



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

JUNE 14, 2022 - 7:00 PM

1. PLEDGE OF ALLEGIANCE

2. AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Tuesday, June 14, 2022.

3. PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.

4. COMMITTEE REPORTS

- Review of the Community Garage Sale
- Review of the Bulk Trash Cleanup
- Update on summer activities

5. MAYOR'S REPORT

- Update on the Sanitary Sewer Rehabilitation Project
- Update on the Street Resurfacing Project
- Update on grounds maintenance at City Hall

6. DISCUSSION AND APPROVAL of the May 10, 2022 council meeting minutes.

7. DISCUSSION AND APPROVAL of the monthly financial statements.

8. DISCUSSION AND APPROVAL of payment for May claims.

9. ADJOURNMENT



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

MAY 10, 2022 – 6:30 PM

The City Council of Panorama Park, Iowa met in a regular session at 6:30 PM, Tuesday, May 10, 2022 in City Hall.

In Attendance: C Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent:

Also Present: Mayor Ronald Rice, Gary Gleason, Steve Mosteller (via video conference call), Matt Stutenberg, Betty Leach, Lavonne Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 6:30 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, May 10, 2022. Mayor Rice asked if there were any other changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

PRESENTATIONS

Steve Mosteller, Senior Account Representative for gWorks presented the benefits of their SimpleCity accounting software via a Google Meets teleconference call.

PUBLIC COMMENTS TO THE COUNCIL

1. Matt Stutenberg, Industrial Technology Teacher for Pleasant Valley High School, to discuss the siding mix-up for the storage shed. The Council unanimously voted to accept the tan siding. S. Rice recused herself from the vote due to her employment by the Pleasant Valley Community School District.
2. Betty Leach, resident, inquired about driveway requirements and asked for information about the sanitary sewer and gas connections to her home. She was advised to contact OneCall location services.

MAYOR'S REPORT

None.

COMMITTEE REPORTS

S. Rice stated that the community garage sale would be held June 10 and 11. The annual Spring Cleanup will be June 13. S. Rice stated that a newsletter will go out in the next two weeks to inform the residents. The newsletter is also to include information on speeding, speed humps, lawn mowing, junk cars, and loose dogs.

DISCUSSION AND APPROVAL of the bid proposal to purchase gWorks SimpleCity accounting software with payment no sooner than July 1, 2022. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by S. Perry. Roll Call: C. Gilbert - aye, T. Huber - aye, D. Smith - aye. The motion was approved.*

DISCUSSION AND APPROVAL of the contract to construct three (3) speed humps on Park Avenue and to resurface Park Avenue and North Street. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: C. Gilbert - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

DISCUSSION AND APPROVAL of the bid proposal to construct a fence at City Hall. The Council expressed concern about the cost of the bids that were received. Hearing no additional comments, Mayor Rice called for a vote. *No motion was made. All bids were rejected.*

DISCUSSION AND APPROVAL of the bid proposals for mowing City Hall and 105 2nd Street. The Council expressed concern about the cost of the bids that were received. D. Smith, C. Gilbert, and Mayor Rice volunteered to mow the properties. Hearing no additional comments, Mayor Rice called for a vote. *No motion was made. All bids were rejected.*

DISCUSSION AND APPROVAL of the invoice for snow removal from the City of Bettendorf. Several Council Members expressed their satisfaction with the quality of the snow removal for this past winter. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. Smith Roll Call: C. Gilbert - aye, T. Huber - aye, S. Rice - aye. The motion was approved.*

CONSENT AGENDA

1. Approval of the April 12, 2022 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval of payment for May expenses.

Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by C. Gilbert. Roll Call: S. Rice-aye, S. Perry- aye, T. Huber- aye. The motion was approved.*

ADJOURNMENT

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 8:23 PM. *A motion was made by S. Perry and seconded by T. Huber. Roll Call: C. Gilbert, S. Rice - aye, D. Smith - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR MAY 10, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 14TH DAY OF JUNE, 2022.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____

