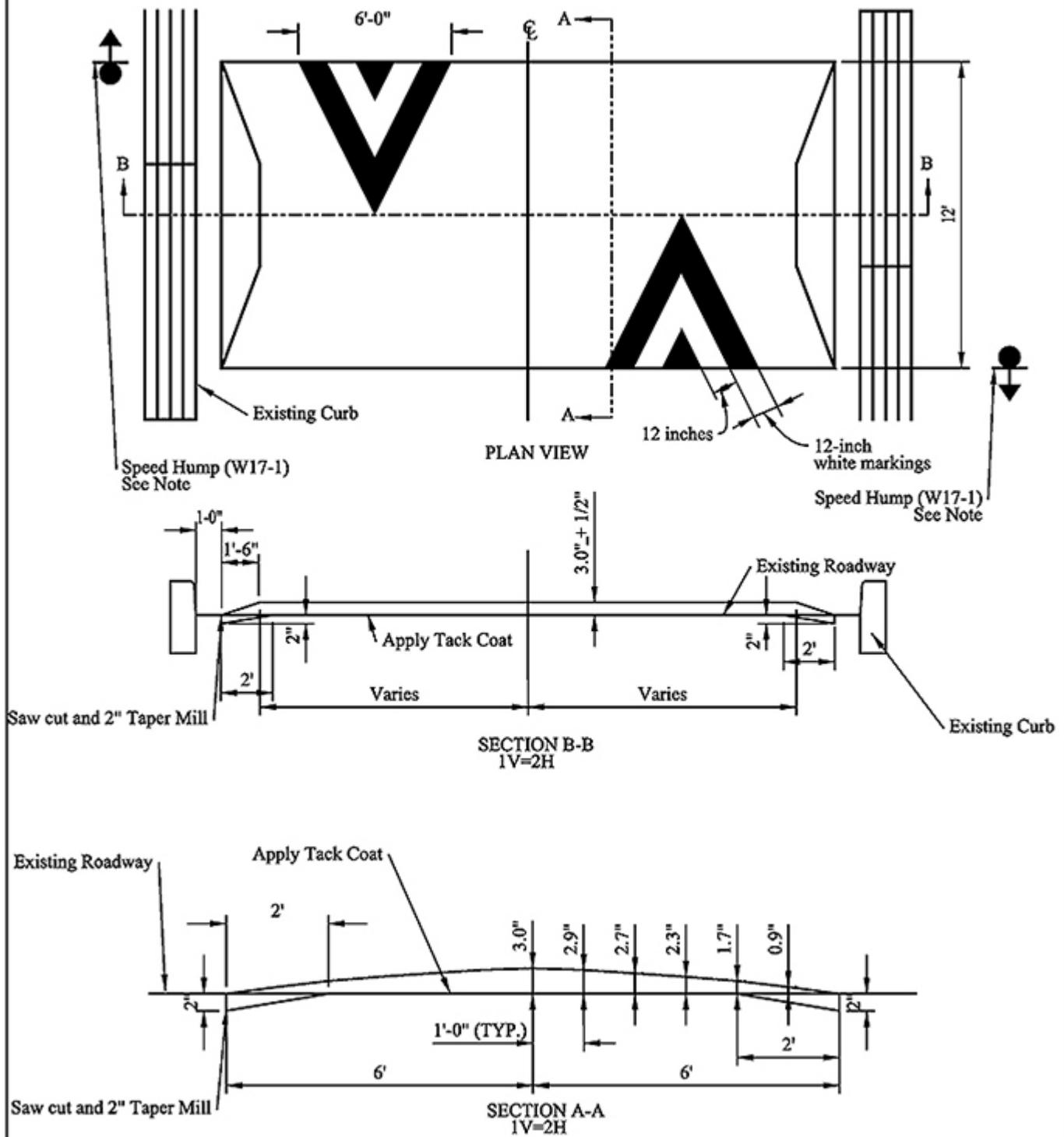
If there are any questions, please feel free to contact our office. Thank you for the opportunity to bid this project.