1:41 PM
 05/10/22
 Cash Basis

CITY OF PANORAMA PARK (FY2022)
Expenses by Vendor Detail
 May 2022

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
BETTENDORF OFFICE PRODUCTS				
05/04/2022	Printer Paper (2)	6506 Office Supplies	GENERAL FU...	(19.98)
Total BETTENDORF OFFICE PRODUCTS				(19.98)
BROOKS LAW FIRM				
05/04/2022	General Representation	640 Legal Services & City Attor	GENERAL FU...	(26.75)
Total BROOKS LAW FIRM				(26.75)
CITY OF BETTENDORF				
05/12/2022	Snow Removal	250 Snow Removal	ROAD FUND	(3,750.00)
Total CITY OF BETTENDORF				(3,750.00)
CITY OF DAVENPORT				
05/04/2022	March 2022 Plant Operational Fund	6413 Payments to other Agencies	SEWER FUND	(428.42)
Total CITY OF DAVENPORT				(428.42)
IOWA AMERICAN WATER CO.				
05/04/2022	City Hall 03/16/2022 to 04/18/2022	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
Total IOWA AMERICAN WATER CO.				(14.00)
MIDAMERICAN ENERGY				
05/04/2022	City Hall 03/16/2022 to 04/15/2022	6371 Electric / Gas Expense	GENERAL FU...	(44.39)
05/12/2022	Street Lights 04/05/2022 to 05/04/2022	230 Street Lighting	ROAD FUND	(61.47)
Total MIDAMERICAN ENERGY				(105.86)
SCOTT COUNTY AUDITOR				
05/04/2022	Municipal Election 11/02/2021	630 Elections	GENERAL FU...	(44.08)
Total SCOTT COUNTY AUDITOR				(44.08)
WELLS FARGO VISA				
05/16/2022	Mediacom Internet 04/20/2022 to 05/19/2022	6373 Telecommunication	GENERAL FU...	(29.99)
05/16/2022	Republic Garbage & Recycling 04/01/2022 to 04/30/20...	290 Garbage	GENERAL FU...	(782.88)
Total WELLS FARGO VISA				(812.87)
TOTAL				(5,201.96)

City of Panorama Park
TREASURER'S REPORT
CALENDAR 5/2022, FISCAL 11/2022

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	227,826.19	166.51-	860.49	1,027.00		227,659.68
005	ARPA	18,529.00					18,529.00
110	ROAD USE TAX	92,700.86	1,739.05-	2,072.42	3,811.47		90,961.81
121	LOCAL OPTION SALES TAX			798.26	798.26		
610	SEWER	114,245.45	428.42-		428.42		113,817.03
Report Total		453,301.50	2,333.98-	3,731.17	6,065.15	.00	450,967.52

City of Panorama Park
TREASURER'S REPORT
CALENDAR 5/2022, FISCAL 11/2022

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	227,826.19	166.51-	860.49	1,027.00		227,659.68
005	ARPA	18,529.00					18,529.00
110	ROAD USE TAX	92,700.86	1,739.05-	2,072.42	3,811.47		90,961.81
121	LOCAL OPTION SALES TAX			798.26	798.26		
610	SEWER	114,245.45	428.42-		428.42		113,817.03
Report Total		453,301.50	2,333.98-	3,731.17	6,065.15	.00	450,967.52

REVENUE REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	29,950.00	860.49	155,044.34	517.68	125,094.34-
	ARPA TOTAL	.00	.00	18,529.00	.00	18,529.00-
	ROAD USE TAX TOTAL	17,161.00	2,072.42	18,803.95	109.57	1,642.95-
	LOCAL OPTION SALES TAX TOTAL	22,000.00	798.26	24,670.71	112.14	2,670.71-
	SEWER TOTAL	80,000.00	.00	2,468.16	3.09	77,531.84
	TOTAL REVENUE BY FUND	149,111.00	3,731.17	219,516.16	147.22	70,405.16-