Sincerely,



Troy Stimpson
Estimator

DELAWARE DEPARTMENT OF TRANSPORTATION
TYPICAL SPEED HUMP



NOTE:
1. ALL SIGNING AND STRIPING SHALL CONFORM TO THE LATEST EDITION OF THE DE MUTCD.

Figure 3.10.7. Sample Design for Speed Hump
(Source: Delaware Department of Transportation)



CITY OF PANORAMA PARK

PUBLIC HEARING MINUTES

MARCH 8, 2022 - 6:30 PM

The City Council of Panorama Park, Iowa met for a public hearing at 6:30 PM, Tuesday, March 8, 2022 in City Hall.

In Attendance: C Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent: None

Also Present: Mayor Ronald Rice, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 6:30 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the public hearing agenda for Tuesday, March 8, 2022. Mayor Rice asked if there were any other changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by C. Gilbert. Roll Call: T. Huber - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

PUBLIC COMMENTS TO THE COUNCIL

ADJOURNMENT

With no members of the public present, Mayor Rice called for an adjournment of the meeting at 6:35 PM. *A motion was made by T. Huber and seconded by S. Rice. Roll Call: C. Gilbert - aye, S. Perry - aye, D. Smith - aye. The motion was approved.*

THE PUBLIC HEARING MINUTES FOR MARCH 8, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF APRIL, 2022.

Approved: _____

Ronald D. Rice, Mayor

Attest: _____



CITY OF PANORAMA PARK

BUDGET HEARING MINUTES

MARCH 8, 2022 - 6:45 PM

The City Council of Panorama Park, Iowa met for a budget hearing at 6:45 PM, Tuesday, March 8, 2022 in City Hall.

In Attendance: C Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent: None

Also Present: Mayor Ronald Rice, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 6:45 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the budget hearing agenda for Tuesday, March 8, 2022. Mayor Rice asked if there were any other changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, D. Smith - aye. The motion was approved.*

PRESENTATIONS

1. Treasurer Gary Gleason outlined the requirements for holding the Budget Hearing and the need to pass Resolution 2021-05.
2. Mayor Rice reviewed in detail the budget proposal and answered questions from the Council regarding specific budgetary items.

PUBLIC COMMENTS TO THE COUNCIL

None

ADJOURNMENT

With no members of the public present, Mayor Rice called for an adjournment of the meeting at 7:15 PM. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

THE BUDGET HEARING MINUTES FOR MARCH 8, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF APRIL, 2022.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

MARCH 8, 2022 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session at 7:00 PM, Tuesday, March 8, 2022 in City Hall.

In Attendance: C Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent: None

Also Present: Mayor Ronald Rice, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 PM. A quorum was reached.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, March 8, 2022. Mayor Rice asked that Resolution 2022-06 (New Business item 1) be removed from the agenda and then asked if there were any other changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

PRESENTATIONS

None

PUBLIC COMMENTS TO THE COUNCIL

None

MAYOR'S REPORT

Mayor Rice updated the Council on the status of the Sanitary Sewer Rehabilitation Project. Frame realignment of the manholes and phase 1 of the project should be completed this month.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and approval of Resolution 2022-05 establishing the Budget for Fiscal Year 2022-2023. Mayor Rice reviewed Resolution 2022-05 and asked if any further discussion was needed or if anyone had questions. Hearing no additional comments, Mayor Rice called for a vote on Resolution 2022-05. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2022-05 was approved.*