BUDGET REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,000.00	.00	2,896.83	96.56
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	3,100.00	.00	2,896.83	93.45
	ROADS, BRIDGES, SIDEWALKS TOTA	8,200.00	.00	.00	.00
	STREET LIGHTING TOTAL	761.00	61.47	685.92	90.13
	SNOW REMOVAL TOTAL	8,200.00	3,750.00	3,750.00	45.73
	GARBAGE TOTAL	11,000.00	782.88	8,611.68	78.29
	OTHER PUBLIC WORKS TOTAL	100.00	.00	36.00	36.00
	PUBLIC WORKS TOTAL	28,261.00	4,594.35	13,083.60	46.30
	LIBRARY TOTAL	5,200.00	.00	5,126.00	98.58
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	5,300.00	.00	5,126.00	96.72
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	347.00	40.82
	CLERK/TREASURER/ADM TOTAL	775.00	.00	230.00	29.68
	ELECTIONS TOTAL	125.00	44.08	44.08	35.26
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	26.75	1,633.00	81.65
	CITY HALL/GENERAL BLDGS TOTAL	3,200.00	153.31	3,695.36	115.48
	TORT LIABILITY TOTAL	2,800.00	.00	1,703.00	60.82
	OTHER GENERAL GOVERNMENT TOTA	700.00	19.98	456.21	65.17
	GENERAL GOVERNMENT TOTAL	10,450.00	244.12	8,108.65	77.59
	SEWER/SEWAGE DISPOSAL TOTAL	250,000.00	428.42	67,957.67	27.18
	ENTERPRISE FUNDS TOTAL	250,000.00	428.42	67,957.67	27.18
	TRANSFERS IN/OUT TOTAL	80,000.00	798.26	24,670.71	30.84
	TRANSFER OUT TOTAL	80,000.00	798.26	24,670.71	30.84
	TOTAL EXPENSES	377,111.00	6,065.15	121,843.46	32.31

BUDGET REPORT
CALENDAR 5/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	109,950.00	1,027.00	24,779.16	22.54
	ROAD USE TAX TOTAL	17,161.00	3,811.47	4,435.92	25.85
	LOCAL OPTION SALES TAX TOTAL	.00	798.26	24,670.71	.00
	SEWER TOTAL	250,000.00	428.42	67,957.67	27.18
	TOTAL EXPENSES BY FUND	377,111.00	6,065.15	121,843.46	32.31

6/14/2022 THRU 6/14/2022

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1330334	CITY OF DAVENPORT FY22 DEBT SERVICE	610-815-6413	637.00	637.00		
051822	IOWA AMERICAN WATER CITY HALL - WATER	001-650-6374	14.00	14.00		
200804	K&K HARDWARE (3) MARKING PAINT	110-210-6417	23.97	23.97		
201101	(2) RETURNED PAINT (8) SS BOLTS 5/16-18X2 (4) SS BOLTS 5/16-18X2-1/2 (12) SS HEX NUTS	110-210-6417 110-210-6417 110-210-6417 110-210-6417	15.98- 10.32 5.96 2.40	2.70		
201118	(1) GAS CAN (1) LOCK LUBRICANT (1) PADLOCK (2) KEYS	001-650-6320 001-650-6310 001-650-6310 001-650-6310	21.99 6.49 23.99 4.00	56.47		
525992255	MIDAMERICAN ENERGY CITY HALL - GAS & ELECTRIC	001-650-6371	33.97	33.97		
526571284	STREET LIGHTING	110-230-6378	61.48	61.48		
R19924003.0-2	MSA PROFESSIONAL SERVICES SANITARY SEWER REHABILITATION	610-815-6499	3,275.00	3,275.00		
051222	VISU-SEWER, INC SANITARY SEWER REHABILITATION	610-815-6499	23,401.01	23,401.01		
051022	WELLS FARGO MEDIACOM INTERNET	001-650-6373	29.99	29.99		
051322A	BASE GRAVEL FOR STORAGE SHED	001-650-6750	89.68	89.68		
051522	GARBAGE & RECYCLING	001-290-6499	845.60	845.60		
052022	GASOLINE FOR MOWER	001-650-6320	23.50	23.50		
050866186	(6) SPEED HUMP SIGNS	110-210-6417	204.09	204.09		
	REPORT TOTAL			===== 28,698.46		