2. Discussion and approval to purchase temporary speed bumps and signage not to exceed \$5000. Mayor Rice explained the need to take action to reduce speeding on Park Avenue and asked the Council to offer other suggestions. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by S. Perry. Roll Call: C. Gilbert - aye, T. Huber - aye, S. Rice - aye. The motion was approved.*
3. Discussion regarding the animal control ordinance. Mayor Rice suggested sending reminders to residents about the City Ordinances regulating stray animals.
4. Discussion of nuisance abatement ordinances. Mayor Rice will mail copies of the City Ordinances regulating nuisance properties.
5. Discussion and approval of building permits for 910 Park Avenue. Hearing no additional comments, Mayor Rice called for a vote. A motion was made by D. Smith and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, D. Smith - aye. S. Rice abstained from voting due to a conflict of interest because of her status as property owner. The motion was approved.
6. Discussion and approval of all February 8, 2022 council meeting and public hearing minutes. Mayor Rice asked if there were any changes to the meeting minutes. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*
7. Discussion and approval of the monthly financial statements. Mayor Rice asked if there were any questions regarding the financial statements. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by S. Perry. Roll Call: T. Huber - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*
8. Discussion and approval for payment of outstanding bills. Mayor Rice asked if there were any questions regarding the unpaid bills. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by C. Gilbert. Roll Call: S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

ADJOURNMENT

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 8:10 PM. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR MARCH 8, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF APRIL, 2022.

Approved: _____
 Ronald D. Rice, Mayor

Attest: _____

Expenses:

Auditor of State \$200.00 (audit/exam fee)	Brooks Law Firm \$177.00 (legal services)	City of Davenport \$407.53 (sanitary sewer expense)
IA-American Water \$14.00 (City Hall water)	Mediacom \$29.99 (City Hall internet)	MidAmerican Energy \$98.98 (City Hall gas & electric)
Republic Services \$782.88 (garbage & recycling collection)		

11:30 AM
 04/06/22
 Cash Basis

CITY OF PANORAMA PARK (FY2022)
Expenses by Vendor Detail
 March 2022

Date	Memo	Account	Class	Paid Amount
AUDITOR OF STATE				
03/10/2022	Examination Fee	6401 Accounting & Auditing	GENERAL FU...	(200.00)
	Total AUDITOR OF STATE			(200.00)
BROOKS LAW FIRM				
03/10/2022	Legal Services	640 Legal Services & City Attor	GENERAL FU...	(177.00)
	Total BROOKS LAW FIRM			(177.00)
CITY OF DAVENPORT				
03/10/2022	January 2022 Plant Operational Fund	6413 Payments to other Agencies	SEWER FUND	(407.53)
	Total CITY OF DAVENPORT			(407.53)
IOWA AMERICAN WATER CO.				
03/10/2022	01/19/2022 to 02/15/2022	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
	Total IOWA AMERICAN WATER CO.			(14.00)
MIDAMERICAN ENERGY				
03/10/2022	01/13/2022 to 02/14/2022	6371 Electric / Gas Expense	GENERAL FU...	(98.98)
	Total MIDAMERICAN ENERGY			(98.98)
WELLS FARGO VISA				
03/14/2022	Mediacom Internet 02/20/2022 to 03/19/2022	6373 Telecommunication	GENERAL FU...	(27.54)
03/25/2022	Mediacom Internet 02/20/2022 to 03/19/2022	6373 Telecommunication	GENERAL FU...	(2.45)
03/25/2022	Republic Services - Garbage Collection 02/01/2022 to ...	290 Garbage	GENERAL FU...	(782.88)
	Total WELLS FARGO VISA			(812.87)
TOTAL				(1,710.38)

11:37 AM

CITY OF PANORAMA PARK (FY2022)

04/06/22

Budget vs. Actual

Cash Basis

July 2021 through March 2022

	Jul '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	18,139	29,139	62%
Other City Taxes			
4060 Utility Excise Tax	49,730	811	6,132%
4065 Utility Franchise Tax	443		100%
4090 Local Option Sales Tax	22,111	22,000	101%
Total Other City Taxes	<u>72,283</u>	<u>22,811</u>	<u>317%</u>
Total 1 TAXES	<u>90,422</u>	<u>51,950</u>	<u>174%</u>
2 LICENSES AND PERMITS			
3 USE OF MONEY & PROPERTY	3,677		100%
4 INTERGOVERNMENTAL			
Federal Grants & Reimbursements	18,529		100%
State Shared Revenues	13,650	17,161	80%
Total 4 INTERGOVERNMENTAL	<u>32,179</u>	<u>17,161</u>	<u>188%</u>
5 CHARGES FOR SERVICES	965		100%
8 OTHER FINANCING SOURCES			
Total Income	<u>127,243</u>	<u>69,111</u>	<u>184%</u>
Gross Profit	127,243	69,111	184%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	2,897	3,100	93%
b. Public Works	7,582	28,261	27%
c. Health & Social Services			
d. Culture & Recreation	2,563	5,300	48%
e. Community & Economic Develop			
f. General Government	6,312	10,450	60%
Total 1 GOVERNMENTAL ACTIVITIES	<u>19,354</u>	<u>47,111</u>	<u>41%</u>
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	67,068	250,000	27%
Total 2. BUSINESS TYPE ACTIVITIES	<u>67,068</u>	<u>250,000</u>	<u>27%</u>
Total Expense	<u>86,422</u>	<u>297,111</u>	<u>29%</u>
Net Ordinary Income	40,821	(228,000)	(18)%
Other Income/Expense	(30)		100%
Net Income	<u><u>40,791</u></u>	<u><u>(228,000)</u></u>	<u><u>(18)%</u></u>

CITY OF PANORAMA PARK
Fund Balance Sheet
March 31, 2022

Current Assets

General Fund		
Certificates	\$	43,890.12
Checking	\$	2,761.63
Savings	\$	123,452.54
Total General Fund		<u>\$ 170,104.29</u>
Road Fund		
Certificates	\$	43,890.12
Checking	\$	-
Savings	\$	46,855.99
Total Road Fund		<u>\$ 90,746.11</u>
Sewer Fund		
Certificates	\$	65,835.18
Checking	\$	-
Savings	\$	67,400.72
Total Sewer Fund		<u>\$ 133,235.90</u>
Total Current Assets		<u><u>\$ 394,086.30</u></u>

11:49 AM

CITY OF PANORAMA PARK (FY2022)

04/12/22

Unpaid Bills Detail

Cash Basis

As of April 12, 2022

Date	Memo	Account	Class	Paid Amount
BROOKS LAW FIRM				
04/14/2022	Title examination and continuation of abstract	640 Legal Services & City Attor	GENERAL FU...	795.00-
04/14/2022	General Representation	640 Legal Services & City Attor	GENERAL FU...	457.25-
Total BROOKS LAW FIRM				1,252.25-
CITY OF DAVENPORT				
04/14/2022	February 2022 Plant Operational Fund	6413 Payments to other Agencies	SEWER FUND	461.45-
Total CITY OF DAVENPORT				461.45-
IOWA AMERICAN WATER CO.				
04/14/2022	02/16/2022 to 03/15/2022 City Hall	6374 Water / Sewer Expense	GENERAL FU...	14.00-
Total IOWA AMERICAN WATER CO.				14.00-
MIDAMERICAN ENERGY				
04/14/2022	02/03/2022 to 03/07/2022	230 Street Lighting	ROAD FUND	62.23-
04/14/2022	02/14/2022 to 03/16/2022 City Hall	6371 Electric / Gas Expense	GENERAL FU...	68.15-
04/14/2022	03/07/2022 to 04/05/2022	230 Street Lighting	ROAD FUND	62.10-
Total MIDAMERICAN ENERGY				192.48-
SCOTT COUNTY LIBRARY				
04/14/2022	Semiannual Taxes	410 Library Services	GENERAL FU...	2,563.00-
Total SCOTT COUNTY LIBRARY				2,563.00-
WELLS FARGO VISA				
04/14/2022	03/01/2022 to 03/31/2022 Republic Services	290 Garbage	GENERAL FU...	782.88-
04/14/2022	03/20/2022 to 04/19/2022 Mediacom Internet	6373 Telecommunication	GENERAL FU...	29.99-
04/14/2022	Quad City Times - Ad Expense (lot for sale)	6490 Other Professional Service	GENERAL FU...	157.85-
Total WELLS FARGO VISA				970.72-
TOTAL				5,453.90-